

## Role Description

## Intern – Teacher

### Inclusion and Diversity

We all have a role in making our workplace one that embraces and values diverse backgrounds, perspectives and life experiences, creating a workplace where [we all belong](#).

Reasonable adjustments may be discussed with your manager, approved and documented to support and promote human rights and diversity across the workforce.



Job Evaluation No.	211208	Content Manager No.	21/747712
Work Unit	Turn to Teaching Program Nominated School Early Childhood and State Schools Division		
Location	Various locations throughout the State		
Classification	Stream 1 (Band 1), Teaching in State Education Award – State 2016		

### Your employer

The Department of Education (DoE) is committed to giving all children a great start, engaging young people in learning, creating safe and inclusive workplaces and investing in communities for a stronger Queensland. Our human rights commitment is to create a stronger, fairer Queensland by respecting, protecting and promoting human rights in everything we do. Our objectives are: A great start for all children, Every student succeeding, Building Queensland communities, Safe and capable people delivering our vision, Fair and safe workplaces and communities. Our vision is one of equity and excellence in a progressive, high performing education system that realises the potential of every student.

For more information about the department, please visit our website at [www.qed.qld.gov.au](http://www.qed.qld.gov.au)

### Your opportunity

As an Intern – Teacher you will build the capability to:

- Plan, prepare and deliver effective learning and teaching programs for every student in allocated classes and groups, with gradual autonomy.
- Contribute to the development and implementation of the school objectives and school planning.
- Contribute to the establishment and maintenance of a supportive school environment.

The Intern – Teacher are accountable to and under the direction of the school Principal or delegate. The principal provides educational leadership for the school and sets the general direction and ethos for all staff, students and community members.

### Your role

You will have responsibility for leading the following activities and delivery of the following key tasks:

- Plan, prepare and deliver quality and effective teaching and learning programs which are consistent with the *Australian Professional Standards for Teachers – Graduate Career Stage*; and relevant syllabi, curriculum policies, work programs and educational trends.
- Develop teaching competency and knowledge of the Australian Curriculum as required by the department or other relevant statutory authorities.
- Contribute to a safe and supportive learning environment with effective behaviour management practices inline with the schools Student Code of Conduct.
- Support the physical, social, cultural and emotional wellbeing and physical safety of students whilst at school and enhance their overall development towards effective citizenship and responsible adulthood through participation in timetabled, non-timetabled and planned extra curricula activities.
- Develop skills in the assessment of students (diagnostic, formative and summative) for developmental, feedback and reporting purposes.



- Develop skills in maintaining student records and samples of work and report on student performance to students parents/carers, the department and other stakeholders.
- Participate in the collaborative development and evaluation of curriculum and regularly monitor, through observation and evaluation, the effectiveness of the learning/teaching program.
- Develop and maintain appropriate interpersonal relationships between the school and community particularly in regard to the ethical obligations outlined in the Queensland Government Code of Conduct.
- Participate as appropriate, in school decision making processes and professional development activities.

**A mandatory requirement of this role is:**

- Current Permission to Teach Certificate as issued by the Queensland College of Teachers. Information on Permission to Teach is available at <https://www.qct.edu.au/registration/other-approval-permission-to-teach>  
Permission to Teach for Intern - Teacher will be coordinated by the department.

**Additional information**

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- For further information refer to the Applicant Information Package and the conditions of employment for teachers.
- This role description works in conjunction with the Candidate Information Package.
- For further information regarding applying for teaching positions, refer to the Department of Education's teacher employment information at <https://teach.qld.gov.au/apply-to-teach/submit-your-application>