

Role Description

Occupational Therapist

Inclusion and Diversity

We all have a role in making our workplace one that embraces and values diverse backgrounds, perspectives and life experiences, creating a workplace where [we all belong](#).

Reasonable adjustments may be discussed with your manager, approved and documented to support and promote human rights and diversity across the workforce.



Job Evaluation No.

20550

Content

Manager No.

20/394993

Work Unit

Nominated School

Nominated Region

Early Childhood and State Schools Division

Location

Various locations throughout the State

Classification

HP3 Department of Education Certified Agreement 2022, Queensland Public Service Officers and Other Employees Award – State 2015
38 hour week

Your employer

The Department of Education (DoE) is committed to giving all children a great start, engaging young people in learning, creating safe and inclusive workplaces and investing in communities for a stronger Queensland. Our human rights commitment is to create a stronger, fairer Queensland by respecting, protecting and promoting human rights in everything we do. Our objectives are: A great start for all children, Every student succeeding, Building Queensland communities, Safe and capable people delivering our vision, Fair and safe workplaces and communities. Our vision is one of equity and excellence in a progressive, high performing education system that realises the potential of every student.

For more information about the department, please visit our website at www.qed.qld.gov.au

Your opportunity

As the Occupational Therapist, you will:

- Support children students to access and fully participate in learning and experience success and wellbeing across all stages of learning, in an inclusive education system supported by reasonable adjustments and teaching strategies tailored to meet their needs.
- Apply your professional skills and knowledge in contemporary occupational therapy and collaborate with education teams within schools to deliver high quality occupational therapy services which address barriers to student learning and enhance educational outcomes.

The Occupational Therapist reports to the school Principal for operational and administrative matters and to either the Senior Regional Advisor, Occupational Therapy or Senior Occupational Therapist (Supervisory) on all clinical practice matters.

Your role

Appointments in the public sector are merit-based and will be assessed by looking at what you have done previously—the knowledge, skills and experience you have built, your potential for development, and your personal qualities.

Responsibilities include:

- Support students to achieve their potential using evidence-based contemporary occupational therapy knowledge and frameworks to assist schools to identify and make reasonable adjustments and use inclusive teaching strategies.
- Collaborate and liaise with school leaders, teachers, other service providers, and the supervising occupational therapist to assess barriers to student learning and develop and implement occupational therapy services across schools.
- Participate as an active member in education teams within schools to ensure the delivery of high quality, evidence-based contemporary occupational therapy services to enhance learning outcomes for students with disability.



- Use professional knowledge and skills to deliver occupational therapy services in accordance with departmental policies, procedures, professional standards and guidelines.
- Monitor and assess occupational therapy services provided across schools, in consultation with the supervising occupational therapist, to ensure that they improve student access and participation in education.
- Develop and implement best-practice assessment, program planning, intervention and monitoring strategies for students with disability, in accordance with legislation, departmental policies, procedures and guidelines.
- Provide consultative occupational therapy services and resources to assist school leaders and staff, parents, and other professional peers to develop knowledge and skills to support students with disability.
- Prepare written reports and maintain records related to the delivery of occupational therapy services as required by the department.
- Participate as a member of the school team, in the planning and management of at risk behaviours of students with the aim of preventing the use of restrictive practices, and where permitted, the prescription of mechanical restraint in accordance with the department's Restrictive Practices procedure.
- Participate in service planning at a whole-school level and regional and state level.
- Participate in the development, implementation, evaluation and monitoring of governance processes.
- Participate in quality improvement and research activities enhancing occupational therapy services in schools.
- Actively participate in professional development activities and clinical supervision to improve and ensure high quality services are delivered based on contemporary best practice.
- Supervise university occupational therapy students.

Other responsibilities (as required)

- Other suitable duties, consistent with the duties and responsibilities of the position as directed by the supervisor or nominated delegate.

A mandatory requirement of this role is:

- Possession of a degree in occupational therapy from a recognised tertiary institution, or other equivalent formal qualifications which, in the opinion of the Director-General, Department of Education or delegate, are acceptable and registration with the Occupational Therapists Board of Queensland.
- Current registration with the Occupational Therapy Board of Australia (Australian Health Practitioner Regulation Agency).
- In accordance with the [Working with Children \(Risk Management and Screening\) Act 2000](#), registered health practitioners working within their professional capacity must hold valid registration with the Australian Health Practitioner Regulation Agency at all times during their employment for the purpose of satisfying the exemption requirements of the Act.

Competencies – How you may be assessed

[Leadership Competencies for Queensland](#) describes what highly effective, everyday leadership looks like in the public sector. In simple, action-oriented language, it provides a common understanding of the foundations for success across all of our roles within the department.

Vision:

- Leads strategically – thinks critically and acts on the broader purpose of the system.
- Stimulates ideas and innovation – gathers insights and embraces new ideas and innovation to inform future practice.
- Leads change in complex environments – embraces change and leads with focus and optimism in an environment of complexity and ambiguity.
- Makes insightful decisions – makes considered, ethical and courageous decisions based on insight into the broader context.

Results:

- Develops and mobilises talent – strengthens and mobilises the unique talents and capabilities of the workforce
- Builds enduring relationships – builds and sustains relationships to enable the collaborative delivery of customer-focused outcomes.
- Inspires others – inspires others by driving clarity, engagement and a sense of purpose.
- Drives accountability and outcomes – demonstrates accountability for the execution and quality of results through professionalism persistence and transparency.

Accountability:

- Fosters healthy and inclusive workplaces – fosters an inclusive workplace where health, safety and wellbeing is promoted and prioritised.
- Pursues continuous growth – pursues opportunities for growth through agile learning and development of self-awareness.
- Demonstrates sound governance – maintains a high standard of practice through governance and risk management.

Additional information

- This role description works in conjunction with the Candidate Information Package.
- **Temporary positions:** - The duration of this position will be dependent on work demands and the availability of ongoing funding and model allocated resources.