

Role Description

Sport Coach

Inclusion and Diversity

We all have a role in making our workplace one that embraces and values diverse backgrounds, perspectives and life experiences, creating a workplace where [we all belong](#).

Reasonable adjustments may be discussed with your manager, approved and documented to support and promote human rights and diversity across the workforce.



Job Evaluation No.

18244

Content Manager No.

18/120364

Work Unit

Nominated School

Nominated Region

Early Childhood and State Schools Division

Location

Various locations throughout the State

Classification

OO2 General Employees (Qld Government Departments) and Other Employees Award – State 2015
38 hour week

Your employer

The Department of Education (DoE) is committed to giving all children a great start, engaging young people in learning, creating safe and inclusive workplaces and investing in communities for a stronger Queensland.

Our human rights commitment is to create a stronger, fairer Queensland by respecting, protecting and promoting human rights in everything we do. Our objectives are: A great start for all children, Every student succeeding, Building Queensland communities, Safe and capable people delivering our vision, Fair and safe workplaces and communities. Our vision is one of equity and excellence in a progressive, high performing education system that realises the potential of every student.

For more information about the department, please visit our website at www.qed.qld.gov.au

Your opportunity

As the Sport Coach, you will:

- Provide a high level of coaching and sport administration to participants in the school's sport program, ensuring that it conforms to the school's education objectives and safe sport standards.
- Assist with the assessment and skill development of students to improve skills and progress them in the sport program.

The Sport Coach reports to the Business Manager for general administration purposes. The position will work collaboratively and professionally with the teacher assigned to oversee the school's physical education program. The position may also be required to report to other senior school staff or the principal.

Your role

Appointments in the public sector are merit-based and will be assessed by looking at what you have done previously—the knowledge, skills and experience you have built, your potential for development, and your personal qualities.

Responsibilities include:

- Manage the activities of a school sport program, including the development and implementation of game skills for basic to advanced levels of sport.
- Prepare players for competition through a comprehensive program that develops fundamental techniques, skill and understanding of the game.
- Conduct training sessions outside of school hours where required.
- Actively collaborate, communicate or liaise with participating students, parents and other school colleagues involved in the sport program.
- Establish a skill development program for students seeking to participate in the sport or to progress in the sport program.



- Oversee the preparation, use and general care of equipment and facilities to ensure compliance with required standards of operation and safety.
- Organise program related activities including entry and participation in interschool competition or sport carnivals.
- Work proactively with other school staff on issues relating to individual student requirements, organisation of group activities, setting or amending timetables.
- Undertake all activities associated with coaching and program administration to comply with relevant legislation, safety standards, guidelines and school policies.
- Model professional behaviour in all aspects of the sport as well as advocating a culture of achievement, resilience and excellence and actively encouraging students to do the same.

Other responsibilities (as required)

- Other suitable duties, consistent with the duties and responsibilities of the position as directed by the supervisor or nominated delegate.
- Possession of a Senior First Aid Certificate or equivalent.

A mandatory requirement of this role is:

- In accordance with the [Working with Children \(Risk Management and Screening\) Act 2000](#) a person is prohibited from working in regulated child-related employment unless the person holds a current Working with Children Check clearance (blue card) issued by Blue Card Services.

Competencies – How you may be assessed

[Leadership Competencies for Queensland](#) describes what highly effective, everyday leadership looks like in the public sector. In simple, action-oriented language, it provides a common understanding of the foundations for success across all of our roles within the department.

Vision:

- Leads strategically – thinks critically and acts on the broader purpose of the system.
- Stimulates ideas and innovation – gathers insights and embraces new ideas and innovation to inform future practice.
- Leads change in complex environments – embraces change and leads with focus and optimism in an environment of complexity and ambiguity.
- Makes insightful decisions – makes considered, ethical and courageous decisions based on insight into the broader context.

Results:

- Develops and mobilises talent – strengthens and mobilises the unique talents and capabilities of the workforce
- Builds enduring relationships – builds and sustains relationships to enable the collaborative delivery of customer-focused outcomes.
- Inspires others – inspires others by driving clarity, engagement and a sense of purpose.
- Drives accountability and outcomes – demonstrates accountability for the execution and quality of results through professionalism persistence and transparency.

Accountability:

- Fosters healthy and inclusive workplaces – fosters an inclusive workplace where health, safety and wellbeing is promoted and prioritised.
- Pursues continuous growth – pursues opportunities for growth through agile learning and development of self-awareness.
- Demonstrates sound governance – maintains a high standard of practice through governance and risk management.

Additional information

- This role description works in conjunction with the Candidate Information Package.
- **Temporary positions:** - The duration of this position will be dependent on work demands and the availability of ongoing funding and model allocated resources.
- Some after hours and on call work may be required for this position.