

# Glossary

A	AS/NZS ISO 31000:2018	An international standard that provides principles and generic guidelines on risk management.
	Australian Curriculum	The national curriculum for students in K (Prep) to Year 12 covering subject areas outlined in the Melbourne Declaration (2008).
	Australian Early Development Census (AEDC)	A population measure of how children have developed by the time they start school. Data is captured on five domains of early childhood development: physical health and wellbeing, social competence, emotional maturity, language and cognitive skills, and communication skills and general knowledge. It is a national census conducted every three years with the last census conducted in 2015.
	Apparent Retention Rate	The apparent retention rate is an indicative measure of the number of full-time school students in a designated year level of schooling as a percentage of their respective cohort group in a base year.
	Australian Tertiary Admission Rank (ATAR)	The ATAR is the national standard for tertiary admissions and indicates individual position relative to other students. The ATAR provides a ranking mechanism for tertiary admissions (along with any applicable adjustments).
C	Certification	Either a Queensland Certificate of Education (QCE) or a Queensland Certificate of Individual Achievement (QCIA).
	Code of Practice	A set of rules that explain how people working in a particular profession should behave.
	Department of Education International	The Queensland Government's key coordination point for positioning Queensland's state school sector internationally and increasing its level of global engagement
F	Full-time equivalent (FTE)	A representative number that is calculated by assessing the hours worked over the financial year by all full-time and part-time employees, and converting this to a corresponding number of employees as if all staff were full-time.
I	Indigenous	A person who identifies at enrolment to be of Aboriginal and/or Torres Strait Islander origin.
	Injury Prevention and Management (IPaM) program	Injury Prevention and Management program is a project of the Office of Industrial Relations.
	International Baccalaureate Diploma (IBD)	An internationally recognised, two-year curriculum that prepares 16- to 19-year-old students for university. Students receive credit for subjects studied in the program at leading universities around the world, reducing the time required to complete a Bachelor degree.
K	Kindergarten program	An education program delivered to children in the year before full-time school by a qualified early childhood teacher for 600 hours a year. Government-approved kindergarten programs are available in a range of settings, including standalone kindergarten services, and kindergarten services operated by non-state schools, long day care services, and selected schools in some remote and discrete Indigenous communities.
N	National Assessment Program— Literacy and Numeracy	Annual tests conducted nationally in Years 3, 5, 7 and 9 covering reading, writing, spelling, grammar and punctuation, and numeracy. The results provide

	(NAPLAN)	information for teachers and schools on individual student performance on a national basis. This is used to identify areas of strength and where further assistance may be required. NAPLAN tests are part of a collaborative process between states and territories, the Australian Government and non-government school sectors.
	National Minimum Standard (NMS)	Nationally set standards against which the results of NAPLAN tests are compared. For each year level, a minimum standard is defined and located on the common underlying scale. Band 2 is the minimum standard for Year 3; Band 4 is the minimum standard for Year 5; Band 5 is the minimum standard for Year 7; and Band 6 is the minimum standard for Year 9.
	National Partnership Agreement	An agreement between the Commonwealth and the states and territories to facilitate coordination, monitoring and delivery of strategies to improve service delivery.
	National Quality Framework	The National Quality Framework provides for the regulation and quality assessment and rating of long day care, family day care, preschool/ kindergarten, and outside school hours care services across Australia. The framework includes the National Law and National Regulations, the National Quality Standard, an assessment and quality rating process and national learning frameworks.
	National Quality Standard	A key aspect of the National Quality Framework and sets a national benchmark for early childhood education and care services.
O	OneSchool	An automated system in all Queensland state schools which provides teachers, administrators and principals with secure, easy access to information about students, curriculum, assessment and progress reporting, school facilities and school finance.
	Operational Plan	Translates agency objectives into the services (outputs) that it will provide to its clients, and the standards for those services (performance measures).
	Overall Position	A state-wide rank order of students based on their achievement in Authority subjects. They show how well students performed in their senior studies, compared with the performance of all other students in the state.
P	Portfolio	The department or group of departments for which a minister is responsible.
	Prep	A full-time, compulsory program that replaced preschool. It runs five days a week and follows the established school times and routines. Taking a play- and inquiry-based approach to learning, Prep is offered at every Queensland state school and selected independent and Catholic schools.
Q	Queensland Curriculum and Assessment Authority (QCAA)	This statutory body is responsible for providing kindergarten to Year 12 syllabuses and guidelines, and assessment, testing, reporting, certification and tertiary entrance services to Queensland schools.
	Queensland Certificate of Education (QCE)	The Queensland Certificate of Education (QCE) is Queensland's senior school qualification. It is awarded to eligible students (usually at the end of Year 12) by the Queensland Curriculum and Assessment Authority.  The requirements for a QCE are different to those for tertiary entrance. A QCE does not give you an

		Australian Tertiary Admission Rank (ATAR), a national rank that is used for tertiary entrance only.
R	Redundancy	The situation where a permanent position or function becomes redundant as a result of workplace change and this leads to a decision by the chief executive to terminate the employee's employment. The Annual Report includes severance and incentive elements of the payment only and excludes leave entitlements. It does not include payments made to temporary employees separating under directive 8/18, which may be recorded in the annual financial statements as a redundancy payment in 'Other employee benefits'.
S	Service Delivery Statement (SDS)	Budget papers prepared annually on a portfolio basis by agencies reporting to each minister and the Speaker. It provides budgeted financial and non-financial information for the budget year. The SDS sets out the priorities, plans and financial statements of agencies.
	Special Education Programs	A grouping of specialist teachers with experience and/or qualifications in dedicated areas of specialisation to support the education program for students with disability
	Strategic Plan	The document which provides the agency's purpose and direction. It outlines the department's overall objectives (including its contribution to whole-of-government objectives, ambitions and targets) and how it will know if it has achieved those agency objectives (performance indicators).
W	Work Health and Safety Queensland (WHSQ)	Work Health and Safety Queensland, a unit of the Office of Industrial Relations.