

Role Description

Multimedia Developer

Inclusion and Diversity

We all have a role in making our workplace one that embraces and values diverse backgrounds, perspectives and life experiences, creating a workplace where [we all belong](#).

Reasonable adjustments may be discussed with your manager, approved and documented to support and promote human rights and diversity across the workforce.



Job Evaluation No.

181196

Content

Manager No.

16/479560

Work Unit

Nominated School

Nominated Region

Early Childhood and State Schools Division

Location

Various locations throughout the State

Classification

TO3 Qld Public Service Officers and Other Employees Award - State 2015

36 ¼ hour week

Your employer

The Department of Education (DoE) is committed to giving all children a great start, engaging young people in learning, creating safe and inclusive workplaces and investing in communities for a stronger Queensland.

Our human rights commitment is to create a stronger, fairer Queensland by respecting, protecting and promoting human rights in everything we do. Our objectives are: A great start for all children, Every student succeeding, Building Queensland communities, Safe and capable people delivering our vision, Fair and safe workplaces and communities. Our vision is one of equity and excellence in a progressive, high performing education system that realises the potential of every student.

For more information about the department, please visit our website at www.qed.qld.gov.au

Your opportunity

As the Multimedia Developer you will:

- Provide specialist advice and apply technical skills in web and multimedia development to coordinate the design and development of quality online products using a variety of media.
- Research and make recommendations for the development of high quality, innovative online products to meet objectives.

The Multimedia Developer reports to the nominated officer at the school.

Your role

Appointments in the public sector are merit-based and will be assessed by looking at what you have done previously—the knowledge, skills and experience you have built, your potential for development, and your personal qualities.

Responsibilities include:

- Support the course development team by contributing to the professional knowledge and skills in current technologies associated with multimedia development (software, equipment and digital media) and their application to achieve the school's goals.
- Participate in research and development that enhances multimedia and development practices by providing creative solutions and quality technical advice.
- Develop technical solutions for online delivery to ensure best practice delivery of content and accessibility of website according to government and industry standards and guidelines.
- Conduct quality assurance monitoring and testing to online development ensuring compliance with departmental standards.
- Contribute to the development and implementation of standards, structural design, usability and accessibility advice, guidelines and procedures for delivery of online products.



- Use effective time management and organisational skills to project manage and prioritise workload to meet deadlines and budget expectations in delivering a quality product.
- Develop and maintain procedures, practices and techniques that will provide clients and team members with access to appropriate guidance and technical advice on web maintenance and development.
- Attend project planning meetings and assist in scope and conceptualisation of online products.
- Proactively liaise with your supervisor regarding progress updates, design guidance and issues that may impact on operations.

Other responsibilities (as required)

- Other suitable duties, consistent with the duties and responsibilities of the position as directed by the supervisor or nominated delegate.

A mandatory requirement of this role is:

- TO3 appointees must possess:
 - a diploma qualification relevant to the tasks outlined, from a recognised tertiary institution or qualification which, in the opinion of the Director-General, Department of Education or delegate is acceptable
 - demonstrated professional expertise as outlined within the *Queensland Public Service Officers and Other Employees Award – State 2015*.
- In accordance with the [Working with Children \(Risk Management and Screening\) Act 2000](#) a person is prohibited from working in regulated child-related employment unless the person holds a current Working with Children Check clearance (blue card) issued by Blue Card Services.

Competencies – How you may be assessed

[Leadership Competencies for Queensland](#) describes what highly effective, everyday leadership looks like in the public sector. In simple, action-oriented language, it provides a common understanding of the foundations for success across all of our roles within the department.

Vision:

- Leads strategically – thinks critically and acts on the broader purpose of the system.
- Stimulates ideas and innovation – gathers insights and embraces new ideas and innovation to inform future practice.
- Leads change in complex environments – embraces change and leads with focus and optimism in an environment of complexity and ambiguity.
- Makes insightful decisions – makes considered, ethical and courageous decisions based on insight into the broader context.

Results:

- Develops and mobilises talent – strengthens and mobilises the unique talents and capabilities of the workforce
- Builds enduring relationships – builds and sustains relationships to enable the collaborative delivery of customer-focused outcomes.
- Inspires others – inspires others by driving clarity, engagement and a sense of purpose.
- Drives accountability and outcomes – demonstrates accountability for the execution and quality of results through professionalism persistence and transparency.

Accountability:

- Fosters healthy and inclusive workplaces – fosters an inclusive workplace where health, safety and wellbeing is promoted and prioritised.
- Pursues continuous growth – pursues opportunities for growth through agile learning and development of self-awareness.
- Demonstrates sound governance – maintains a high standard of practice through governance and risk management.

Additional information

- This role description works in conjunction with the Candidate Information Package.
- There may be a requirement to obtain Orange Card Certification to meet departmental accreditation in roles that support the Managed Operating Environment (MOE).