

Briefing Note

The Honourable John-Paul Langbroek MP
Minister for Education, Training and Employment

Action required: For approval

Action required by: ASAP

Critical – in order to meet the Minister's commitment to inform the community of the outcome of his decision regarding this proposed school closure, in a timely manner.

SUBJECT: CONSULTATION FINDINGS REGARDING VIABILITY OF FORTITUDE VALLEY STATE SCHOOL

Summary of key objectives

- A report detailing the findings of the community consultation regarding the proposed closure of Fortitude Valley State School (SS) has been compiled by independent consultants, JTA Australia, for the Minister's consideration (**Attachment 1**).
- The Department has reviewed the consultant's report regarding the viability of Fortitude Valley SS, prepared a summary of the findings and made a recommendation regarding the future of the school for the Minister's consideration (**Attachment 2**).
- The Minister is required to make a determination regarding the proposed closure of Fortitude Valley SS.

Key issues

1. In May 2013 the Minister approved eight state schools to proceed to community consultation regarding proposed closure, as a result of the Department's 2013 School Viability Assessment process.
2. These schools were Charlton State School, Everton Park State High School, Fortitude Valley State School, Nyanda State High School, Old Yarranlea State School, Stuart State School, Toowoomba South State School and Wyreema State School.
3. As is required under the *Education (General Provisions) Act 2006* (the Act), the Minister approved the gazettal of these proposed school closures. The public notice was published in the Government Gazette on 10 May 2013.
4. Community consultation is also a requirement under the Act.
5. The Department engaged an independent consultant, JTA Australia, to lead and manage the consultation process in each school community.
6. The consultation period ran from 3 May 2013 until 26 July 2013, with a total of four consultation meetings held in the Fortitude Valley SS community with key stakeholders and interest groups.
7. Community members were also invited to submit written submissions to a departmental email address (fortitudevalleyss@det.qld.gov.au), or to the consultant's designated email address (submissions@jtaa.com.au).
8. A total of 116 written submissions were received as part of the consultation process for Fortitude Valley SS.
9. The majority of written submissions expressed opposition to the proposed closure of Fortitude Valley SS.

10. JTA Australia submitted a consultation report regarding Fortitude Valley SS to the Department for the Minister's consideration on 2 August 2013.
11. As per the attached Summary of Consultation Findings (**Attachment 2**), the key issues identified during consultation were:
 - Future residential development and potential forecast enrolment growth;
 - The location of the site and its outside school hours care (OSHC) facility had particular appeal to families in transit to and from work;
 - Difficulties in accessing transport to alternative schools;
 - Alternative options to school closure including a partial land sale and partnerships with developers.
12. The Department considers that these issues can be addressed, as outlined below and in Attachment 2:
 - Neighbouring schools have capacity (or the ability to expand) to accommodate students from the Fortitude Valley SS catchment;
 - The school and its OSHC facility currently cater for a high number of families living out of catchment – e.g. 68% of students enrolled in the school do not live within the catchment. There are OSHC options at alternative state schools;
 - The Department of Transport and Main Roads (DTMR) operates buses which connect the Fortitude Valley SS catchment with New Farm SS and Brisbane Central SS, along with other alternative state schools;
 - While the alternative options are valid, they do not remedy the viability issues that the school has been experiencing over a long period.

Communications

13. If a decision is made to close Fortitude Valley SS a range of resources, including Guidance Officers, will be made available to support students, parents and staff.
14. A communications plan has been developed and communications materials are being prepared to support an announcement regarding the decision on the proposed school closure.

Financial implications

15. Should the Minister approve Fortitude Valley SS for closure, all current students at the time of the announcement (excluding students completing Year 7) would be eligible for a one-off *uniform allowance* of \$350 for their new school.
16. The Department would support current students and families, if required, by subsidising the difference in *Student Resource Hire Scheme* fees for a one-year period, in cases where the destination school's fees are higher than their current school.
17. The Assistant Director-General Finance and Chief Finance Officer will develop an appropriate internal process to facilitate:
 - the distribution/allocation of funds for uniforms to eligible parents and families by the end of October; and
 - if the *Student Resource Hire Scheme* is higher at the destination school, the difference will be discounted at the time when parents/guardians join the scheme at the new school (for the initial year only).

Transport Assistance

18. *Travel allowances* would also be available to eligible students (where applicable) through the Department of Transport and Main Roads' School Transport Assistance Scheme (STAS).
19. Under this scheme, state primary students who live more than 3.2km from their nearest state school by shortest trafficable route are eligible for a distance-based transport subsidy. Financially disadvantaged students (who live within these distances) may also be eligible for further STAS allowances.
20. If the distance to the nearest school is less than 3.2km, students will not be eligible for the transport subsidy.
21. Also, it should be noted that students, who choose a destination school which is not within their revised catchment area, may not be eligible for the STAS allowance as this subsidy is provided for students to access their closest state school.
22. Regions, affected schools and destination schools will be provided with revised catchment maps to assist students and families to identify the appropriate school for each student.

Student Support & Transition

23. Education Queensland has developed a template for Individual Student Transition Plans, for schools approved for closure.
24. Students and parents will be supported through the use of Individual Student Transition Plans to identify which school will best meet and support the student's educational needs.
25. It is anticipated that in most cases, the student will be able to enrol in their neighbouring school of choice. However, due to individual student schooling history, there may be a small number of students who will not be able to be accommodated at the school of their choice. In these cases, school staff will work with the student/family to negotiate an alternative school.

Staff Support & Transition

26. The Assistant Director-General Human Resources is ensuring necessary communications and procedures are in place to assist school principals, teachers and other school staff through the provision of additional HR support in any school approved for closure, including additional guidance officer hours and Teacher Relief Scheme (TRS).
27. Regional Human Resource staff will work individually with all staff members through relocation/transfer and other staffing issues. The Employee Assistance Service (EAS) will also be available to staff.

Other

28. Should the Minister determine that Fortitude Valley SS will close, it is recommended the Minister write letters to key stakeholders to formally advise them of his decision, including the Principal, P&C Association President, State MP and local Councillor/Mayor. Draft template letters have been prepared for this purpose (**Attachment 3**).
29. If the Minister approves the closure of Fortitude Valley SS, there will be a need to monitor student relocation enrolment choices as the neighbouring primary schools have limited building platforms and could require redevelopment and the provision of hire and/or relocatable facilities. The funding requirement is unknown at this time.
30. If required, these relocatable or hire buildings would be able to be delivered in time for the start of Term 1, 2014.

31. The Department has met the requirements of Chapter 2, Part 3 of the *Education (General Provisions) Act 2006* to publish a notice about this proposed school closure in the Government Gazette and carry out adequate consultation, on behalf of the Minister, with the school community. Furthermore, should the school be approved for closure, it will occur more than six months from the publication of the proposed closure in the Government Gazette.
32. The Department has recently reviewed and revised its School Closure Checklist, a comprehensive document that outlines the various operational action items, roles and responsibilities associated with the closure of state schools. Should the Minister approve this school for closure, the School Closure Checklist will be distributed to relevant officers for completion.

Background

33. On 3 May 2013, the Minister for Education, Training and Employment, announced that consultation would occur regarding the proposed closure of eight state schools, including Fortitude Valley SS.
34. The schools identified were proposed for closure in line with the criteria contained in the Department's School Viability Assessment procedure, in particular the enrolment and accessibility criteria.
35. Fortitude Valley SS has experienced low and declining enrolments for at least the past five years and relatively low enrolment numbers are anticipated in the medium to long term.
36. There are four other state schools within five kilometres, with the ability to accommodate (or expand to accommodate) the enrolments of existing in-catchment students of Fortitude Valley SS.

Consultation summary

37. The consultation report identified a strong community commitment to Fortitude Valley SS and a strong desire to keep the school open.
38. The report acknowledges the significant fundraising efforts of the P&C Association over recent years and the enhancements to the school that this has provided.
39. On balance, having regard for the criteria set out in the School Viability Assessment procedure, it is recommended that Fortitude Valley SS be **approved** for closure.

Right to information

40. I am of the view that the contents or attachments contained in this brief **are not suitable** for publication, except for the template letters.

Recommendation

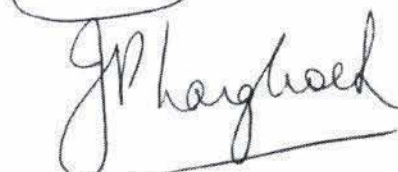
That the Minister

approve the closure of Fortitude Valley State School from the end of Term 4, 2013; and
sign the letters to relevant stakeholders.

NOTED


FIONA CRAWFORD
 Chief of Staff
 Office of the Hon John-Paul Langbroek MP
 Minister for Education, Training and
 Employment

16, 9, 13

☐ Copy to Assistant Minister**APPROVED/NOT APPROVED**


JOHN-PAUL LANGBROEK MP
 Minister for Education, Training and
 Employment

16, 9, 13

Minister's comments

Action Officer

Lee Callum

Executive Director

Infrastructure Strategy,
Research and Performance

Tel: 3237 0950

Mob: ☐ contrary to the public inte

Date: 21/08/2013

Endorsed by:

DDG

Jeff Hunt

Corporate Services

Tel: 3405 6329

Mob: ☐ contrary to the public inte

Date: 22/08/13

Endorsed by:

A/DDG

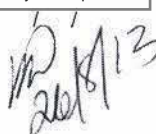
Patrea Walton

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Date:



Endorsed by:

DG

Dr. Jim Watterston

Tel: 3237 1070

Mob:

Date: 28/8/13



Fortitude Valley State School – Summary of consultation findings and DETE response

Criteria	Common issues raised	DETE Response and Strategies																														
1. Enrolments																																
1.1 Enrolment History	<ul style="list-style-type: none">Community contend FVSS does not meet criteria for closure as current population and projected growth show the school is needed now and into the future	<ul style="list-style-type: none">5 year average enrolments – 39Enrolments have increased from 36 students in 2005 to 53 students in 2013, including the transition of Prep Year into primary school.																														
1.2 Forecasts	<ul style="list-style-type: none">Significant growth in high density housing, including affordable housing that may see an increase in the families population that are likely to need state school provision (quoted conservative estimate in 6,085 units in the FVSS catchment by 2017). The community uses a “conservative” estimate of 5% ratio of students per dwelling.	<ul style="list-style-type: none">The proposed purchase of the additional Queensland Health facility adjacent Brisbane Central SS as well as potential expansion of other neighbouring schools will meet the in-catchment growth anticipated for the area.1,582 new dwellings approved for construction in the Fortitude Valley/ Newstead – Bowen Hills SA2s (2011-13)800 additional dwellings (2014-2017) - Government Statistician projectionsRatio primary school students to dwellings was approx. 4% (2011)Council promotes higher density residential developmentBowen Hills PDA promotes liveable communities and affordable housing options (attractiveness to families requires more research).10 affordable housing projects are located in and around Fortitude Valley (six of which lie within FVSS catchment) <table><tr><th>Centre name</th><th>Capacity (including Flying Start Capacity)</th><th>2013 (enrolled)</th><th>2021 (projected)</th><th>2031 (projected)</th></tr><tr><td>Fortitude Valley State School</td><td>91</td><td>53</td><td>68</td><td>88</td></tr><tr><td>Brisbane Central State School</td><td>254</td><td>220</td><td>288</td><td>280</td></tr><tr><td>Kelvin Grove State College (P-12)</td><td>2,389</td><td>2027</td><td>2519</td><td>2566</td></tr><tr><td>New Farm State School</td><td>361</td><td>362</td><td>386</td><td>461</td></tr><tr><td>Windsor State School</td><td>592</td><td>597</td><td>737</td><td>912</td></tr></table>	Centre name	Capacity (including Flying Start Capacity)	2013 (enrolled)	2021 (projected)	2031 (projected)	Fortitude Valley State School	91	53	68	88	Brisbane Central State School	254	220	288	280	Kelvin Grove State College (P-12)	2,389	2027	2519	2566	New Farm State School	361	362	386	461	Windsor State School	592	597	737	912
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1.3 Resident Student Numbers (RSN)	<ul style="list-style-type: none">Issues raised relating to out of catchment enrolments addressed throughout other categories	<ul style="list-style-type: none">RSN – 48 – very small catchment in a metropolitan centreRSN attend – only 18 of the 48 state school students living in the Fortitude Valley SS catchment attend the school, which demonstrates local families are already electing to bypass this school for an alternative state school.43 RSN in 2005, peaked at 56 in 2009, and has since decreased to 48 in 2013The attending RSN was 4 in 2005 (out of a total 48 RSN) and has increased to 18 in 2013 (out of a total 48 RSN).Approx. 68% of students enrolled at Fortitude Valley SS are from outside the school’s catchment area.																														

Note: Enrolment data provided based on 2013 February Census data

Fortitude Valley State School – Summary of consultation findings and DETE response

2. Accessibility		
2.1 Distance	<ul style="list-style-type: none"> Convenience to local and not-so-local students (CBD workers) Parents of students who work close to the school (OoC?) will find alternate school locations difficult to find. 	<ul style="list-style-type: none"> From FVSS: <ul style="list-style-type: none"> Brisbane Central SS –1.4km New Farm SS – 1.4km Windsor SS – 3.1km
2.2 Transport	<ul style="list-style-type: none"> Many local students walk or ride to school, proximity to train station/public transport Alleged no bus service between Bowen Hills and New Farm and Brisbane Central is difficult to get to. Cited traffic congestion for M/v travel in morning and afternoon. Cost and time increases to get to alternate locations 	<ul style="list-style-type: none"> Individual student transition plans will assist with addressing issues Travel allowances would be available to eligible students (where applicable) through the DTMR School Transport Assistance Scheme (STAS). Financially disadvantaged students (who live within these distances) may also be eligible for further STAS allowances. TransLink website identifies public transport available between FVSS - New Farm and FVSS - Brisbane Central
3. Curriculum		
3.1 Extent of Curriculum / ability to access resources	<ul style="list-style-type: none"> C2C curriculum and Talent Development Program in place. Multi-age classroom, higher individual tailored curriculum learning approach Tailored stream and science extension program, music, excursions, German, choir, sports, bicycle safety and riding, active reading 	<ul style="list-style-type: none"> Individual student transition plans will assist with addressing issues DETE has focused strongly on supporting schools to implement the Australian Curriculum. The C2C units are available for all state schools to use. Curriculum enrichment is a focus for alternative local schools, as evidenced through high achievers, young scholars, STEM, debating, chess and Writers Festival programs. Available Teaching and Learning Audit reports from schools in the area show overwhelmingly high to outstanding results, notably with strong results in differentiation, ensuring individual student learning needs are effectively supported. Additional programs to effectively meet the interests and skills of students implemented in local schools include artists-in-residence programs, choirs and instrumental music opportunities. Environmentally sustainable school practices implemented in alternative local schools include opportunities to use biodiversity, water, waste reduction and energy efficiency. There is also a strong commitment to gardening and the diverse learning opportunities this creates. Multi-age/grade classes are explored in John Hattie's comprehensive meta-analysis of what makes a difference to student learning, with an effect-size of 0.04 (elements with over 0.40 effect size are considered to have a beneficial influence on learning), and therefore the effects are not compelling.
4. Resourcing Equity		
4.1 Cost per student per annum	<ul style="list-style-type: none"> Cost per student considered on par with other schools such as BCSS and NFSS Capacity on the grounds to build more GLAs to accommodate future growth 	<ul style="list-style-type: none"> Cost/student/year at Fortitude Valley SS - \$9,221 Cost/student/year at Windsor SS - \$7,158 Qld average cost/student/year - \$7,013 Cost/student/year at Fortitude Valley SS is 31% higher, or one-third more, than the Qld average.

Note: Enrolment data provided based on 2013 February Census data

Fortitude Valley State School – Summary of consultation findings and DETE response

	<ul style="list-style-type: none"> With minor renovation, school capacity could increase to 140 (up from 91); potential capacity (anecdotal) for school to grow to 200/250 (latter claimed as news article in 1950) 	
4.2 Comparison to other schools	<ul style="list-style-type: none"> DETE recent spend of \$150k on painting and maintenance work, including recarpeting BER funding of library and teaching area for younger students 	<ul style="list-style-type: none"> Maintenance costs over the past 5 years was \$131k. BER funding - \$250k for relocatable buildings – can be relocated to nearby school
Other		
Performance of Students	<ul style="list-style-type: none"> Anecdotal comments about improved behaviour and attendance of children experiencing difficulty with academic achievement. Potential impact on students if the school closes, due to traumatic experiences of students at other schools. 	<ul style="list-style-type: none"> All schools have a responsible behaviour plan for students. Individual student transition plans will assist with addressing issues
Outside School Hours Care (OSHC)	<ul style="list-style-type: none"> Facilities operated by the PCYC is onsite 	<ul style="list-style-type: none"> OSHC facilities are located at closest schools (NFSS and BCSS). There are current vacancies at neighbouring schools.
Prefer Small Schools	<ul style="list-style-type: none"> Many families prefer small schools like FVSS Closure is seen as a loss to the community/ “Liveable” research and evidence world-wide points to the vital importance of core social institutions continuing to exist in inner cities. 	<ul style="list-style-type: none"> New Farm SS and Brisbane Central SS are also part of inner city precinct Brisbane Central SS considered to be a small school – 220 enrolments
Employment issues	<ul style="list-style-type: none"> Impact on DETE staff who lose jobs, also mentioned loss of employment by PCYC staff due to closure. 	<ul style="list-style-type: none"> Necessary communications and procedures would be put in place to assist school principals and teachers through the provision of additional HR support in any school approved for closure, including additional guidance officer hours and Teacher Relief Scheme (TRS). Regional Human Resource staff would work individually with all staff members regarding relocation/transfer and other staffing issues. The Employee Assistance Service (EAS) would also be available to staff.
P&C provided facilities &/or resources	<ul style="list-style-type: none"> P&C has invested over \$195,000 in extending resources for the school. 	<ul style="list-style-type: none"> Resources will transfer to schools where students transition
Options	<ul style="list-style-type: none"> Community proposed alternative options: <ul style="list-style-type: none"> Redraw catchment boundaries to increase catchment Partial land sale New development to incorporate school and 	<ul style="list-style-type: none"> DETE could explore “Economic Development Act 2012, section 158 – establish Local Representative Committee to consider options proposed

Note: Enrolment data provided based on 2013 February Census data

Fortitude Valley State School – Summary of consultation findings and DETE response

	childcare facility ○ Remain open for next 3 to 5 years, then review	
Other	<ul style="list-style-type: none"> • DETE North Brisbane “at risk” primary programs 	<ul style="list-style-type: none"> • Could be relocated to another inner city school such as Brisbane Central SS.
QSPC demand mapping	<ul style="list-style-type: none"> • The QSPC Demand maps indicate that there is growth projected for the SA2s of Fortitude Valley and Newstead – Bowen Hills, which together cover the Fortitude Valley State School catchment. There were 154 primary state school aged students in the combined SA2s in 2011 and this is projected to grow to 591 students by 2031. As per the above stated historical and current trends of residing students attending FVSS (section 1.3), it is probable that despite this growth, were FVSS to be closed, this could be accommodated through expanded infrastructure at nearby schools. 	
Recommendation	<ul style="list-style-type: none"> • It is recommended that the Minister approve Fortitude Valley State School for closure. 	

Note: Enrolment data provided based on 2013 February Census data



Hon John-Paul Langbroek MP
Minister for Education, Training and Employment

30 SEP 2013

Mr Tony Holcroft
President
Parents and Citizens' Association
Fortitude Valley State School
85 Brookes Street
FORTITUDE VALLEY QLD 4006

Level 22 Education House
30 Mary Street Brisbane 4000
PO Box 15033 City East
Queensland 4002 Australia
Telephone +61 7 3237 1000
Facsimile +61 7 3211 8011
Email education@ministerial.qld.gov.au

Dear Mr Holcroft

I am writing to formally advise you that following careful consideration of the results of the school viability assessment and consultation process, I have determined that Fortitude Valley State School will permanently close at the end of Term 4, 2013.

I understand that this decision will be disappointing for your school community. I would like to take this opportunity to sincerely thank the Parents and Citizens' Association and school community members for participating in the recent community consultation process and for their efforts in preparing submissions.

My Department's regional office staff will work with your school to manage all of the issues associated with the closure and I understand that some information has already been provided to support students, parents and staff through this process. The Principal and regional staff will provide further information and support over the remainder of the school year.

I appreciate the important role you will play over the coming months in supporting your Principal to ensure that students make a smooth transition to their new schools for 2014.

Should you require any further information, I invite you to contact Ms Lee Callum, Executive Director, Infrastructure Strategy, Research and Performance within my Department on telephone 3237 0950 or by email at lee.callum@dete.qld.gov.au.

Yours sincerely

JOHN-PAUL LANGBROEK MP
Minister for Education, Training and Employment

Ref: 13/265149



Hon John-Paul Langbroek MP
Minister for Education, Training and Employment

30 SEP 2013

Mr Murray Branch
Principal
Fortitude Valley State School
85 Brookes Street
FORTITUDE VALLEY QLD 4006

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30 Mary Street Brisbane 4000
PO Box 15033 City East
Queensland 4002 Australia
Telephone +61 7 3237 1000
Facsimile +61 7 3211 8011
Email education@ministerial.qld.gov.au

Dear Mr ~~Branch~~ *Murray,*

I am writing to formally advise you that following careful consideration of the results of the school viability assessment and consultation process, I have determined that Fortitude Valley State School will permanently close at the end of Term 4, 2013.

I understand that this decision will be disappointing for your school community. I would like to take this opportunity to sincerely thank your school community members for their participation in the recent community consultation process and for their efforts in preparing submissions.

My Department's regional office staff will support you and your school to manage all of the issues associated with the closure and I understand that some information has already been provided to support students, parents and staff through this process. The regional office staff will provide further information and support over the remainder of the school year.

I appreciate the important role you will play over the coming months as you work to transition students and staff to their new schools for 2014. I encourage you to work closely with your regional office to access the support you or your school may require to ensure a smooth transition. Thank you for your support in relation to this challenging task.

Should you require any further information, I invite you to contact Mr Chris Rider, Regional Director, Metropolitan Region by email at chris.rider@dete.qld.gov.au or on telephone 3422 8666.

Yours sincerely

JOHN-PAUL LANGBROEK MP
Minister for Education, Training and Employment

Ref: 13/265149



Hon John-Paul Langbroek MP
Minister for Education, Training and Employment

30 SEP 2013

Level 22 Education House
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Email education@ministerial.qld.gov.au

Mr Robert Cavallucci MP
Assistant Minister for Multicultural Affairs
Member for Brisbane Central
Unit 2/ Hill House 541 Boundary Street
SPRING HILL QLD 4006

Dear Assistant Minister

Rob,

I am writing to formally advise you that following careful consideration of the results of the school viability assessment and consultation process, I have determined that Fortitude Valley State School will permanently close at the end of Term 4, 2013.

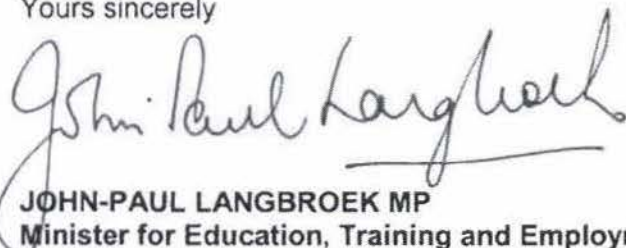
I understand that this decision will be disappointing for the school community. I would like to take this opportunity to sincerely thank you for your representations on behalf of the school community during the recent community consultation process.

My Department's regional office staff will support the school to manage all of the issues associated with the closure and some information has already been provided to support students, parents and staff through this process. The Principal and the regional office staff will provide further information and support to the school community over the remainder of the school year.

I appreciate the important role the Principal and Parents and Citizens' Association will play over the coming months to ensure that students make a smooth transition to their new schools for 2014.

Should you require any further information, I invite you to contact my Chief of Staff, Ms Fiona Crawford on telephone 3237 1000.

Yours sincerely


JOHN-PAUL LANGBROEK MP
Minister for Education, Training and Employment

Ref: 13/265149



Hon John-Paul Langbroek MP
Minister for Education, Training and Employment

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30 Mary Street Brisbane 4000
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30 SEP 2013

Councillor Vicki Howard
Councillor for Central Ward
Brisbane City Council
Central Ward Office
Shop 11
31 Duncan Street
FORTITUDE VALLEY QLD 4006

Dear Councillor *Vicki,*

I am writing to formally advise you that following careful consideration of the results of the school viability assessment and consultation process, I have determined that Fortitude Valley State School will permanently close at the end of Term 4, 2013.

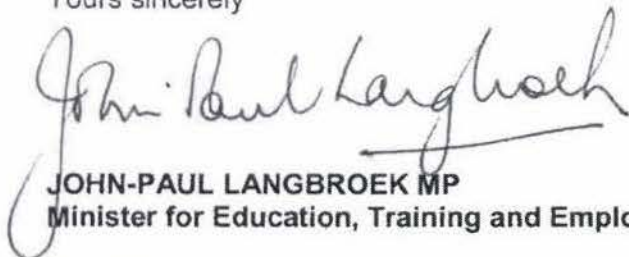
I understand that this decision will be disappointing for the school community. I would like to take this opportunity to sincerely thank you for your representations on behalf of the school community during the recent community consultation process.

My Department's regional office staff will support the school to manage all of the issues associated with the closure and some information has already been provided to support students, parents and staff through this process. The Principal and the regional office staff will provide further information and support to the school community over the remainder of the school year.

I appreciate the important role the Principal and Parents and Citizens' Association will play over the coming months to ensure that students make a smooth transition to their new schools for 2014.

Should you require any further information, I invite you to contact Ms Lee Callum, Executive Director, Infrastructure Strategy, Research and Performance within my Department on telephone 3237 0950 or by email at lee.callum@det.qld.gov.au.

Yours sincerely



JOHN-PAUL LANGBROEK MP
Minister for Education, Training and Employment

Ref: 13/265149

HUNT, Jeff

From: HUNT, Jeff
Sent: Friday, 3 May 2013 10:29 PM
To: CLAREY, Emma; jan [be contrary to the public interest u]
Cc: CALLUM, Lee; WILLIS, Joe
Subject: RE: Action item for Monday

Jan

Contact details FYO. Lovely to meet you this morning and thank you for the quick response given the earlier timeline.

Look forward to working with you through the process.

Warm regards

Jeff

School	Principal	Mobile
Charlton State School	Miss Cathryn Lavelle	[be contrary to the public interest u]
Toowoomba South State School	Mr David Gordon	
Wyreema State School	Ms Sandra Tetzlaff	
Everton Park State High School	Ms Sue Wallace	
Fortitude Valley State School	Mr Murray Branch	
Nyanda State High School	Ms Fiona McKenna	
Old Yarranlea State School	Mr Mark Wright	
Stuart State School	Ms Allison Greenaway	

Jeff Hunt | Deputy Director-General

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From: CLAREY, Emma
Sent: Friday, 3 May 2013 5:58 PM
To: [jar](#), be contrary to the public interest un
Cc: CALLUM, Lee; HUNT, Jeff; WILLIS, Joe
Subject: Action item for Monday
Importance: High

Hi Jan,

I am just passing on a brief message from Lee and Jeff regarding an important action item for Monday.

We need to ensure that each of the Principals receives direct contact from their assigned consultant on Monday – either in person or via telephone – in order to introduce yourselves and have an initial conversation.


Please let me know if you require contact details for each of the Principals and I can send these through to you.

Kind regards,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70026 | E emma.clarey@dete.qld.gov.au

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From AUVA'A, Lynn **Date** Friday, 3 May 2013 5:01:09 PM
To barrie [redacted] be contrary to the public interest un
Cc CALLUM, Lee; CLAREY, Emma
Subject Catchment map for Fortitude Valley SS

 **Catchment Map Fortitude Valley SS 0037 Pri Feb10.pdf** (947 KB [HTML](#))

Hi Barrie

Please find attached Fortitude Valley SS.

Regards Lynn

From WILLIS, Joe **Date** Thursday, 16 May 2013 1:17:42 PM
To 'Jan Taylor'; WEDEMEYER, Michael
Cc Melissa Salisbury; AUVA'A, Lynn; Anita Parmar; ENGLISH, Richard; CLAREY, Emma
Subject RE: Fortitude Valley SS

Hi Michael and Jan

I concur. While it is important for JTA and DETE to monitor press and accuracy of information, management of responses to media information and misinformation is for DETE.

The regular communiqué from the Minister/DETE is a good strategy. I will speak to Jeff Hunt. Good job for CEP to progress.

Regards

Joe

Joe Willis

Director, Infrastructure Strategy (Schools)

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment

T 07 323 71902 | M Contrary to the public interest | F 07 3235 4367

joe.f.willis@dete.qld.gov.au

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From: Jan Taylor [mailto:Contrary to the public interest]
Sent: Thursday, 16 May 2013 12:50 PM
To: WEDEMEYER, Michael
Cc: Melissa Salisbury; WILLIS, Joe; AUVA'A, Lynn; Anita Parmar; ENGLISH, Richard; CLAREY, Emma
Subject: Re: Fortitude Valley SS

Hi Michael

That's a huge question because we know that there is an extraordinary amount of misinformation in the public arena. I think either the minister or the dept needs to be issuing regular communiques with a limited amount of info re each school so targetting suburban papers particularly.

Re the wrong date I'm sure the newspaper will correct it if we ask but the school website must say something about it and there shd be a standalone communique from the school.

Let us know if u need anything

Chrs jan

Am in an all day meeting where I am the lead so can only take calls in the breaks like now

On 16/05/2013, at 11:56 AM, "WEDEMEYER, Michael" <Michael.WEDEMEYER@dete.qld.gov.au> wrote:

Do you have a strategyfr to manage the misinformation in the paper (getting in first in case I am asked from above for clarification)?
thanks

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education,
Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: Melissa Salisbury [mailto:melissa.salisbury@dete.qld.gov.au] balance, be contrary to the public interest under section 49 of the RTI Act
Sent: Thursday, 16 May 2013 11:52 AM
To: WEDEMEYER, Michael
Cc: WILLIS, Joe; AUVA'A, Lynn; Jan Taylor; Anita Parmar; ENGLISH, Richard
Subject: RE: Fortitude Valley SS

Hi Michael

The original date for the community meeting was going to be 29 May, so our apologies for only listing it as a P&C meeting. I'm not sure where the local paper got the 27th from for their story.

Due to a request to bring the community meetings forward to next week, we are now holding the first community meeting at Fortitude Valley SS next Thursday 23 May, and this change will be reflected in the 'upcoming meetings' summary that we send to you.

Please let me know if you have any further questions.

Kind regards,
Melissa.

Melissa Salisbury | Senior Consultant [psure would, on balance, be contrary to the public interest under section 49 of the RTI Act](mailto:melissa.salisbury@dete.qld.gov.au)

<image001.jpg>

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Thursday, 16 May 2013 11:41 AM
To: Melissa Salisbury; Jan Taylor
Cc: WILLIS, Joe; AUVA'A, Lynn
Subject: FW: Fortitude Valley SS

Hi Jan/Melissa

Can you please confirm the Fortitude Valley SS community consultation meeting dates and time?

Your spreadsheet indicates 29 May for P&C only, whereas the local paper cites 27 May for comm cons meeting(see link below)

Many thanks

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education,
Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: RYAN, Rachael
Sent: Thursday, 16 May 2013 11:33 AM
To: WEDEMEYER, Michael
Subject: Fortitude Valley SS

Article link

<http://www.couriermail.com.au/questnews/central/sale-of-fortitude-valley-state-school-by-the-state-government-could-be-worth-millions-of-dollars/story-fn8m0qb4-1226643227263>


Thanks
Rachael

Rachael Ryan | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 3237 0944 | E Rachael.RYAN@dete.qld.gov.au

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From WEDEMEYER, Michael **Date** Thursday, 16 May 2013 11:56:15 AM
To Melissa Salisbury
Cc WILLIS, Joe; AUVA'A, Lynn; Jan Taylor; Anita Parmar; ENGLISH, Richard; CLAREY, Emma
Subject RE: Fortitude Valley SS

 **image001.jpg** (8 KB [HTML](#))

Do you have a strategy to manage the misinformation in the paper (getting in first in case I am asked from above for clarification)?
thanks

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
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michael.wedemeyer@dete.qld.gov.au

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From: Melissa Salisbury [mailto:[redacted](#)] balance, be contrary to the public interest under section 49 of the R
Sent: Thursday, 16 May 2013 11:52 AM
To: WEDEMEYER, Michael
Cc: WILLIS, Joe; AUVA'A, Lynn; Jan Taylor; Anita Parmar; ENGLISH, Richard
Subject: RE: Fortitude Valley SS

Hi Michael

The original date for the community meeting was going to be 29 May, so our apologies for only listing it as a P&C meeting. I'm not sure where the local paper got the 27th from for their story.

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Please let me know if you have any further questions.

Kind regards,
Melissa.

Melissa Salisbury | Senior Consultant | [redacted](#) sure would, on balance, be contrary to the public interest under section 49 of the R

 JTA EMAIL FOOTER.JPG

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]

Sent: Thursday, 16 May 2013 11:41 AM
To: Melissa Salisbury; Jan Taylor
Cc: WILLIS, Joe; AUVA'A, Lynn
Subject: FW: Fortitude Valley SS

Hi Jan/Melissa

Can you please confirm the Fortitude Valley SS community consultation meeting dates and time?

Your spreadsheet indicates 29 May for P&C only, whereas the local paper cites 27 May for comm cons meeting(see link below)

Many thanks

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment

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T: 07 3234 1531

michael.wedemeyer@dete.qld.gov.au

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Please consider the environment before printing this email

From: RYAN, Rachael
Sent: Thursday, 16 May 2013 11:33 AM
To: WEDEMEYER, Michael
Subject: Fortitude Valley SS

Article link

<http://www.couriermail.com.au/questnews/central/sale-of-fortitude-valley-state-school-by-the-state-government-could-be-worth-millions-of-dollars/story-fn8m0qb4-1226643227263>

Thanks
Rachael


Rachael Ryan | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
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From Jan Taylor **Date** Sunday, 26 May 2013 1:28:58 PM
To WILLIS, Joe
Cc WEDEMEYER, Michael; CLAREY, Emma; Melissa Salisbury; Anita Parmar
Subject Questions from FVSS

 [image002.jpg](#) (8 KB [HTML](#))


Hi Joe

More questions that need to be answered now rather than later. These are from the Fortitude Valley State School community meetings.

1. The P&C noted at the meeting on Thursday night that the school's enrolments have been growing and there is extensive residential apartment development happening in the immediate surrounding area which is likely to lead to future enrolments at the school. They went to great lengths to point out that families do live in units, and that 62% of their students currently live in a unit. They have requested that DETE provide them with detailed information about how they scored against the viability criteria, what the demographics were that were used in the assessment process, and what the benchmarks are for the school to be considered viable?
2. A sub-set to this is that information has been gleaned from another P & C Association (who had a DETE demographer address a meeting some time ago) that at present the DETE population statistics exclude developments awaiting approval. This is of great concern to the FV P & C which has done a great deal of work in terms of future high rise developments in the area.
3. Given that the schools surrounding FVSS are either over, at, or almost at capacity attendees requested advice on where DETE suggests or expects they send their children to school? The New Farm P & C was present and was very vocal that its school simply cannot take any more students when the school has already had to give up special rooms like art, music, library etc. They felt that any future students could only be housed in a demountable on the oval.

Regards
Jan

Jan Taylor | Principal would, on balance, be contrary to the public interest under section 49 of the

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From ENGLISH, Richard **Date** Thursday, 6 June 2013 11:48:47 AM
To CLAREY, Emma; Jan Taylor
Cc WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar
Subject RE: URGENT: Premier's correspondence

No worries Emma. I would say that a local member (either State or Federal) was at every meeting.

Tim Mander attended Everton Park;
Robert Cavallucci was the proxy (and local member) at Fortitude Valley;
Ian Walker, although not at the actual community meeting, did meet with the P&C and wider school community for Old Yarranlea on the Saturday before the community consultation on Wed 22nd;
Federal Member, Kevin Rudd, attended BSHS as well as Coorparoo Secondary College;
Jackie Tradd attended BSHS (I think)
Carl Judge attended the Nyanda SHS meeting (as did the local Federal member and local BCC councillor)

That's about the extent of my recollections Emma. We'll see if Jan agrees.

Richard

From: CLAREY, Emma
Sent: Thursday, 6 June 2013 11:37 AM
To: ENGLISH, Richard; Jan Taylor
Cc: WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar
Subject: RE: URGENT: Premier's correspondence

Thanks Richard!

Sorry – should have been more specific in the way I wrote that last email. I meant to say Government representative (i.e. local Member). I had included a line that the Principal of CSS was in attendance as the DETE representative.

Hope this clarifies my first question.

Cheers,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
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From: ENGLISH, Richard
Sent: Thursday, 6 June 2013 11:35 AM
To: CLAREY, Emma; Jan Taylor
Cc: WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar
Subject: RE: URGENT: Premier's correspondence

Hi Emma

An email from Jan to you on 27/05 states that the principal of the Coorparoo SS was present at that

meeting plus other staff. I've attached that for your reference.

The minister was not at the BSHS meeting. He attended the Everton Park SHS meeting and the Coorparoo Secondary college meeting as far as I recall. He had intended to be at the Fortitude Valley SS meeting on Thursday 23rd but had to send a proxy at the last minute as he was in parliament and a bill e was progressing came before parliament at exactly that time.

I don't think he attended any other meetings but Jan could clarify that..

Richard

From: CLAREY, Emma
Sent: Thursday, 6 June 2013 11:24 AM
To: Jan Taylor; ENGLISH, Richard
Cc: WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar
Subject: RE: URGENT: Premier's correspondence
Importance: High

Hello Jan and Richard,

In relation to this urgent Premier's correspondence that I responded to last month... I have been asked a couple of follow up questions by the Premier's office:

- Was there a Government representative at the Coorparoo State School meeting on 16 May? (I am pretty sure the answer to this is, 'no'.)
- Which consultation meetings did the Minister attend as part of the consultation process for the proposed amalgamation? (My understanding is he attended the following – Tues 7 May, 5.00pm-7.00pm at Coorparoo Secondary College; and Mon 13 May, 7.00pm-8.00pm at BSHS. Were there any others that I am not aware of?

our urgent advice on this matter would be appreciated.

Kind regards,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
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Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70026 | E emma.clarey@dete.qld.gov.au

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From: Jan Taylor [<mailto:jan.taylor@dete.qld.gov.au>] (once, be contrary to the public interest under
Sent: Monday, 27 May 2013 10:39 AM
To: CLAREY, Emma; ENGLISH, Richard
Cc: WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar
Subject: RE: URGENT: Premier's correspondence

Hi emma

I know you are happy with the preceding responses but for the benefit of Chris when he returns I think there is a really important argument about the RDs attending too many meetings..the reality is that neither the RDs nor DETE (nor indeed the Minister) have the answer to the hundreds of detailed

questions now emerging. If the RD is there, and legitimately doesn't have the answer, then it probably reflects more on DETE than if he wasn't there. If I don't have the answer to everything it makes much more sense for me to be metaphorically kicked in the teeth (in some cases I commit to taking away pivotal questions and trying for answers from DETE) than DETE.

Probably not relevant to the premier's letter but is for Chris down the track!!!

Cheers
Jan

From: CLAREY, Emma [<mailto:Emma.CLAREY@dete.qld.gov.au>]
Sent: Monday, 27 May 2013 10:12 AM
To: ENGLISH, Richard; Jan Taylor
Cc: WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar
Subject: RE: URGENT: Premier's correspondence

Thanks Jan and Richard for your prompt responses

It's no worries at all about your non-attendance at that meeting, Richard. The CSS Principal was in attendance so, I will make mention of that.. I just wanted to get my facts straight before we send this response through the Min's office.

Thanks again, ☺

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70026 | E emma.clarey@dete.qld.gov.au

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From: ENGLISH, Richard
Sent: Monday, 27 May 2013 10:08 AM
To: CLAREY, Emma; [jan](#) be contrary to the public interest u
Cc: WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar balance, be contrary to the public interest under sect
Subject: RE: URGENT: Premier's correspondence

Hi Emma

I did not attend that meeting. My understanding regarding community meetings was that I was required to attend the initial community consultation meeting for each school. I then stepped back to allow Jan's consultation to proceed with complete independence.

I did attend the first community meeting for Coorparoo Secondary College.

I suspect the parent in question is [contrary to the public interest](#) I met this parent at the Coorparoo Sec. College community meeting and spoke with her at length after the meeting. She sent me a very direct email the day after the Coorparoo SS meeting chastising me for not attending.

Richard

From: CLAREY, Emma
Sent: Monday, 27 May 2013 9:54 AM
To: [jan](#) be contrary to the public interest u ENGLISH, Richard

Cc: WILLIS, Joe; WEDEMEYER, Michael; Anita Parmar
Subject: URGENT: Premier's correspondence
Importance: High

balance, be contrary to the public interest under sec

Hi Jan and Richard,

We are required to respond to some urgent correspondence to the Premier regarding the CSC/BSHS amalgamation.

A parent has claimed that there was no DETE representative at the meeting on Thursday 16 May with the **Coorparoo State School** community. Can you please confirm whether or not the Principal of Coorparoo State School was in attendance? Richard, did you happen to attend this meeting? Or someone from the Metro office?

I have an urgent deadline for this one as it is Premier's corro. If possible can you please respond by 11am?

Cheers,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
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T 323 70026 | E emma.clarey@dete.qld.gov.au

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WEDEMEYER, Michael

From: Jan Taylor [redacted]
Sent: Wednesday, 10 July 2013 3:33 PM
To: WEDEMEYER, Michael
Cc: Anita Parmar
Subject: RE: any word on the report??? ANita can you also pls cc Michael on the schedule

Hi Michael

Am about to go into a teleconference but very quick update.

Anita is already working on the schedule for emma; FVSS is on tonight, and again on Friday; Charlton is on Thursday; EPSHS next Thursday (I apologised for the one last night); OYSS next week etc

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Wednesday, 10 July 2013 3:16 PM
To: Jan Taylor
Subject: RE: any word on the report???

No... any word on final consultation meeting dates for Toowoomba schools???? ☺

I notice that there is a change for Stuart SS and Simon is getting Anita to update. Would it be possible to have all updated before Anita sends update – so we can confidently say that this is the final spreadsheet??

Ta

Michael

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000

T: 07 3234 1531

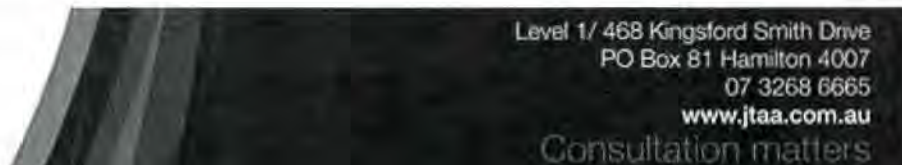
michael.wedemeyer@dete.qld.gov.au

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From: Jan Taylor [mailto:Jan.Taylor@dete.qld.gov.au]
Sent: Wednesday, 10 July 2013 3:07 PM
To: WEDEMEYER, Michael
Subject: any word on the report???

Jan Taylor | Principal [redacted]
[redacted] would, on balance, be contrary to the public interest under section 49 of the



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WEDEMEYER, Michael

From: Jan Taylor [redacted]
Sent: Wednesday, 7 August 2013 10:14 AM
To: WEDEMEYER, Michael
Subject: FVSS Report
Attachments: Report on the Proposed Closure of Fortitude Valley State School.pdf

Attached: Fortitude Valley Report

Jan Taylor | Principal [redacted]
[redacted] would, on balance, be contrary to the public interest under section 49 of



WEDEMEYER, Michael

From: Jan Taylor [ance, be contrary to the public interest under s
Sent: Tuesday, 2 July 2013 1:33 PM
To: WEDEMEYER, Michael
Cc: CALLUM, Lee
Subject: RE: schedule of meetings

Hi Michael

My understanding was that the movie night was held some weeks back (and I wasn't invited or expected to attend).

FVSS has two mtgs coming up...one is with the local business community and the other is a community mtg organised by the P & C.

Cheers
jan

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Tuesday, 2 July 2013 1:01 PM
To: Jan Taylor
Cc: CALLUM, Lee
Subject: RE: schedule of meetings

Thanks Jan

(I am assuming your statement below refers to any "more" meetings??)

I note in your schedule with FVSS a community event – movie – is this consultation that you are attending, or principal only led event??

If you can let us know asap re Wyreema SS and Toowoomba Sth SS.

Cheers

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000

T: 07 3234 1531

michael.wedemeyer@dete.qld.gov.au

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From: Jan Taylor [mailto:ance, be contrary to the public interest under
Sent: Tuesday, 2 July 2013 12:15 PM
To: WEDEMEYER, Michael
Subject:

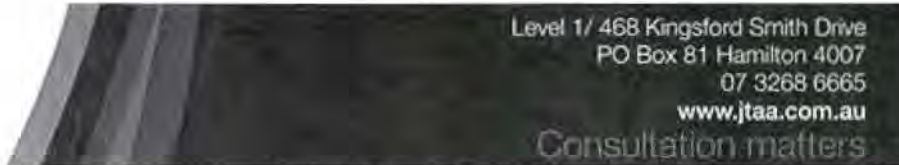
Hi Michael

Further to our telephone conversation on Wednesday about the schedule of meetings in term 3 for the schools identified as potential closures, I am unable to confirm whether or not there will be any meetings.

At the moment we have meetings scheduled on 10, 12, 16 and 19 July. Clearly with only another week to go after that before submissions close, time is running out. We will do everything possible once school resumes to obtain certainty on meeting dates but we cannot provide that until 8 July at the earliest.

Cheers
jan

Jan Taylor | Principal | ould, on balance, be contrary to the public interest under section 49 o



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WEDEMEYER, Michael

From: Jan Taylor [redacted]
Sent: Friday, 12 July 2013 12:22 PM
To: CALLUM, Lee; WEDEMEYER, Michael; WILLIS, Joe
Cc: Anita Parmar
Subject: updates

Hi Lee, Michael and Joe

Thought you would like to know that there has been virtually no mention of JPL's change in dates; probably we have more meetings this fortnight as a result of it but no discernible angst. Reference has been made to the non-appearance of the amalgamation report but more in a curiosity context.

Interesting development at FVSS on Wednesday night; it seems the local MP Rob Cavallucci has advised the suburban newspaper that the reason the school is on the potential closure list is because of its composite classes and he inferred this had come from the Minister (or so the reporter told the P & C Secretary). Mike Kelly and I both said neither of us had ever heard the Minister or the Dept ever allude to composite classes as an issue and there were clearly a significant number of Queensland schools with such classes. The P & C also said there is a rumour doing the rounds that DETE has bought the Queensland Health building beside Brisbane Central SS so that it can take any flow over students from FVSS if it closes.

Cheers
jan

Jan Taylor | Principal [redacted]



Level 1/ 468 Kingsford Smith Drive
PO Box 81 Hamilton 4007
07 3268 6665
www.jtaa.com.au
Consultation matters

WEDEMEYER, Michael

From: WEDEMEYER, Michael
Sent: Wednesday, 24 July 2013 9:31 AM
To: 'Jan Taylor'
Cc: Melissa Salisbury; Anita Parmar
Subject: RE: FVSS submission process

That's fine Jan.
Totally understand.
Cheers

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: Jan Taylor [mailto:Jan.Taylor@dete.qld.gov.au] (Force, be contrary to the public interest under
Sent: Wednesday, 24 July 2013 9:03 AM
To: WEDEMEYER, Michael
Cc: Melissa Salisbury; Anita Parmar
Subject: RE: FVSS submission process

Thanks Michael. Just one thing...if you don't mind, I will change the response to Q2. The difficulty is that we know anything from us is circulated across all the schools and we don't want everyone jumping on the bandwagon. A couple of individuals have already emailed us asking for an extension because of illness or whatever and we have granted that. The submissions are pouring in at the moment and they must be read and summarised before we can do the report. If the flow continues until and including Saturday I doubt that we can meet the report deadlines.

Let me know if there is an issue.

Cheers
Jan

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Tuesday, 23 July 2013 4:33 PM
To: Jan Taylor
Cc: CALLUM, Lee
Subject: FW: FVSS submission process

Hi Jan
Please see below for answers to the questions.
Cheers

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: CALLUM, Lee
Sent: Tuesday, 23 July 2013 3:25 PM
To: WEDEMEYER, Michael
Subject: RE: FVSS submission process

Hi Michael – see my comments below. In blue

From: Jan Taylor [mailto:]
Sent: Tuesday, 23 July 2013 2:28 PM
To: WEDEMEYER, Michael
Cc: Melissa Salisbury; Anita Parmar
Subject: FW: FVSS submission process
Importance: High

Michael

Can you pls check the responses...number 3 is tricky but clearly I have to give some idea of the date

From: []
Sent: Tuesday, 23 July 2013 1:22 PM
To: Anita Parmar
Subject: FVSS submission process

Hi Anita, I am aware that the FVSS consultation process closes this coming Friday.

Can you please confirm:

~ do submissions need to be received by COB Friday, ie. 5pm, or will they be received up until 11:59pm?;
As per the School's consultation plan, the official closing time is 5pm. IF THERE ARE SPECIAL CIRCUMSTANCES CONSIDERATION MAY BE GIVEN TO SEVERAL HOURS' EXTENSION However, if your submission arrives by 5pm Saturday we will do our best to include it in our report.

~ will submissions that are stamped by the PO with Friday's date be included, or do they need to be physically received by you on Friday?; & Submissions must be received on Friday. We recommend that if possible that the submission be emailed to either submissions@jtaa.com.au or fortitudevalleyss@dete.qld.gov.au to ensure receipt by Friday 5pm.

~ what date does Jan need to submit her report to JPL? The final report is due to the Department of Education, Training and Employment as soon as possible in late July or early August.

With thanks,

[]
to the pub

From: []
To: []

WEDEMEYER, Michael

From: Jan Taylor [redacted]
Sent: Wednesday, 19 June 2013 4:44 PM
To: WEDEMEYER, Michael
Subject: scheduled meetings

Hi Michael

To confirm...there is a meeting at FVSS on 10 July, OYSS on 16 July and several one-on-one meetings for Stuart SS on 18 July (but no community meeting).

At this stage no meetings have been set for Toowoomba but their approved consultation plans have a line item

TBA....final community meetings in July/August.

Cheers
jan

Jan Taylor | Principal [redacted]
[redacted] would, on balance, be contrary to the public interest under section 49 of the



WEDEMEYER, Michael

From: Jan Taylor ance, be contrary to the public interest under s
Sent: Sunday, 26 May 2013 1:29 PM
To: WILLIS, Joe
Cc: WEDEMEYER, Michael; CLAREY, Emma; Melissa Salisbury; Anita Parmar
Subject: Questions from FVSS

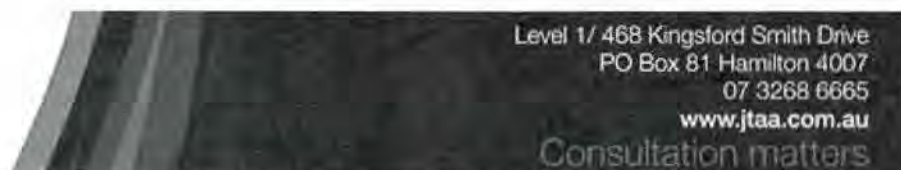
Hi Joe

More questions that need to be answered now rather than later. These are from the Fortitude Valley State School community meetings.

1. The P&C noted at the meeting on Thursday night that the school's enrolments have been growing and there is extensive residential apartment development happening in the immediate surrounding area which is likely to lead to future enrolments at the school. They went to great lengths to point out that families do live in units, and that 62% of their students currently live in a unit. They have requested that DETE provide them with detailed information about how they scored against the viability criteria, what the demographics were that were used in the assessment process, and what the benchmarks are for the school to be considered viable?
2. A sub-set to this is that information has been gleaned from another P & C Association (who had a DETE demographer address a meeting some time ago) that at present the DETE population statistics exclude developments awaiting approval. This is of great concern to the FV P & C which has done a great deal of work in terms of future high rise developments in the area.
3. Given that the schools surrounding FVSS are either over, at, or almost at capacity attendees requested advice on where DETE suggests or expects they send their children to school? The New Farm P & C was present and was very vocal that its school simply cannot take any more students when the school has already had to give up special rooms like art, music, library etc. They felt that any future students could only be housed in a demountable on the oval.

Regards
Jan

Jan Taylor | Principal would, on balance, be contrary to the public interest under section 49 of t



WEDEMEYER, Michael

From: [Redacted]
Sent: Thursday, 1 August 2013 5:53 PM
To: WEDEMEYER, Michael
Cc: Jan Taylor; Anita Parmar
Subject: Report on the Proposed Closure of FVSS
Attachments: Report on the Proposed Closure of Fortitude Valley State School.pdf

Hi Michael

Please find attached the report on the Proposed Closure of Fortitude Valley State School

Kind regards

Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act.



Level 1/ 468 Kingsford Smith Drive
PO Box 81 Hamilton 4007
07 3268 6665
www.jtaa.com.au
Consultation matters

WEDEMEYER, Michael

From: [redacted]
Sent: Monday, 5 August 2013 4:49 PM
To: WEDEMEYER, Michael
Cc: Jan Taylor
Subject: FVSS Final Report
Attachments: Report on the Proposed Closure of Fortitude Valley State School.pdf

Hi Michael

5th one down...please see attached for FVSS Final Report.

Thanks

[redacted]
rary to the public int

WEDEMEYER, Michael

From: WEDEMEYER, Michael
Sent: Thursday, 16 May 2013 11:56 AM
To: 'Melissa Salisbury'
Cc: WILLIS, Joe; AUVA'A, Lynn; Jan Taylor; Anita Parmar; ENGLISH, Richard; CLAREY, Emma
Subject: RE: Fortitude Valley SS

Do you have a strategy to manage the misinformation in the paper (getting in first in case I am asked from above for clarification)?
thanks

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: Melissa Salisbury [mailto:on balance, be contrary to the public interest under section]
Sent: Thursday, 16 May 2013 11:52 AM
To: WEDEMEYER, Michael
Cc: WILLIS, Joe; AUVA'A, Lynn; Jan Taylor; Anita Parmar; ENGLISH, Richard
Subject: RE: Fortitude Valley SS

Hi Michael

The original date for the community meeting was going to be 29 May, so our apologies for only listing it as a P&C meeting. I'm not sure where the local paper got the 27th from for their story.

Due to a request to bring the community meetings forward to next week, we are now holding the first community meeting at Fortitude Valley SS next Thursday 23 May, and this change will be reflected in the 'upcoming meetings' summary that we send to you.

Please let me know if you have any further questions.

Kind regards,
Melissa.

Melissa Salisbury | Senior Consultant | losure would, on balance, be contrary to the public interest under section 49 of the RTI



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PO Box 81 Hamilton 4007
07 3268 6665
www.jtaa.com.au
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From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Thursday, 16 May 2013 11:41 AM
To: Melissa Salisbury; Jan Taylor
Cc: WILLIS, Joe; AUVA'A, Lynn
Subject: FW: Fortitude Valley SS

Hi Jan/Melissa

Can you please confirm the Fortitude Valley SS community consultation meeting dates and time?

Your spreadsheet indicates 29 May for P&C only, whereas the local paper cites 27 May for comm cons meeting(see link below)

Many thanks

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000

T: 07 3234 1531

michael.wedemeyer@dete.qld.gov.au

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From: RYAN, Rachael
Sent: Thursday, 16 May 2013 11:33 AM
To: WEDEMEYER, Michael
Subject: Fortitude Valley SS

Article link

<http://www.couriermail.com.au/questnews/central/sale-of-fortitude-valley-state-school-by-the-state-government-could-be-worth-millions-of-dollars/story-fn8m0qb4-1226643227263>

Thanks

Rachael

Rachael Ryan | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 3237 0944 | E Rachael.RYAN@dete.qld.gov.au

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WEDEMEYER, Michael

From: WEDEMEYER, Michael
Sent: Wednesday, 22 May 2013 5:38 PM
To: Jan Taylor
Cc: WEDEMEYER, Michael; WILLIS, Joe
Subject: Re: hI MICHAEL HAVE YOU HEARD ANYTHING ABOUT THE MINISTER BEING THERE TOMORROW NIGHT??? AT FORTITUDE VALLEY ss???

Hi Jan
Have asked and still waiting for a reply
Michael

Sent from my iPhone

On 22/05/2013, at 2:54 PM, "Jan Taylor" [\[redacted\]](#) wrote:

Jan Taylor | Principal | [\[redacted\]](#) would, on balance, be contrary to the public interest under section 49 of t

<image001.jpg>

WEDEMEYER, Michael

From: WEDEMEYER, Michael
Sent: Thursday, 1 August 2013 5:54 PM
To: contrary to the public interest
Subject: RE: Report on the Proposed Closure of FVSS

Thanks (and thanks for the others before) ☺

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act
Sent: Thursday, 1 August 2013 5:53 PM
To: WEDEMEYER, Michael
Cc: Jan Taylor; Anita Parmar
Subject: Report on the Proposed Closure of FVSS

Hi Michael

Please find attached the report on the Proposed Closure of Fortitude Valley State School

Kind regards

Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act.



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PO Box 81 Hamilton 4007
07 3268 6665
www.jtaa.com.au
Consultation matters

WEDEMEYER, Michael

From: WEDEMEYER, Michael
Sent: Thursday, 6 June 2013 1:26 PM
To: 'Jan Taylor'
Cc: Melissa Salisbury
Subject: RE: Jan Taylor questions summary

Hi Jan

I think it best to only respond to the original questions that were asked by each school community. It is a risk that some community members may take response/question out of context and thus pose more issues/questions unnecessarily.

I am happy to add responses to each set of questions if that helps.

Thanks

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: Jan Taylor [mailto:ce, be contrary to the public interest unde]
Sent: Thursday, 6 June 2013 1:21 PM
To: WEDEMEYER, Michael
Cc: Melissa Salisbury
Subject: FW: Jan Taylor questions summary

Hi Michael

my reading of the responses is that only the highlighted one is not for distribution and that the one which refers to the MP for Mansfield should only go to OYSS. Other than that I think the info is pretty generic (other than the one specifically referring to FVSS).

Are you okay with that????

Cheers

jan

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Thursday, 6 June 2013 1:02 PM
To: Jan Taylor
Cc: CALLUM, Lee; WILLIS, Joe; CLAREY, Emma; AUVA'A, Lynn
Subject: FW: Jan Taylor questions summary

Hi Jan

Our apologies for the delay in responding.

We are still waiting confirmation on 1 of your questions.

Please find below the response to all other outstanding questions.

Please call me if you require further clarification.

Cheers

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000

T: 07 3234 1531

michael.wedemeyer@dete.qld.gov.au

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How is the enrolment projections calculated?

Projections of future potential school enrolments take into account the usual residential patterns of students attending a particular school, and projected size of the school-age population within the catchment. These projections are developed using the latest available demographic, council planning and land supply information. Development information under council planning schemes spanning up to 25 years into the future are incorporated into the projections.

The JTA draft report will be submitted to the department on Thursday, 13 June 2013. Will RDs will receive a copy before the Minister sees it?

(WAITING ON RESPONSE TO THIS QUESTION)

Will the P & Cs, RDs and principals see the list of comments received vis-à-vis each school before the report is submitted?

A summary of submissions received will be included in the report to the Minister, and this will be provided to the community following Minister's determination. The specific submissions will not be published.

Has a decision has been made by the Minister as to whether the report will eventually be made public?

The independent consultant's report is expected to be released to the public after the Minister has made his final determination regarding the proposed school closures and amalgamation.

Are there different regulatory requirements relating to the duration of consultation post gazettal for schools nominated for closure or amalgamation?

As per the Education (General Provisions) Act 2006, school closures AND amalgamations must be gazetted at least 6 months prior to closure/amalgamation. In relation to Coorparoo SC, the Minister is seeking initial consultation and feedback before making a determination on the future options of CSC, which may include formally proposing CSC for amalgamation, following which gazettal will occur.

Through the DETE website, school communities understand what criteria has been used by the department to identify potential schools for closure. There has been much discussion about the data used by DETE to establish if schools meet certain criteria. Some school communities appear to have access to the raw data and have already challenged it on specific grounds; will school P & Cs ever have access to the data used by DETE?

The 4 criteria within the School Viability Assessment procedure(enrolments, accessibility, resourcing equity and curriculum) are the basis for which the data was gathered. This includes enrolment data (Day 8 enrolments for 2013 and the average of the last 5 years) and distance to nearby school data. The 8 state schools identified for community consultation regarding proposed closure were identified as requiring further analysis at the school and community level in relation to the criteria, through the community consultation process.

The advice from the Member for Mansfield to OYSS was to produce quantitative arguments against the closure of the school rather than qualitative information as suggested by the independent consultant (i.e. Jan Taylor). They have asked if it is possible to get in writing that the Minister wants qualitative data rather than quantitative data

(which is what they have focussed on to date as per the Member for Mansfield's advice). The P & C also said it has only received one written notification re the potential closure and in it the Minister specifically outlined the quantitative assessment criteria.

Communities are encouraged to identify local circumstances and issues, including any qualitative and quantitative information. The criteria outlined in the School Viability Assessment procedure are both quantitative and qualitative and may be a useful guide for community members wishing to make submissions.

In relation to OYSS, they would like to ask DETE whether it has taken into consideration the agreement between Griffith University and Education Qld which requires that consultation also has to be undertaken by GU on this matter and not just DETE, and check whether DETE has asked the university how long it needs to undertake its consultation, or whether GU has been consulted at all. Following on from this, they would then like to know whether they still go through this standard process with the associated timeframes, or whether the process will need to change for OYSS due to the terms of the agreement (including that a year's notice will be required for closure).

The School Viability Assessment procedure ensures the Department has a formal process in place to meet its obligations under the Education (General Provisions) Act 2006 (the Act) around school closures. DETE is aware of the *"Guidelines for the operation of State School Classes at Old Yarranlea State School"*, and its guiding principles including consultation with the Principal and the Parents and Citizens Association.

The Department considers that through its current community consultation it is meeting the legislative requirements and the spirit of the Guidelines. If, after community consultation, the Minister makes the determination to close Old Yarranlea State School, the Department will work closely with the school community and GU regarding the transition plan for the school and students.

Given that the schools surrounding FVSS are either over, at, or almost at, capacity attendees requested advice on where DETE suggests or expects they send their children to school? The New Farm P & C was present and was very vocal that its school simply cannot take any more students when the school has already had to give up special rooms like art, music, library etc. They felt that any future students could only be housed in a demountable on the oval. **If the Minister approves the closure of FVSS, DETE will work with the nearby schools to ensure capacity exists for transitioning students and future enrolments.**

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WEDEMEYER, Michael

From: WEDEMEYER, Michael
Sent: Tuesday, 2 July 2013 1:01 PM
To: 'Jan Taylor'
Cc: CALLUM, Lee
Subject: RE: schedule of meetings

Thanks Jan

(I am assuming your statement below refers to any "more" meetings??)

I note in your schedule with FVSS a community event – movie – is this consultation that you are attending, or principal only led event??

If you can let us know asap re Wyreema SS and Toowoomba Sth SS.

Cheers

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000

T: 07 3234 1531

michael.wedemeyer@dete.qld.gov.au

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From: Jan Taylor [mailto:[redacted](#)], be contrary to the public interest under
Sent: Tuesday, 2 July 2013 12:15 PM
To: WEDEMEYER, Michael
Subject:

Hi Michael

Further to our telephone conversation on Wednesday about the schedule of meetings in term 3 for the schools identified as potential closures, I am unable to confirm whether or not there will be any meetings.

At the moment we have meetings scheduled on 10, 12, 16 and 19 July. Clearly with only another week to go after that before submissions close, time is running out. We will do everything possible once school resumes to obtain certainty on meeting dates but we cannot provide that until 8 July at the earliest.

Cheers
jan

Jan Taylor | Principal | [redacted](#) would, on balance, be contrary to the public interest under section 49 of t



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07 3268 6665
www.jtaa.com.au
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WEDEMEYER, Michael

From: WEDEMEYER, Michael
Sent: Wednesday, 24 July 2013 9:31 AM
To: 'Jan Taylor'
Cc: Melissa Salisbury; Anita Parmar
Subject: RE: FVSS submission process

That's fine Jan.
Totally understand.
Cheers

Michael Wedemeyer

Principal Policy Officer
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From: Jan Taylor [mailto:Jan.Taylor@dete.qld.gov.au] (once, be contrary to the public interest under
Sent: Wednesday, 24 July 2013 9:03 AM
To: WEDEMEYER, Michael
Cc: Melissa Salisbury; Anita Parmar
Subject: RE: FVSS submission process

Thanks Michael. Just one thing...if you don't mind, I will change the response to Q2. The difficulty is that we know anything from us is circulated across all the schools and we don't want everyone jumping on the bandwagon. A couple of individuals have already emailed us asking for an extension because of illness or whatever and we have granted that. The submissions are pouring in at the moment and they must be read and summarised before we can do the report. If the flow continues until and including Saturday I doubt that we can meet the report deadlines.

Let me know if there is an issue.

Cheers
Jan

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Tuesday, 23 July 2013 4:33 PM
To: Jan Taylor
Cc: CALLUM, Lee
Subject: FW: FVSS submission process

Hi Jan
Please see below for answers to the questions.
Cheers

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance

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From: CALLUM, Lee
Sent: Tuesday, 23 July 2013 3:25 PM
To: WEDEMEYER, Michael
Subject: RE: FVSS submission process

Hi Michael – see my comments below. In blue

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Sent: Tuesday, 23 July 2013 2:28 PM
To: WEDEMEYER, Michael
Cc: Melissa Salisbury; Anita Parmar
Subject: FW: FVSS submission process
Importance: High

Michael

Can you pls check the responses...number 3 is tricky but clearly I have to give some idea of the date

From: [redacted]
Sent: Tuesday, 23 July 2013 1:22 PM
To: Anita Parmar
Subject: FVSS submission process

Hi Anita, I am aware that the FVSS consultation process closes this coming Friday.

Can you please confirm:

~ do submissions need to be received by COB Friday, ie. 5pm, or will they be received up until 11:59pm?;
As per the School's consultation plan, the official closing time is 5pm. IF THERE ARE SPECIAL CIRCUMSTANCES CONSIDERATION MAY BE GIVEN TO SEVERAL HOURS' EXTENSION However, if your submission arrives by 5pm Saturday we will do our best to include it in our report.

~ will submissions that are stamped by the PO with Friday's date be included, or do they need to be physically received by you on Friday?; & Submissions must be received on Friday. We recommend that if possible that the submission be emailed to either submissions@jtaa.com.au or fortitudevalleyss@dete.qld.gov.au to ensure receipt by Friday 5pm.

~ what date does Jan need to submit her report to JPL? The final report is due to the Department of Education, Training and Employment as soon as possible in late July or early August.

With thanks,

[redacted]
trary to the public inte

From: [redacted]
To: [redacted]

Subject: RE: proposed amalgamation of BSHS & CSC

Date: Mon, 3 Jun 2013 01:11:31 +0000

Hi [redacted] to the public

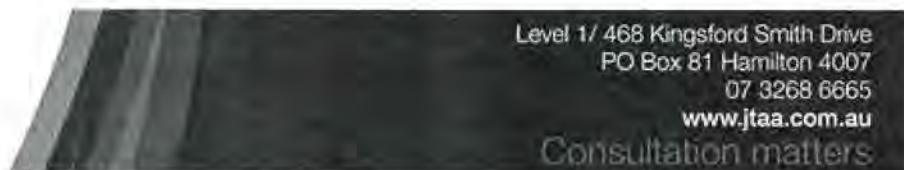
Thank you for your email. The issues you have raised will be included in the report to the Minister.

Please feel free to send any more submissions if you would like to raise further issues.

Please note unless the sender requests that their personal details be made confidential, JTA will include the names/sources of the email or submission in their report to the Minister.

Kind regards

Anita Parmar [redacted] e would, on balance, be contrary to the public interest under section 49 of the



From: [redacted] Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act.

Sent: Monday, 3 June 2013 9:23 AM

To: submissions

Subject: proposed amalgamation of BSHS & CSC

Dear Ms Taylor, please note that I object to the proposed amalgamation of BSHS & CSC for the following reasons:

~ the size of the amalgamated school would be preposterous (loss of BSHS culture, unmanageable from a leadership perspective);

~ [redacted] e contrary to the public interest would no longer be able to ride their bikes &/or walk to school; &

~ despite the lack of detail from JPL, it is likely that [redacted] e contrary to the public interest would need to leave their local community to go to school. We strongly object to this: the choice of local schools for local children should be maintained.

Sincerely,

[redacted] be contrary to the public interest u

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AUVA'A, Lynn

From: Anita Parmar [redacted]
Sent: Tuesday, 4 June 2013 4:11 PM
To: AUVA'A, Lynn
Cc: WILLIS, Joe; WEDEMEYER, Michael; Jan Taylor
Subject: RE: DETE Meeting schedule
Attachments: DETE Meeting schedule.xlsx

Hi Lynn, attached is updated schedule.

Cheers

Anita Parmar [redacted]
[redacted] would, on balance, be contrary to the public interest under section 49 of the R



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www.jtaa.com.au
Consultation matters

From: AUVA'A, Lynn [mailto:Lynn.AUVA'A@dete.qld.gov.au]
Sent: Tuesday, 4 June 2013 2:59 PM
To: Jan Taylor
Cc: Anita Parmar
Subject: FW: DETE Meeting schedule

Hi Jan

As discussed earlier, are you able to please review the attached schedule and advise if there have been any more changes and the information is still currently accurate.

Regards Lynn

From: Anita Parmar [mailto:[redacted]]
Sent: Thursday, 23 May 2013 4:33 PM
To: AUVA'A, Lynn
Cc: WILLIS, Joe; WEDEMEYER, Michael
Subject: DETE Meeting schedule

Hi Lynn

For the information of Jeff Hunt and any other relevant people.

Kind regards

Anita Parmar [redacted]
[redacted] sure would, on balance, be contrary to the public interest under section 49 of the R



Level 1/ 468 Kingsford Smith Drive
PO Box 81 Hamilton 4007
07 3268 6665
www.jtaa.com.au
Consultation matters

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AUVA'A, Lynn

From: WEDEMEYER, Michael
Sent: Friday, 17 May 2013 4:22 PM
To: AUVA'A, Lynn
Subject: FW: Consultation plans for Brisbane schools
Attachments: CSC Consultation Plan V2.0.docx; Brisbane SHS Consultation Plan V2.0.docx; Everton Park SHS Consultation Plan v2 0.docx; Fortitude Valley SS Consultation Plan _V2.0.docx; Old Yarranlea SS Consultation Plan.docx; Nyanda SHS Consultation Plan.docx

FYI

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: ENGLISH, Richard
Sent: Friday, 17 May 2013 3:30 PM
To: CLAREY, Emma
Cc: WILLIS, Joe; WEDEMEYER, Michael
Subject: FW: Consultation plans for Brisbane schools

Dear all – Please find final copies attached.

Richard

From: Melissa Salisbury [mailto:melissa.salisbury@dete.qld.gov.au] Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act
Sent: Friday, 17 May 2013 2:17 PM
To: ENGLISH, Richard
Cc: Jan Taylor
Subject: Consultation plans for Brisbane schools

Hi Richard

Please find attached the consultation plans for all the schools for your approval. There are a couple of schools who are yet to confirm dates, but the list of activities has been completed and should give you an indication of what they would like to do.

I look forward to your response on these and getting them finalised!

Kind regards,
Melissa.

Melissa Salisbury | Senior Consultant Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act

AUVA'A, Lynn

From: WILLIS, Joe
Sent: Thursday, 16 May 2013 1:18 PM
To: 'Jan Taylor'; WEDEMEYER, Michael
Cc: Melissa Salisbury; AUVA'A, Lynn; Anita Parmar; ENGLISH, Richard; CLAREY, Emma
Subject: RE: Fortitude Valley SS

Hi Michael and Jan

I concur. While it is important for JTA and DETE to monitor press and accuracy of information, management of responses to media information and misinformation is for DETE.

The regular communiqué from the Minister/DETE is a good strategy. I will speak to Jeff Hunt. Good job for CEP to progress.

Regards

Joe

Joe Willis

Director, Infrastructure Strategy (Schools)

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment

T 07 323 71902 | M Contrary to the public interest F 07 3235 4367

joe.f.willis@dete.qld.gov.au

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From: Jan Taylor [mailto:nce, be contrary to the public interest under]
Sent: Thursday, 16 May 2013 12:50 PM
To: WEDEMEYER, Michael
Cc: Melissa Salisbury; WILLIS, Joe; AUVA'A, Lynn; Anita Parmar; ENGLISH, Richard; CLAREY, Emma
Subject: Re: Fortitude Valley SS

Hi Michael

That's a huge question because we know that there is an extraordinary amount of misinformation in the public arena. I think either the minister or the dept needs to be issuing regular communiques with a limited amount of info re each school so targetting suburban papers particularly.

Re the wrong date I'm sure the newspaper will correct it if we ask but the school website must say something about it and there shd be a standalone communique from the school.

Let us know if u need anything

Chrs jan

Am in an all day meeting where I am the lead so can only take calls in the breaks like now

On 16/05/2013, at 11:56 AM, "WEDEMEYER, Michael" <Michael.WEDEMEYER@dete.qld.gov.au> wrote:

Do you have a strategyfr to manage the misinformation in the paper (getting in first in case I am asked from above for clarification)?

thanks

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education,
Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000
T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: Melissa Salisbury [mailto:melissa.salisbury@dete.qld.gov.au] Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act
Sent: Thursday, 16 May 2013 11:52 AM
To: WEDEMEYER, Michael
Cc: WILLIS, Joe; AUVA'A, Lynn; Jan Taylor; Anita Parmar; ENGLISH, Richard
Subject: RE: Fortitude Valley SS

Hi Michael

The original date for the community meeting was going to be 29 May, so our apologies for only listing it as a P&C meeting. I'm not sure where the local paper got the 27th from for their story.

Due to a request to bring the community meetings forward to next week, we are now holding the first community meeting at Fortitude Valley SS next Thursday 23 May, and this change will be reflected in the 'upcoming meetings' summary that we send to you.

Please let me know if you have any further questions.

Kind regards,
Melissa.

Melissa Salisbury | Senior Consultant Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act

<image001.jpg>

From: WEDEMEYER, Michael [mailto:Michael.WEDEMEYER@dete.qld.gov.au]
Sent: Thursday, 16 May 2013 11:41 AM
To: Melissa Salisbury; Jan Taylor
Cc: WILLIS, Joe; AUVA'A, Lynn
Subject: FW: Fortitude Valley SS

Hi Jan/Melissa

Can you please confirm the Fortitude Valley SS community consultation meeting dates and time? Your spreadsheet indicates 29 May for P&C only, whereas the local paper cites 27 May for community meeting (see link below)

Many thanks

Michael Wedemeyer

Principal Policy Officer
Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education,
Training and Employment
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T: 07 3234 1531
michael.wedemeyer@dete.qld.gov.au

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From: RYAN, Rachael
Sent: Thursday, 16 May 2013 11:33 AM
To: WEDEMEYER, Michael
Subject: Fortitude Valley SS

Article link

<http://www.couriermail.com.au/questnews/central/sale-of-fortitude-valley-state-school-by-the-state-government-could-be-worth-millions-of-dollars/story-fn8m0qb4-1226643227263>

Thanks
Rachael

Rachael Ryan | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 3237 0944 | E Rachael.RYAN@dete.qld.gov.au

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AUVA'A, Lynn

From: Melissa Salisbury
Sent: Thursday, 16 May 2013 11:52 AM
To: WEDEMEYER, Michael
Cc: WILLIS, Joe; AUVA'A, Lynn; Jan Taylor; Anita Parmar; ENGLISH, Richard
Subject: RE: Fortitude Valley SS

Hi Michael

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Please let me know if you have any further questions.

Kind regards,
Melissa

Melissa Salisbury | Senior Consultant



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PO Box 81 Hamilton 4007
07 3268 6665
www.jtaa.com.au
Consultation matters

From: WEDEMEYER, Michael [<mailto:Michael.WEDEMEYER@dete.qld.gov.au>]
Sent: Thursday, 16 May 2013 11:41 AM
To: Melissa Salisbury; Jan Taylor
Cc: WILLIS, Joe; AUVA'A, Lynn
Subject: FW: Fortitude Valley SS

Hi Jan/Melissa

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Many thanks

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

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Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000

T: 07 3234 1531

michael.wedemeyer@dete.qld.gov.au

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From: RYAN, Rachael
Sent: Thursday, 16 May 2013 11:33 AM
To: WEDEMEYER, Michael
Subject: Fortitude Valley SS

Article link

<http://www.couriermail.com.au/questnews/central/sale-of-fortitude-valley-state-school-by-the-state-government-could-be-worth-millions-of-dollars/story-fn8m0qb4-1226643227263>

Thanks
Rachael

Rachael Ryan | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 3237 0944 | E Rachael.RYAN@det.qld.gov.au

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AUVA'A, Lynn

From: WEDEMEYER, Michael
Sent: Thursday, 23 May 2013 4:16 PM
To: WILLIS, Joe
Cc: AUVA'A, Lynn
Subject: FW: Submission summaries
Attachments: JTA School Amalgamation Emails Summary.xlsx; JTA School Viability Emails Summary.xlsx

Hi Joe

Please find attached the JTA email submission summaries – both the daily CSC and weekly closures summary

Regards

Michael Wedemeyer

Principal Policy Officer

Strategy, Research and Performance

Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
Floor 15 | Education House | 30 Mary Street | Brisbane Qld 4000

T: 07 3234 1531

michael.wedemeyer@dete.qld.gov.au

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From: Anita Parmar [[mailto:](#)balance, be contrary to the public interest under secti
Sent: Thursday, 23 May 2013 4:07 PM
To: WEDEMEYER, Michael
Subject: Submission summaries

Hi Michael

Please find attached updated summaries of submissions.

Kind Regards

Anita Parmar would, on balance, be contrary to the public interest under section 49 of th



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PO Box 81 Hamilton 4007
07 3268 6665
www.jtaa.com.au

Consultation matters

AUVA'A, Lynn

From: CALLUM, Lee
Sent: Friday, 3 May 2013 4:13 PM
To: AUVA'A, Lynn
Subject: FW: CONFIDENTIAL : School Viability – Support Documentation
Attachments: Principal Messages.docx; School Newsletter – Charlton SS.docx; School Viability Assessment – Consultation Plan.docx; School Newsletter – Wyreema State School.docx; School Newsletter – Toowoomba South SS.DOCX; School Newsletter – Everton Park SHS.DOCX; School Newsletter – Fortitude Valley SS.DOCX; School Newsletter – Nyanda SHS.DOCX; School Newsletter – Old Yarranlea SS.DOCX; School Newsletter – Stuart SS.DOCX; School Newsletter – Coorparoo SC.DOCX

Hi Jan and team

Thank you for meeting with us today. Further to our meeting, please see below a copy of the email that was distributed by our DDG to each of the 9 schools as discussed. In confidence, I have also attached for you the documents that the DDG included in his email to each of the 9 Principals. The documents attached are as follows:

- Principal message for the school community
- Each individual letter to the 9x Principals
- Consultation plan

Further background information will be sent in a later email this afternoon and will include:

- Catchment and Facilities Maps for each school (as the maps are large, I will send through an individual email with the maps attached)

I trust this information will assist you during the consultation period and should you require any further information, please do not hesitate to contact me on contrary to the public interest

Kind regards

Lee

From: HUNT, Jeff
Sent: Friday, 3 May 2013 1:21 PM
To: Clave1@eq.edu.au
Cc: DUNSTONE, Deborah; CALLUM, Lee
Subject: School Viability - Support Documentation

Hello Cathryn

I understand that the Director-General has made contact with you earlier today about the community consultation process regarding proposed closure of your school and I am writing to provide some support materials to assist you in this process.

Attached above is a set of considerations for your information and a draft newsletter for distribution to your community at the close of school today.

Also attached is a draft consultation plan that will assist you, your P&C President and the regional director to establish a consultation process for your community. An independent consultant has been appointed to lead and assist the community consultation process. The consultant will make contact with you early next week to make arrangements to commence this process.

As detailed in the attachment, any media contact or other communications to your community should be supported by the DETE Community Engagement Partnership team. Paul Reynolds or Chris Brandt are the key contacts in this area and can be contacted on (07) 3237 0474 or contrary to the public interest

If you require any further information please contact your Regional Director in the first instance. Mrs Lee Callum, Executive Director, Infrastructure Strategy is also available to provide support or alternatively you can contact me directly.

I acknowledge the central role that you will play in this important process for your community and the department and thank you in advance for the support that you will provide to your students, staff and community.

Warm regards
Jeff

Jeff Hunt | Deputy Director-General

Corporate Services | Department of Education, Training and Employment
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CALLUM, Lee

From: AUVA'A, Lynn
Sent: Friday, 3 May 2013 4:18 PM
To: jan [be contrary to the public interest u], simon [be contrary to the public interest u], melissa [be contrary to the public interest und], barrie [be contrary to the public interest u]
Cc: CALLUM, Lee; CLAREY, Emma; WILLIS, Joe; WEDEMEYER, Michael
Subject: CONFIDENTIAL : School Viability - Support Documentation
Attachments: Principal Messages.docx; School Newsletter - Charlton SS.docx; School Viability Assessment - Consultation Plan.docx; School Newsletter - Wyreema State School.docx; School Newsletter - Toowoomba South SS.DOCX; School Newsletter - Everton Park SHS.DOCX; School Newsletter - Fortitude Valley SS.DOCX; School Newsletter - Nyanda SHS.DOCX; School Newsletter - Old Yarranlea SS.DOCX; School Newsletter - Stuart SS.DOCX; School Newsletter - Coorparoo SC.DOCX

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Kind regards

Lynn for Lee Callum

From: HUNT, Jeff
Sent: Friday, 3 May 2013 1:21 PM
To: Clave1@eq.edu.au
Cc: DUNSTONE, Deborah; CALLUM, Lee
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If you require any further information please contact your Regional Director in the first instance. Mrs Lee Callum, Executive Director, Infrastructure Strategy is also available to provide support or alternatively you can contact me directly.

I acknowledge the central role that you will play in this important process for your community and the department and thank you in advance for the support that you will provide to your students, staff and community.

Warm regards
Jeff

Jeff Hunt | Deputy Director-General

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CALLUM, Lee

From: HUNT, Jeff
Sent: Friday, 3 May 2013 10:29 PM
To: CLAREY, Emma; Jan [redacted] be contrary to the public interest u
Cc: CALLUM, Lee; WILLIS, Joe
Subject: RE: Action item for Monday

Jan
Contact details FYO. Lovely to meet you this morning and thank you for the quick response given the earlier timeline.
Look forward to working with you through the process.
Warm regards
Jeff

School	Principal	Mobile
Charlton State School	Miss Cathryn Lavelle	[redacted] be contrary to the public interest u
Toowoomba South State School	Mr David Gordon	
Wyreema State School	Ms Sandra Tetzlaff	
Everton Park State High School	Ms Sue Wallace	
Fortitude Valley State School	Mr Murray Branch	
Nyanda State High School	Ms Fiona McKenna	
Old Yarranlea State School	Mr Mark Wright	
Stuart State School	Ms Allison Greenaway	

Jeff Hunt | Deputy Director-General

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From: CLAREY, Emma
Sent: Friday, 3 May 2013 5:58 PM
To: jan [redacted] be contrary to the public interest u
Cc: CALLUM, Lee; HUNT, Jeff; WILLIS, Joe
Subject: Action item for Monday
Importance: High

Hi Jan,

I am just passing on a brief message from Lee and Jeff regarding an important action item for Monday.

We need to ensure that each of the Principals receives direct contact from their assigned consultant on Monday – either in person or via telephone – in order to introduce yourselves and have an initial conversation.

Please let me know if you require contact details for each of the Principals and I can send these through to you.

Kind regards,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70026 | E emma.clarey@dete.qld.gov.au

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CALLUM, Lee

From: Jan Taylor [once, be contrary to the public interest under]
Sent: Sunday, 5 May 2013 11:43 AM
To: CLAREY, Emma
Cc: CALLUM, Lee; HUNT, Jeff; WILLIS, Joe; Anita Parmar
Subject: RE: Action item for Monday

Hi Emma

Yes that will be done and as per normal we will keep a notation of the time of the call. If there are problems re making contact you will be advised. I'm assuming that Barrie will not need to do so for Toowoomba as she will be meeting each of the Principals face to face on Monday. If this assumption re Toowoomba is not correct can you pls advise me as soon as possible.

Cheers
Jan

From: CLAREY, Emma [mailto:Emma.CLAREY@dete.qld.gov.au]
Sent: Friday, 3 May 2013 5:58 PM
To: Jan Taylor
Cc: CALLUM, Lee; HUNT, Jeff; WILLIS, Joe
Subject: Action item for Monday
Importance: High

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Kind regards,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70026 | E emma.clarey@dete.qld.gov.au

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CALLUM, Lee

From: Jan Taylor [redacted]
Sent: Tuesday, 7 May 2013 2:11 PM
To: CALLUM, Lee
Subject: RE: confidential

Sorry we had a very long internal meeting sorting out inconsistencies and grey areas...am just finishing off the notes from yesterday and will send to you in ten minutes

From: CALLUM, Lee [mailto:Lee.CALLUM@dete.qld.gov.au]
Sent: Tuesday, 7 May 2013 2:09 PM
To: Jan Taylor
Subject: FW: confidential

Hi Jan

Assume your morning has been hectic.

We have been working with the Min's office re tonight and attached is the latest agenda – awaiting Min's office approval.

Below – my comments in red, DDG CS (Jeff Hunt) comments in blue.

I have spoken to Richard and he is going to chat to [redacted] re approach of her and ourselves tonight,

Richard is chairing and I will be discussing procedure.

I shall resend the presentation when we have reviewed

Cheers,

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M [redacted] | E lee.callum@dete.qld.gov.au
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From: HUNT, Jeff
Sent: Tuesday, 7 May 2013 12:32 PM
To: CALLUM, Lee
Subject: FW: confidential

Answers to areas where I felt I needed to add are below

Jeff Hunt | Deputy Director-General

Corporate Services | Department of Education, Training and Employment
Floor 22 | Education House | 30 Mary Street | Brisbane Qld 4000
T 340 56329 | Web <http://dete.qld.gov.au/>
E jeff.hunt@dete.qld.gov.au

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From: CALLUM, Lee
Sent: Tuesday, 7 May 2013 10:38 AM
To: HUNT, Jeff
Cc: KEANE, Brendan; CLAREY, Emma; WILLIS, Joe
Subject: FW: confidential

Hi Jeff,

When you get a chance, please read below and provide clarification.

I did call you this morning, to discuss [the pu] and the Coorparoo meeting tonight. – can you give me a quick call when you are able. I think we need to discuss who is attending and who is presenting what information to the community meeting. I will discuss with Richard the issue of [contrary to the public inte] publicly stating negative comments about the process.

Cheers,

Lee Callum
 Executive Director,
 Strategy, Research and Performance,
 Infrastructure Services Branch
 Department of Education, Training and Employment
 Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
 T 323 70950 | M [contrary to the public inte] E lee.callum@dete.qld.gov.au
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From: CALLUM, Lee
Sent: Tuesday, 7 May 2013 10:36 AM
To: 'Jan Taylor'
Subject: RE: confidential

Thanks Jan

See my comments below in **red**

I have a meeting from 11 to 12, but otherwise am free for you to call when you are available
 Cheers,

Lee Callum
 Executive Director,
 Strategy, Research and Performance,
 Infrastructure Services Branch
 Department of Education, Training and Employment
 Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
 T 323 70950 | M [contrary to the public inte] E lee.callum@dete.qld.gov.au
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From: Jan Taylor [mailto:]
Sent: Tuesday, 7 May 2013 8:39 AM
To: CALLUM, Lee
Subject: confidential
Importance: High

Hi Lee

Yesterday Simon spoke to Allison (Principal) from Stuart State School and she had some questions regarding the email address that has been set up for each school. I would like these resolved this morning as Simon is meeting Allison early tomorrow morning. I have provided the answers as I think but three is problematic on a number of fronts

1. Who is reading the submissions? MY ANSWER: JTA will receive them and prepare summaries Agree
2. Will the principals of the affected school have access to the submissions? MY ANSWER: no The consultant will receive the submissions and collate themes and perspectives from them Agree
3. Will the submissions be public i.e. will other members of the community be able to see the submissions? NO – certainly not during the consultation period. Yes it can be FOI (also known know as RTI), but I will check that will the submissions will only be after the report is finalised. However, I will check this with others.

Re Q3, I do not think the submissions should be available to others as this is likely either to increase media debate or prolong the public and political discussion. However, there may be FOI issues for DETE which will need to be considered (if the advice is that the submissions must be accessible via FOI then my view is let's be transparent up front and attach them to the report). It's not my preferred option but there may be no other choice if the submissions are coming to JTA via DETE.

In terms of authorship of the submissions it is important that people be able to ask for anonymity if they wish so that there is no reference to their name in the report. There will be a list of submissions in the report but these can be numbered (rather than sourced) and given a broad heading. I believe that summaries of the submissions should be attached as appendices but there may be DETE or FOI requirements which require the entire submission to be attached. We need clarity on that ASAP. I will seek clarification of expectation of level of inclusion of submissions and at what point.

There are now going to be two reports required...one in mid-June (re proposed amalgamation of CSC and BSHS) and the other by 23 August. In each case a draft report will first be made available to DETE (i.e. Lee); once that has been returned to JTA it will then be submitted to the RD for forwarding to the Minister. There was some confusion yesterday as to whether there is an interim step where the RD has the capacity to change the final report before it is submitted to the Minister. My view is that there needs to be absolute clarity that that isn't the case...that the RD is the conduit to the Minister vis-à-vis the final report, nothing more. Agree – except, when RD forwards it, it will still go through my unit on its way to the Minister, so we will see the draft report and then support the final report through the system.

On another matter, I will forward my notes on yesterday's meeting after the JTA meeting and I need to have a quick chat to you no later than 2pm re [redacted]

[redacted] Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act. What's done is done and she must move on. Agree – I did speak to Jeff briefly about [redacted] attitude however will follow up as someone may need to speak to [redacted] today. The RD should have that discussion with [redacted]

Cheers
jan

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CALLUM, Lee

From: CLAREY, Emma
Sent: Tuesday, 7 May 2013 9:23 AM
To: jan [be contrary to the public interest u]
Cc: CALLUM, Lee; WILLIS, Joe
Subject: Initial Coorparoo SC Consultation Meeting 20130506_1 1.pptx
Attachments: Initial Coorparoo SC Consultation Meeting 20130506_1 1.pptx

Hello Jan,

Please find attached the presentation which was used at the Coorparoo meeting yesterday afternoon. Please note, we are making some improvements to this presentation this morning and will hopefully send you a template for the remaining consultation meetings in a couple of hours.

Please just use this one for the purposes of briefing your team this morning.

Cheers,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70026 | E emma.clarey@dete.qld.gov.au

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CALLUM, Lee

From: Jan Taylor ance, be contrary to the public interest under s
Sent: Tuesday, 7 May 2013 3:45 PM
To: CALLUM, Lee
Subject: RE: separate email for submissions to Independent consultant

Ok many thks for that lee...I do think it will work in your best interests

From: CALLUM, Lee [mailto:Lee.CALLUM@dete.qld.gov.au]
Sent: Tuesday, 7 May 2013 3:42 PM
To: Jan Taylor
Subject: FW: separate email for submissions to Independent consultant

Hi Jan

Approval provided now just waiting for your email??

Cheers,
Lee Callum
Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M ontrary to the public interest E lee.callum@dete.qld.gov.au
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From: KEANE, Brendan
Sent: Tuesday, 7 May 2013 3:40 PM
To: CALLUM, Lee
Cc: CLAREY, Emma; HOBBS, Paul; ENGLISH, Richard; STOLZ, Louise
Subject: RE: separate email for submissions to Independent consultant


Hi Lee

As per our discussion, I can confirm that Jeff also supports the provision of a non-DETE email address for the community consultation process.

Regards
Brendan

Brendan Keane | Principal Advisor
Office of the Deputy Director-General | Corporate Services
Department of Education, Training and Employment
Floor 22 | Education House | 30 Mary Street | Brisbane Qld 4000
T 323 70608 | M ontrary to the public interest Web <http://dete.qld.gov.au>
E brendan.keane@dete.qld.gov.au

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From: CALLUM, Lee
Sent: Tuesday, 7 May 2013 3:06 PM

To: KEANE, Brendan
Cc: CLAREY, Emma; HOBBS, Paul; ENGLISH, Richard; STOLZ, Louise
Subject: separate email for submissions to Independent consultant

Hi Jeff/ (Brendan)

As discussed, Jan Taylor the Independent consultant has queried need for a separate non-DETE email address, as many community members are already questioning if it is independent why is it going to DETE first.

Jan is happy to give her email address for submissions too.

I agree and support this approach, as yesterday I noted concern by some regarding this and it gives more credibility to the Minister and DETE.

Are you ok with this? we would like a position on this for tonights meeting.

Cheers,

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M entry to the public interest E lee.callum@dete.qld.gov.au
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CALLUM, Lee

From: CLAREY, Emma
Sent: Tuesday, 7 May 2013 5:35 PM
To: jan [be contrary to the public interest ur
Cc: CALLUM, Lee; WILLIS, Joe; WEDEMEYER, Michael
Subject: Template - PowerPoint presentation for proposed school closures
Attachments: Template Presentation for Consultation Meeting 070513-v2.pptx

Hi Jan,

Please find attached a draft presentation, which can be used for the remaining preliminary community consultation meetings. This has been based on the presentation given at Coorparoo SC this evening to ensure consistent messaging. You will see that this is in a 'template' format so that it can be amended for each individual school community.

We wanted to email you this template this afternoon, because we know the remaining consultation meetings are occurring from tomorrow.

Please let me know if you have any questions about this, or if we need to consider further changes in the morning following the Coorparoo SC meeting tonight.

Kind regards,
Emma

Emma Clarey | Infrastructure Strategy (Schools)
Infrastructure Strategy, Research and Performance (ISRP) | Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70026 | E emma.clarey@dete.qld.gov.au

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AUVA'A, Lynn

From: CALLUM, Lee
Sent: Thursday, 9 May 2013 7:29 AM
To: Jan Taylor
Cc: WEDEMEYER, Michael; WILLIS, Joe; CLAREY, Emma; HOBBS, Paul; STOLZ, Louise; AUVA'A, Lynn; ENGLISH, Richard
Subject: Re: Deadline for Receipt of public submissions

Jan
If early August works for you, then that would be great, from my perspective Thanks Lee

Sent from my iPhone

On 09/05/2013, at 7:04 AM, "Jan Taylor" nce, be contrary to the public interest under wrote:

> Hi lee
> From JTA's perspective it's not a problem if the deadline is considerably later...perhaps the first week in August?
>
> The 12th July was chosen to ensure people had the holiday period to work on it if they wanted.
>
> Wd appreciate advice re your preferred date before this morning's mtg if possible as I anticipate yarrenlea is likely to be the most submission-likely.
>
> Chrs
> Jan
> On 08/05/2013, at 11:14 PM, "CALLUM, Lee" <Lee.CALLUM@dete.qld.gov.au> wrote:
>
>> I think that sounds reasonable. However as school for term three is only the week before, I think it would be more appropriate if it was a week later being 19th. The procedure says consultation is for term 2 and 3 and as we started a tad late for beginning of term 2, I would be more comfortable with 19 or 22nd which is only the other side of weekend but sounds better.
>> That will still give u a month to complete draft report.
>> Let me know if that is problematic.
>> Thanks
>> Lee
>> I shall let the team too.
>> Regards
>> Lee
>>
>> Sent from my iPhone
>>

>> On 08/05/2013, at 10:48 PM, "Jan Taylor" nce, be contrary to the public interest under wrote:

>>> Lee we were asked today what would be the closing date for submissions...a decision was made to set COB on 12 July as the deadline. Informally, we would accept late ones if someone said they needed a couple of days extra but would propose to make 12 July the public date.
>>> Pls let me know if there is an issue with this.

>>> Chrs

>>> Jan

>> *****

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>> *****
>> *****

AUVA'A, Lynn

From: CALLUM, Lee
Sent: Thursday, 9 May 2013 10:40 AM
To: 'Jan Taylor'; ENGLISH, Richard
Cc: CLAREY, Emma; WEDEMEYER, Michael; WILLIS, Joe; AUVA'A, Lynn; SWAYN, Natalie
Subject: RE: feedback from Jeff Hunt

Hi Jan

As this has been provided to all bar two schools, we need to give to all for consistency.

So we will continue to provide both email addresses. Please call me when you have a chance to discuss further.

Confirm 9th August is the final lodgement date for submissions.

Cheers,

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M Contrary to the public interest | E lee.callum@dete.qld.gov.au

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From: Jan Taylor [mailto:Contrary to the public interest unde]
Sent: Thursday, 9 May 2013 9:56 AM
To: CALLUM, Lee; ENGLISH, Richard
Cc: CLAREY, Emma; WEDEMEYER, Michael; WILLIS, Joe; AUVA'A, Lynn; SWAYN, Natalie
Subject: RE: feedback from Jeff Hunt

Hi Lee

I need urgent clarification re the jtaa submissions email...I think we either receive them and blank out authorship if that is what is requested (and then send you the copy) or they shd all go to the DETE address...otherwise I am misrepresenting the reality...which is what I have already done to a number of people who have asked (particularly those who felt intimidated that they had to send submissions via DETE; I have been providing the 'submissions' email as a direct email to us as independent consultants which will cut DETE out of the process, guarantee their anonymity if required, and ensure there is no censorship). Strong words I know but these exercises are always about perceptions as much as anything else and the more 'independent' the process the better from your perspective (as well as that of the school communities and JTA).

I have no doubt about your integrity, Lee, but I have to say that is not the current perception of either the Dept or the government because of events of the past week. There is no trust in the Dept only acting as a filter for the submissions; add that to the paranoia alive and well already and the JTA address becomes a safety valve for DETE as much as for the community. After the Monday night publication of the jtaa email every school except BSHS and Fortitude Valley has been told of it and it has been applauded by all P & Cs and school principals.

Cheers
jan

From: CALLUM, Lee [mailto:Lee.CALLUM@dete.qld.gov.au]
Sent: Wednesday, 8 May 2013 5:54 PM
To: Jan Taylor; ENGLISH, Richard
Cc: CLAREY, Emma; WEDEMEYER, Michael; WILLIS, Joe; AUVA'A, Lynn; SWAYN, Natalie
Subject: FW: feedback from Jeff Hunt

Hi Jan and Richard

Below fyi –

Also Jan – sorry I didn't get to return your phone call. It is my understanding that the Minister is not planning on attending Everton Park SHS community meeting or any other community meeting. He only attended Coorparoo as it was the first and also P&C president had made public statements that were not true about consultation. Min's office was only chasing as they wanted to pass on to local member. I will forward a copy of an email I sent earlier tonight to Min Office – fyi

Give me a call if you need further information at this time

Note the use of jtaa@ email only for specific requests and not published. So if you receive any submissions directly, please forward a copy to Natalie Swayn on Natalie.SWAYN@dete.qld.gov.au for collating for overall purposes only.

Cheers,

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M [0800 137 200](tel:0800137200) | E lee.callum@dete.qld.gov.au
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From: CALLUM, Lee
Sent: Wednesday, 8 May 2013 5:51 PM
To: WILLIS, Joe; WEDEMEYER, Michael; CLAREY, Emma; AUVA'A, Lynn
Cc: KEANE, Brendan; STOLZ, Louise; HOBBS, Paul
Subject: feedback from Jeff Hunt

Hi Joe and team,

Late today, Brendan called and confirmed Jeff's support for the following:

- No email addresses or contact information on FAQ or websites
- All school required to advertise submission lodgement information in their newsletters and on their school website
- jtaa@ email is not to be provided generally. He was happy for this to be provided last night to Coorparoo due to the specific circumstances. If when Independent consultant is asked for an independent email, then he is supportive of her providing on specific requests.
- Contract letter and contract can proceed as is, as it is within my delegation

No further advice at this point regarding enrolments for 2014 for Coorparoo today. Jeff has taken home, and hopefully we will get advise in the morning. Both Jeff and Brendan are aware of the urgency.

Cheers,

Lee Callum

Executive Director,

Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M Contrary to the public interest E lee.callum@dete.qld.gov.au
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AUVA'A, Lynn

From: CALLUM, Lee
Sent: Thursday, 9 May 2013 7:29 AM
To: Jan Taylor
Cc: WEDEMEYER, Michael; WILLIS, Joe; CLAREY, Emma; HOBBS, Paul; STOLZ, Louise; AUVA'A, Lynn; ENGLISH, Richard
Subject: Re: Deadline for Receipt of public submissions

Jan

If early August works for you, then that would be great, from my perspective Thanks Lee

Sent from my iPhone

On 09/05/2013, at 7:04 AM, "Jan Taylor" [\[redacted\]](#) wrote:

> Hi lee
> From JTA's perspective it's not a problem if the deadline is considerably later...perhaps the first week in August?
>
> The 12th July was chosen to ensure people had the holiday period to work on it if they wanted.
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> Chrs
> Jan
> On 08/05/2013, at 11:14 PM, "CALLUM, Lee" <Lee.CALLUM@dete.qld.gov.au> wrote:
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>> That will still give u a month to complete draft report.
>> Let me know if that is problematic.
>> Thanks
>> Lee
>> I shall let the team too.
>> Regards
>> Lee
>>
>> Sent from my iPhone
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>> On 08/05/2013, at 10:48 PM, "Jan Taylor" [\[redacted\]](#) wrote:
>>
>>> Lee we were asked today what would be the closing date for submissions...a decision was made to set COB on 12 July as the deadline. Informally, we would accept late ones if someone said they needed a couple of days extra but would propose to make 12 July the public date.
>>> Pls let me know if there is an issue with this.
>>> Chrs
>>> Jan
>> *****
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>> *****
>> *****

CALLUM, Lee

From: Jan Taylor [ance, be contrary to the public interest under s
Sent: Monday, 13 May 2013 1:57 PM
To: WILLIS, Joe; CALLUM, Lee
Cc: CLAREY, Emma; WEDEMEYER, Michael; ENGLISH, Richard; DUNSTONE, Deborah; LUCK, Kim
Subject: RE: Wyreema

ty

From: WILLIS, Joe [mailto:Joe.F.WILLIS@dete.qld.gov.au]
Sent: Monday, 13 May 2013 1:53 PM
To: Jan Taylor; CALLUM, Lee
Cc: CLAREY, Emma; WEDEMEYER, Michael; ENGLISH, Richard; DUNSTONE, Deborah; LUCK, Kim
Subject: RE: Wyreema

Correct

Joe Willis

Director, Infrastructure Strategy (Schools)
Strategy, Research and Performance
Infrastructure Services Branch | Corporate Services Division | Department of Education, Training and Employment
T 07 323 71902 | M [ontrary to the public inter] | F 07 3235 4367
joe.f.willis@dete.qld.gov.au

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From: Jan Taylor [mailto:nce, be contrary to the public interest under
Sent: Monday, 13 May 2013 1:37 PM
To: CALLUM, Lee
Cc: CLAREY, Emma; WEDEMEYER, Michael; WILLIS, Joe; ENGLISH, Richard; DUNSTONE, Deborah; LUCK, Kim
Subject: RE: Wyreema

ASSUME THAT MEANS bshs IS ALSO THE EXCEPTION

From: CALLUM, Lee [mailto:Lee.CALLUM@dete.qld.gov.au]
Sent: Thursday, 9 May 2013 11:20 AM
To: Jan Taylor
Cc: CLAREY, Emma; WEDEMEYER, Michael; WILLIS, Joe; ENGLISH, Richard; DUNSTONE, Deborah; LUCK, Kim
Subject: FW: Wyreema

Hi All

For your info.

Confirmation - The closing date for submissions is 9 August 2013 for all bar Coorparoo.

Cheers,

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment

Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000

T 323 70950 | M Contrary to the public interest | E lee.callum@dete.qld.gov.au

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AUVA'A, Lynn

From: CALLUM, Lee
Sent: Sunday, 2 June 2013 10:09 PM
To: WEDEMEYER, Michael; CLAREY, Emma
Cc: WILLIS, Joe; AUVA'A, Lynn
Subject: FW: reduce daily task to a weekly task

Hi Michael and Emma
fyi

Cheers,

Lee Callum
Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment Floor 15 | Education House, 30 Mary Street | Brisbane Qld
4000 T 323 70950 | M ce, be contrary to the public interest unde E lee.callum@dete.qld.gov.au Our Vision | Education • Training •
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-----Original Message-----

From: Jan Taylor [mailto:ce, be contrary to the public interest unde]
Sent: Saturday, 1 June 2013 7:57 AM
To: CALLUM, Lee
Cc: Melissa Salisbury; Anita Parmar
Subject: Re: reduce daily task to a weekly task

Life Is crazy isn't it. Ty so much for coming back to me on this, even at such an awful hour. Both Melissa and Anita are working on the project this weekend so this will definitely put a smile on their faces!!!

Chrs
Jan

On 01/06/2013, at 12:29 AM, "CALLUM, Lee" <Lee.CALLUM@dete.qld.gov.au> wrote:

> Hi Jan
> We have received approval to reduce information reporting on Coorparoo
> SC feedback to weekly as per other schools We very much appreciate
> your open partnership approach Lee
>
> Sent from my iPad
>
> Begin forwarded message:
>
> From: "HUNT, Jeff"
> <Jeff.HUNT@dete.qld.gov.au<<mailto:Jeff.HUNT@dete.qld.gov.au>>>
> Date: 31 May 2013 7:04:01 PM AEST
> To: "CALLUM, Lee"
> <Lee.CALLUM@dete.qld.gov.au<<mailto:Lee.CALLUM@dete.qld.gov.au>>>
> Subject: RE: reduce daily task to a weekly task
>
> YEs

>

> Jeff Hunt | Deputy Director-General

> Corporate Services | Department of Education, Training and Employment

> Floor 22 | Education House | 30 Mary Street | Brisbane Qld 4000 T 340

> 56329 | Web <http://dete.qld.gov.au/> E

> jeff.hunt@dete.qld.gov.au<<mailto:jeff.hunt@dete.qld.gov.au>>

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>

> From: CALLUM, Lee

> Sent: Friday, 31 May 2013 2:58 PM

> To: HUNT, Jeff

> Cc: WEDEMEYER, Michael; WILLIS, Joe; STOLZ, Louise; AUVA'A, Lynn;

> CLAREY, Emma

> Subject: reduce daily task to a weekly task

>

> Hi Jeff

>

> We met with Jan Taylor this morning. She queried and requested, could JTA provide weekly reports for Coorparoo SC as they are for all the other 8 schools.

>

> They are going to be really busy over the next few weeks with consultation meetings and developing the report for Coorparoo by mid June. Also, we think that the daily comments and issue summaries are very much reflective of those already provided.

>

> Please let me know if you are happy to have reports weekly for all schools now?

>

> Cheers,

>

> Lee Callum

> Executive Director,

> Strategy, Research and Performance,

> Infrastructure Services Branch

> Department of Education, Training and Employment Floor 15 | Education

> House, 30 Mary Street | Brisbane Qld 4000 T 323 70950 | M Contrary to the public interest

> | E lee.callum@dete.qld.gov.au<<mailto:lee.callum@dete.qld.gov.au>>

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> *****
> *****

AUVA'A, Lynn

From: CALLUM, Lee
Sent: Tuesday, 4 June 2013 11:02 AM
To: 'Jan Taylor'
Cc: WEDEMEYER, Michael; Melissa Salisbury; Simon Hausler; Barrie Spring; Anita Parmar; CLAREY, Emma; WILLIS, Joe; AUVA'A, Lynn
Subject: RE: Four urgent matters

Hi Jan
See responses below.

Cheers,

Lee Callum
Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M [\[redacted\]](#) nce, be contrary to the public interest under | E lee.callum@dete.qld.gov.au

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From: Jan Taylor [\[mailto:jan.taylor@det.qld.gov.au\]](#) nce, be contrary to the public interest under
Sent: Tuesday, 4 June 2013 10:18 AM
To: CALLUM, Lee
Cc: WEDEMEYER, Michael; Melissa Salisbury; Simon Hausler; Barrie Spring; Anita Parmar
Subject: Four urgent matters

Hi Lee and Michael

1. *Apropos* my email of yesterday re the report structure I have two other quick issues/statements for your response and/or confirmation.

At one stage we were considering a spreadsheet matrix to summarise (by topic and school) the content of the submissions. If it was to become supporting documentation then there seemed little point in continuing as its purpose was largely to establish that JTA had in fact read each submission and had honestly attempted to summarise the contents.

However, in a meeting today it was discussed as to whether the final report (as opposed only to supporting documentation) should include such a matrix. It will certainly add substance to the report and therefore will cast a better light on it if it is RTI'd. My recommendation is that it should be included in the report; your view on this would be appreciated ASAP.

We agree - Matrix is to be included in report as you suggest

2. Re the misinformation circulated on television news reports at the weekend about the timelines for the school closures, can you please advise if this has been corrected. If not, and on the basis of enquiries received, I think I may have to circulate an email confirming the current timelines???

We have as of yesterday requested confirmation of current timelines as discussed and agreed with yourself. Shall follow up today and get back to you

3. The original DETE brief required JTA to produce a review of the consultation process as part of the school reports. I think this will detract from the focus of the reports and would therefore seek your approval to produce the review as a separate document.

Agree – separate doc

4. Finally, JTA is being hassled re the questions we have submitted to DETE over the last few weeks. Your assistance in having the responses returned (for distribution to the schools) would be very much appreciated

We thought we have now responded to all – please let us know which questions are still outstanding????

Cheers

jan

Jan Taylor | Principal It would, on balance, be contrary to the public interest under section 49 of the



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CALLUM, Lee

From: CALLUM, Lee
Sent: Monday, 10 June 2013 4:02 PM
To: Jan [be contrary to the public interest u]
Cc: ENGLISH, Richard; RIDER, Chris; WEDEMEYER, Michael
Subject: FW: School Closures/Amalgamation query for the week ending 7/6/2013 (No. 4)

Hi Jan,

We have been asked to start to develop the core of the brief re Coorparoo / BSHS ready for your report.

Just to be sure you are aware of the process, once you have finished the draft report a copy will come to us, and we will provide a copy to RD.

RD (Chris Rider) and ourselves will read and provide any feedback. The feedback is of course will be more around structure as the findings are reported by yourself from the submissions. This will give us an opportunity to ensure the fullness of messages are captured.

Then ISRP will draft a brief to the Minister that will then go to RD for his consideration and endorsement prior to progressing to the Minister. As you are aware the original date the report was due to us is 14th, however the final version does not need to be completed until 20th. Our aim is to get this through to the Minister on Friday 21st, so all endeavours will be made to provide timely feedback etc.

Please call if you need to discuss.

Cheers,

Lee Callum

Executive Director,
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Infrastructure Services Branch
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From: FUNG, Audrey
Sent: Friday, 7 June 2013 9:14 AM
To: Jan [be contrary to the public interest u]; Anita Parmar [balance, be contrary to the public interest under se]
Cc: CALLUM, Lee; WILLIS, Joe; WEDEMEYER, Michael
Subject: School Closures/Amalgamation query for the week ending 7/6/2013 (No. 4)

Hi Jan & Anita

For your information, attached is the 4rd lot of queries we received in relation to the school closures/amalgamation for the week ending 7/6/2013. As stated before, these queries are correspondence we received regarding the school closures/amalgamation of the 9 identified schools that not included as the e-mail forwarded to you by Natalie Swayn.

Please feel free to contact me if you have any questions.

Anita – Given the unsuccessful experience sending through our network previously, could you please send me a reply confirming receipt of this e-mail Thanks.

Regards

Audrey Fung | Infrastructure Strategy, Infrastructure Strategy, Research & Performance Unit, Infrastructure Services Branch

Department of Education, Training and Employment

Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000

T 324 73954 | E Audrey.fung@dete.qld.gov.au

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CALLUM, Lee

From: CALLUM, Lee
Sent: Friday, 14 June 2013 9:20 AM
To: HUNT, Jeff
Subject: FW: School Closures/Amalgamation query for the week ending 14/6/2013 (No. 6)
Attachments: Query to JTA 130614.docx

Hi Jeff
fyi

Cheers,

Lee Callum
Executive Director,
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From: FUNG, Audrey
Sent: Friday, 14 June 2013 9:19 AM
To: Jan be contrary to the public interest u Anita Parmar balance, be contrary to the public interest under sec
Cc: WEDEMEYER, Michael; WILLIS, Joe; CALLUM, Lee
Subject: School Closures/Amalgamation query for the week ending 14/6/2013 (No. 6)

Hi Jan & Anita

Attached for your information is the next lot of queries we received in relation to the school closures for the week ending 14/6/2013 for inclusion in the consultation report.

Please feel free to contact me if you have any questions.

Regards

Audrey Fung | Infrastructure Strategy, Infrastructure Strategy, Research & Performance Unit, Infrastructure Services Branch
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AUVA'A, Lynn

From: CALLUM, Lee
Sent: Sunday, 16 June 2013 11:11 PM
To: 'Jan Taylor'
Cc: WEDEMEYER, Michael; AUVA'A, Lynn
Subject: progressing report

Thanks Jan

I very much appreciate this has been a very large task with short time frame for turnaround final report. I appreciate you have sent through drafts of tomorrow you will send a pdf document of the next version.

We certainly understand that you have endeavoured to capture the extent of the feedback and it is difficult to summarise in a short conclusion the breadth of the key messages.

I understand Michael spoke to you this afternoon regarding the structure of the final report. Of course what is most important is the Minister is provided with the breath of the submissions, so he can be aware of the issues, that have been presented.

Please pass on my thanks to your team for their efforts in collating the submissions.

Warm regards

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
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From: Jan Taylor balance, be contrary to the public interest under section
Sent: Sunday, 16 June 2013 2:59 PM
To: WEDEMEYER, Michael; WILLIS, Joe; CALLUM, Lee
Cc: Anita Parmar; Melissa Salisbury; Simon Hausler; Barrie Spring
Subject: mamma mia!!!!

Okay guys

The report is done (including a short conclusion (that was not in the document I forwarded to you at 12.32pm)); your patience and forbearance is very much appreciated.

A table of contents has been included (I know you didn't want one Lee but I think this doc is too long to omit one...the other individual reports will be much shorter so won't need one) and I have just thoroughly edited it. However, I will do a final read in the morning when I am fresh as there is always something that slips through (but you will have the document in pdf form by 9am). I'm not sending the latest edited version now but can do that if you would like. Please let me know if you wd like a CD delivered tomorrow as well.

The only thing I am still concerned about is the number of issues in the overall BSHS summary. I realise the sheer length of that will make any briefings a nightmare so will have another look at it shortly to see if I can come up with

an accurate, comprehensive but much briefer list. There are limits though re what can be done to shorten the results of more than 650 submissions and nearly 20 separate meetings (most of at least two hours duration).

I am now about to switch off my head for a few hours until the final read through and I think p, be contrary to the public interest und

Disclosure would, on balance, be contrary to the public interest under section 49 of the RTI Act.

Good luck guys!

I will try to have my mobile with me for the rest of the afternoon in case you need to call me.

Cheers

jan

PS there is a mistake at the end of appendices of 3 and 4. IT will be corrected and a new attachment forwarded for 9am.

Jan Taylor | Principal would, on balance, be contrary to the public interest under section 49 of t



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AUVA'A, Lynn

From: CALLUM, Lee
Sent: Monday, 17 June 2013 11:19 PM
To: Jan Taylor
Cc: WEDEMEYER, Michael; AUVA'A, Lynn; Melissa Salisbury
Subject: Re: Nyanda and possible Minister attendance at public meeting

Thanks Jan. yes I assumed the "sorry attendance not possible" provided the background.
Yes I understand the complexity.
Will call tomorrow to discuss.
Lee

Sent from my iPhone

On 17/06/2013, at 1:52 PM, "Jan Taylor" <[redacted]> wrote:

Hi Lee

We already knew that he was unavailable for the 18th (and had advised the school accordingly); we were trying to establish if he would be available for ANY OTHER day as the P & C was prepared to be completely flexible.

If it's not possible I can just inform them accordingly

From: CALLUM, Lee [<mailto:Lee.CALLUM@dete.qld.gov.au>]
Sent: Sunday, 16 June 2013 11:16 PM
To: Jan Taylor
Cc: WEDEMEYER, Michael; AUVA'A, Lynn
Subject: Nyanda and possible Minister attendance at public meeting

Hi Jan,

I followed up regarding Minister possible attendance at Nyanda SHS meeting this week, and as he will be in China this week, he is unable to attend.

Can you please pass this on to any community member that asks.

When we get a chance tomorrow, we can discuss if there are any opportunities that the Minister in his busy schedule will be able to meet with Nyanda representative.

regards

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
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AUVA'A, Lynn

From: WILLIS, Joe
Sent: Monday, 13 May 2013 1:43 PM
To: 'Jan Taylor'
Cc: Melissa Salisbury; ENGLISH, Richard; AUVA'A, Lynn; KEANE, Brendan
Subject: RE: Urgent clarification sought

Importance: High

Hi Jan

In response to issues below we can advise:

1. BSHS email – decision is to run with the Coorparoo and JTA email addresses for consultation purposes. My understanding is that BSHS community are already using the Coorparoo email address to make submission on the proposed amalgamation therefore we need to continue to promote it; and
2. Confirmation that where requested by an author of a submission, their anonymity will be protected by DETE. With the tight timeline I have not been able to check RTI implications. However, my understanding is that under RTI, submission author names can be suppressed where the requested information is satisfied without name.

Let me know if you need more assistance.

Regards

Joe

Joe Willis

Director, Infrastructure Strategy (Schools)
Strategy, Research and Performance

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joe.f.willis@dete.qld.gov.au

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From: Jan Taylor [[mailto:ce, be contrary to the public interest under](#)]
Sent: Monday, 13 May 2013 1:02 PM
To: WILLIS, Joe; ENGLISH, Richard; AUVA'A, Lynn
Cc: Melissa Salisbury
Subject: Urgent clarification sought

Hi Joe and Richard

Subsequent to previous requests:

Your urgent advice is sought re the email address (for submissions) for BSHS

Also, I require confirmation that if someone presenting a submission asks that his or her authorship be suppressed that it can be done (clearly JTA wd maintain a record of the authors so that we cd establish the *bona fides* of

individual submissions if required). It is a normal request with any consultation process that some individuals will not want their details included.

Guys, I leave soon for seven mtgs in a row at BSH so need this urgently .

Cheers
jan

Jan Taylor | Principal | would, on balance, be contrary to the public interest under section 49 of



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Consultation matters

CALLUM, Lee

From: CALLUM, Lee
Sent: Sunday, 23 June 2013 3:00 PM
To: jan [redacted] be contrary to the public interest u
Cc: WEDEMEYER, Michael
Subject: Introductiona and Conclusion.doc
Attachments: Introductiona and Conclusion.doc

Hi Jan

Thanks for your time last week and a copy of the draft report.

I appreciate that you and Michael discussed at length the introduction and conclusion. Attached is the revised version as I understand you and he determined.

Can you please read and confirm that the attached represents what was discussed and that the revised conclusion appropriately reflects the consultation.

I am in the office catching up, so please call on office line below or my mobile if you would like to discuss.

We are keen to have your final report tomorrow morning, so if you could please confirm, as early as possible tomorrow morning that would be very much appreciated.

Warm Regards

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
Floor 15 | Education House, 30 Mary Street | Brisbane Qld 4000
T 323 70950 | M [redacted] be contrary to the public interest | E lee.callum@dete.qld.gov.au

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CALLUM, Lee

From: CALLUM, Lee
Sent: Friday, 2 August 2013 4:34 PM
To: jar, be contrary to the public interest un
Cc: WEDEMEYER, Michael
Subject: inclusion of comments regarding DETE's commitment to seek and consider feedback re procedure and consultation process

Hi Jan

As discussed on the phone, regarding the importance of inclusion of DETE's plans to seek feedback from key stakeholder including that collected as part of your work, in order to review procedure and consultation process. The words below reflect our intention to review both the procedure and process.

JTA Australia was selected to provide independent consultancy services to facilitate the consultation regarding the proposed closure and responsible for assisting the school community to develop of appropriate consultation approaches with each community. JTA's role included the co-ordinating the community meetings and the collation of information presented during the meetings and through written submissions. Its role did not include the formulation of recommendations. The recommendations will be determined on the information provided to the Minister via the *School Viability Assessment criteria* and this report which outlines the quantitative and qualitative issues submitted to JTA through the consultation process.

Following the finalisation of the annual School Viability Assessment process, DETE plans to seek feedback on the School Viability Assessment process and the consultation process. School communities involved in this year's assessment process will be invited to provide feedback. This will be considered along with feedback provided through the submissions to JTA and P&C Queensland and Isolated Children's and Parents Association.

Please give me a call if you want to seek clarification.
Warm Regards

Lee Callum
Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
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T 323 70950 | M ontrary to the public interest E lee.callum@dete.qld.gov.au

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CALLUM, Lee

From: CALLUM, Lee
Sent: Monday, 6 May 2013 10:25 AM
To: HUNT, Jeff
Cc: KEANE, Brendan; WILLIS, Joe
Subject: FW: 13 148635 Draft letter to JTA Australia re ~ for School Viability Assessment Community Consultation Project (Invitation to Offer No. 101382).DOC
Attachments: 13 148635 Draft letter to JTA Australia re ~ for School Viability Assessment Community Consultation Project (Invitation to Offer No. 101382).DOC.doc
Importance: High

Hi Jeff,

Attached is the letter to be attached to the contract for the independent consultant. let me know if you want to see the full contract too.

In short, we thin between the actual contract and the further reference in the letter, it is clear that they are not to speak to media and their role is to only to report findings.

Do you want to discuss this with me further, or are you happy to have this go out for the consultants signature of contract.

regards

Lee Callum

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From: WILLIS, Joe
Sent: Monday, 6 May 2013 10:08 AM
To: CALLUM, Lee
Subject: 13 148635 Draft letter to JTA Australia re ~ for School Viability Assessment Community Consultation Project (Invitation to Offer No. 101382).DOC
Importance: High

Hi Lee

Draft letter to JTA Australia is attached for DDG CS and your review.

Regards

Joe

Joe Willis

Director, Infrastructure Strategy (Schools)

Strategy, Research and Performance

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CALLUM, Lee

From: CALLUM, Lee
Sent: Wednesday, 5 June 2013 10:05 AM
To: HUNT, Jeff
Cc: NUGENT, Louise
Subject: RE: Jan Taylor questions summary

It certainly could work for the 8 closures. However as timeframes for Coorparoo and Bris SHS are very tight with final report due to DETE as per agreement by 14th June, however if we can extend the timeframe for final report to DETE by 21 June with a draft on Tuesday 18th, which will give Metro RD (Chris and Richard perhaps) 48 hours to contribute.

If you are happy with the timeframe, which will still enable us to brief up to Min by end of June, we shall let consultant and RD know.

Cheers,

Lee Callum
Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
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From: NUGENT, Louise **On Behalf Of** HUNT, Jeff
Sent: Wednesday, 5 June 2013 9:54 AM
To: CALLUM, Lee
Cc: NUGENT, Louise
Subject: RE: Jan Taylor questions summary

Lee

What have we negotiated with RDs re: seeing an interim report? I would think it would strengthen the process if they had a draft review for say 48 hours? Could that work?

Jeff

From: CALLUM, Lee
Sent: Tuesday, 4 June 2013 2:38 PM
To: NUGENT, Louise; HUNT, Jeff
Cc: WEDEMEYER, Michael; STOLZ, Louise; HOBBS, Paul; WILLIS, Joe; CLAREY, Emma; AUVA'A, Lynn
Subject: RE: Jan Taylor questions summary

Hi Jeff/Louise

Thanks – generally agree with changes.

With regarding a review stage:

The JTA **draft** report will be submitted to the department on Thursday, 13 June 2013. Will RDs will receive a copy before the Minister sees it?

Regional Directors will be provided with a copy for their information only when it is provided by JTA and the report will be published at a later point after the Minister has made a determination on each proposal. (Query: Why wouldn't we build in a review stage?)

Internally we have negotiated with the consultant to see an advance copy of the report prior to it being due, to enable a review. This wasn't part of the formal ToR, however, JTA have agreed to work with ISRP to ensure capacity to review. We also are negotiating the structure of the report.

Is that sufficient?

regards

Lee Callum

Executive Director,

Strategy, Research and Performance,

Infrastructure Services Branch

Department of Education, Training and Employment

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From: NUGENT, Louise

Sent: Tuesday, 4 June 2013 2:23 PM

To: CALLUM, Lee

Cc: CAMBRIDGE, Carly; WEDEMEYER, Michael; STOLZ, Louise; HOBBS, Paul; WILLIS, Joe; CLAREY, Emma; AUVA'A, Lynn

Subject: RE: Jan Taylor questions summary

Hi Lee

Jeff's feedback and adjustments to wording are made in your original email below – please note that wording changes are highlighted, but deletions have disappeared.

Please advise if you require any further information.

Regards

Louise

Louise Nugent | A/Principal Advisor

Office of the Deputy Director-General | Corporate Services

Department of Education, Training and Employment

Floor 22 | Education House | 30 Mary Street | Brisbane Qld 4000

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From: CALLUM, Lee
Sent: Monday, 3 June 2013 12:27 PM
To: HUNT, Jeff; NUGENT, Louise
Cc: CAMBRIDGE, Carly; WEDEMEYER, Michael; STOLZ, Louise; HOBBS, Paul; WILLIS, Joe; KEANE, Brendan; CLAREY, Emma; AUVA'A, Lynn
Subject: Jan Taylor questions summary

Hi Jeff,

Updated version with Tom Jumpetz approved comments now.

I think this is safe to send out. Can you let me know if you want to approve them, and/or are you happy for me to send out.

How is the enrolment projections calculated?

Projections of future potential school enrolments take into account the usual residential patterns of students attending a particular school, and projected size of the school-age population within the catchment. These projections are developed using the latest available demographic, council planning and land supply information. Development information under council planning schemes spanning up to 25 years into the future are incorporated into the projections.

The JTA **draft** report will be submitted to the department on Thursday, 13 June 2013. Will RDs will receive a copy before the Minister sees it?

Regional Directors will be provided with a copy for their information only when it is provided by JTA and the report will be published at a later point after the Minister has made a determination on each proposal. *(Query: Why wouldn't we build in a review stage?)*

Will the P & Cs, RDs and principals see the list of comments received vis-à-vis each school before the report is submitted?

A summary of submissions received will be included in the report to the Minister, and this will be provided to the community following Minister's determination. The specific submissions will not be published.

Has a decision has been made by the Minister as to whether the report will eventually be made public?

The independent consultant's report is expected to be released to the public after the Minister has made his final determination regarding the proposed school closures and amalgamation.

Are there different regulatory requirements relating to the duration of consultation post gazettal for schools nominated for closure or amalgamation?

As per the Education (General Provisions) Act 2006, school closures AND amalgamations must be gazetted at least 6 months prior to closure/amalgamation. In relation to Coorparoo SC, the Minister is seeking initial consultation and feedback before making a determination on the future options of CSC, which may include formally proposing CSC for amalgamation, following which gazettal will occur.

Through the DETE website, school communities understand what criteria has been used by the department to identify potential schools for closure. There has been much discussion about the data used by DETE to establish if schools meet certain criteria. Some school communities appear to have access to the raw data and have already challenged it on specific grounds; will school P & Cs ever have access to the data used by DETE?

The 4 criteria within the School Viability Assessment procedure(enrolments, accessibility, resourcing equity and curriculum) are the basis for which the data was gathered. This includes enrolment data (Day 8 enrolments for 2013 and the average of the last 5 years) and distance to nearby school data. The 8 state schools identified for community consultation regarding proposed closure were identified as requiring further analysis at the school and community level in relation to the criteria, through the community consultation process.

The advice from the Member for Mansfield to OYSS was to produce quantitative arguments against the closure of the school rather than qualitative information as suggested by the independent consultant (i.e. Jan Taylor). They have asked if it is possible to get in writing that the Minister wants qualitative data rather than quantitative data (which is what they have focussed on to date as per the Member for Mansfield's advice). The P & C also said it has only received one written notification re the potential closure and in it the Minister specifically outlined the quantitative assessment criteria.

Communities are encouraged to identify local circumstances and issues, including any qualitative and quantitative information. The criteria outlined in the School Viability Assessment procedure are both quantitative and qualitative and may be a useful guide for community members wishing to make submissions.

In relation to OYSS, they would like to ask DETE whether it has taken into consideration the agreement between Griffith University and Education Qld which requires that consultation also has to be undertaken by GU on this matter and not just DETE, and check whether DETE has asked the university how long it needs to undertake its consultation, or whether GU has been consulted at all. Following on from this, they would then like to know whether they still go through this standard process with the associated timeframes, or whether the process will need to change for OYSS due to the terms of the agreement (including that a year's notice will be required for closure).

The School Viability Assessment procedure ensures the Department has a formal process in place to meet its obligations under the Education (General Provisions) Act 2006 (the Act) around school closures. DETE is aware of the *"Guidelines for the operation of State School Classes at Old Yarranlea State School"*, and its guiding principles including consultation with the Principal and the Parents and Citizens Association.

The Department considers that through its current community consultation it is meeting the legislative requirements and the spirit of the Guidelines. If, after community consultation, the Minister makes the determination to close Old Yarranlea State School, the Department will work closely with the school community and GU regarding the transition plan for the school and students.

Given that the schools surrounding FVSS are either over, at, or almost at, capacity attendees requested advice on where DETE suggests or expects they send their children to school? The New Farm P & C was present and was very vocal that its school simply cannot take any more students when the school has already had to give up special rooms like art, music, library etc. They felt that any future students could only be housed in a demountable on the oval. If the Minister approves the closure of FVSS, DETE will work with the nearby schools to ensure capacity exists for transitioning students and future enrolments.

Thanks

Lee

CALLUM, Lee

From: CALLUM, Lee
Sent: Thursday, 13 June 2013 6:32 PM
To: HUNT, Jeff
Cc: WEDEMEYER, Michael; WILLIS, Joe; MURDOCK, Amy; HOBBS, Paul; AUVA'A, Lynn
Subject: FW: consultation dates

Hi Jeff

As discussed, the independent consultant below, is seeking clarification on dates around consultation.

As you can see below, the Stuart community are concerned about a closing date of submissions being 9 August, but the Minister stating that he would be making a decision on the closure in June or July.

Your assistance to clarify would be appreciated.

Cheers,

Lee Callum

Executive Director,
Strategy, Research and Performance,
Infrastructure Services Branch
Department of Education, Training and Employment
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From: Jan Taylor [mailto:ce, be contrary to the public interest unde]
Sent: Thursday, 13 June 2013 11:42 AM
To: CALLUM, Lee
Subject: consultation dates

Hi Lee

I wonder if you might be able to help in relation to the timing of the consultation for the school closures.

As you know the Minister was kind enough to go to Stuart State School last night to address a meeting. Unfortunately, he told those in attendance that he expects to make a decision on the closure in June or July. The school community is in a panic as it has been working to the advertised date of 9 August (for submissions). Any suggestions as to how this might be corrected would be appreciated. I took the opportunity at a meeting at Everton Park SHS on Tuesday night (where the P & C had heard a similar statement from the Minister) to reassure them that nothing has changed.

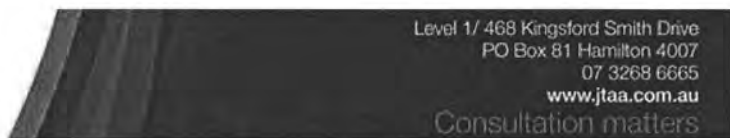
Simon Hausler, the JTA facilitator for Stuart, did reassure the meeting last night that the date had not changed so far as he was aware. However, he did not want to contradict the Minister so has told the school he will confirm the dates are unchanged as soon as possible. Clearly I am happy to send that confirmation to the school but am concerned re any future mixed signals.

Any advice would be appreciated.

Cheers

jan

Jan Taylor | Principal would, on balance, be contrary to the public interest under section 49 of the



CALLUM, Lee

From: CALLUM, Lee
Sent: Friday, 14 June 2013 10:39 AM
To: HUNT, Jeff
Cc: WEDEMEYER, Michael; WILLIS, Joe; AUVA'A, Lynn; MURDOCK, Amy; HOBBS, Paul; CAMBRIDGE, Carly; SMITH, Pauline; NUGENT, Louise
Subject: FW: PLEASE REVIEW: Draft email for Lee/Jeff to send to Principals
Importance: High

Hi Jeff, (louise – if Jeff is in back to back, can you possibly print off the below and see if he is ok with this

Keen to confirm process and request principals ensure closing date is on their web site so no one can say they weren't informed.

Can you have a quick look so I can send this out today please.

Cheers,

Lee Callum

Executive Director,
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From: CALLUM, Lee
Sent: Thursday, 13 June 2013 6:53 PM
To: WEDEMEYER, Michael
Subject: FW: PLEASE REVIEW: Draft email for Lee/Jeff to send to Principals
Importance: High

Hi Michael
We didn't get to discuss today, please discuss with me tomorrow.

Cheers,

Lee Callum

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