

Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Action required: For Noting

Action required by: N/A

Routine

SUBJECT: MABEL PARK STATE HIGH SCHOOL – EDUCATION FUTURE SKILLS PATHWAYS AND GROWTH LEARNING SPACES PROJECTS

Summary of key objectives

- For the Minister to note:
 - the integration of the design and delivery for the Education Future Skills Pathways and Growth – Learning Spaces projects at Mabel Park State High School (SHS); and
 - the integrated solution will include scope changes to deliver a new building with 17 learning spaces (Growth) and two automotive training spaces.

Key issues

1. There are two projects planned at Mabel Park SHS:
 - an automotive training facility including equipment to support both practical and theoretical learning and skills development. This was announced as part of the Education Future Skills Pathways program, funded in the 2020–21 Budget presented as part of election commitments in the *Local Schools, Local Jobs* policy; and
 - a new building for additional classrooms which has been funded in the 2020–21 Budget as part of the Growth – Learning Spaces program. The design for this new building has been progressing and is scheduled for completion in 2022.
2. As part of the planning and school engagement for the automotive training facility, the following has been noted:
 - the school already has a Trade Training Centre that is an engineering workshop;
 - the school has advised that the proposed Automotive Training curriculum will be split across the campus with 'dirty' and 'clean' spaces;
 - the Education Future Skills Pathways project will comprise the 'clean' spaces. The 'dirty' workshop areas will remain in the existing Trade Training Centre;
 - two 'clean' spaces can be delivered as part of the new building for additional classrooms, which already includes other specialist spaces; and
 - the 'clean' spaces in the new building will strengthen the school's Science, Technology, Engineering and Mathematics (STEM) curriculum.
3. As a result, the scope of this project will be changed to 'New Automotive Training Spaces'.
4. This scope change, which also has curriculum implications, has been endorsed by the Regional Director, South East Region.

5. The original scope for the Growth – Learning Spaces project was to provide 14 learning spaces including a number of specialist spaces.
6. It is proposed to integrate the design and delivery of these two projects to include the new 'clean' automotive training spaces in the new building (rather than two separate builds on the campus). This will minimise disruption to the school and obtain efficiencies in space, cost and program that provide best value for money for the Department of Education.
7. The revised design to integrate the automotive training spaces in the new building will also deliver three additional learning spaces, funded as part of the Growth program.

Media implications and opportunities

8. There are no immediate media implications or opportunities.
9. The construction project will require a Ministerial Designation.

Financial implications

10. Any financial implications associated with the scope changes will be addressed through a Project Commencement Brief.

Human rights

11. The 'Right to education' is relevant but this right will not be limited by this decision.

Background


12. The school's vision for the spaces is to have 'clean' automotive technologies utilising new electric and battery technologies, such as electronic scooters and solar powered vehicles.
13. The school has further advised that the automotive industry has changed significantly in the last decade and will continue to evolve. The school would like the spaces to extend students beyond the traditional automotive certificate courses, which would still be offered.
14. The specific courses expected to be delivered include:
 - Certificate II in Electro-technology;
 - Certificate III in Light Vehicle Mechanical Technology;
 - Certificate III in Automotive Mechanical Technology; and
 - Certificate IV in Electrical – Renewable Energy.

Recommendation

That the Minister:

- **note** the integration of the design and delivery for the Education Future Skills Pathways and Growth – Learning Spaces projects at Mabel Park State High School; and
- **note** that the integrated solution will include scope changes to deliver a new building with 17 learning spaces (growth) and two automotive training spaces.

NOTED**APPROVED/NOT APPROVED
ENDORSED/NOTED**


SHARON DURHAM
 Chief of Staff
 Office of the Hon Grace Grace MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing


GRACE GRACE MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing

26/02/21

Minister's comments

Please ensure school is supportive of proposal!
ff

Endorsed by: Grant Byrne Executive Director Infrastructure Programs & Delivery Ph: (07) 3034 4836 Date: 22/12/2020	Endorsed by: Rachel Miller A/Executive Director Infrastructure Strategy & Planning Ph: (07) 3513 6826 Mob: [REDACTED] Date: 07/01/2021	Endorsed by: Kate Bentley A/Regional Director South East Region Ph: (07) 5656 6603 Mob: [REDACTED] Date: 12/01/2021	Endorsed by: Chantal Casey A/Assistant Director-General Infrastructure Services Ph: (07) 3034 4520 Mob: [REDACTED] Date: 22/01/2021
Endorsed by: Duncan Anson A/Deputy Director-General Corporate Services Ph: (07) 3034 4771 Mob: [REDACTED] Date: 28/01/2021	Endorsed by: Peter Kelly Deputy Director-General State Schools Ph: (07) 3034 4762 Mob: [REDACTED] Date: 02/02/2021	Endorsed by: Tony Cook Director General Ph: (07) 3034 4752 Mob: [REDACTED] Date: 12/02/2021	

Ministerial Meeting Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

MEETING DETAILS:

Time/Date:	23 February 2021, 3.30 pm, Room A29 Parliament House
Meeting:	Mr Shane Knuth MP, Member for Hill
Departmental Rep (if req):	Ms Chantal Casey, Acting Assistant Director General, Infrastructure Services Branch

Key issues

1. On 26 January 2021, the Yungaburra State School (SS) Parents and Citizens' Association (P&C) contacted Mr Shane Knuth MP, Member for Hill, regarding shade solutions for the school's junior playground.
2. The P&C is seeking financial assistance to install a hard cover shade structure to provide an all-weather play area and greater sun protection for the junior students.

Background

3. In September 2020, significant storm damage was sustained to the junior playground shade sail cover, leaving the area without shade protection for junior students.
4. The school notified the Department of Education at the time and requested assistance to rectify the damage.
5. QBuild was notified immediately and attended the school to carry out 'make safe' work, including trimming trees and removing debris.
6. The school has indicated that given the limited protection from ultraviolet rays provided to students by the original shade cover, a hard cover shade structure would be more effective and allow for all-weather use of the play area, suitable for Far North Queensland weather conditions.
7. The Yungaburra SS senior playground already has a hard cover shade structure in place.
8. An insurance claim has been lodged with the Queensland Government Insurance Fund (QGIF) by the school as the damage caused to the original structure was sustained during storm activity. The outcome of the claim has not yet been received.
9. On 8 February 2021, the Infrastructure Advisor, Far North Queensland, met with the school to determine its requirements for the junior playground shade cover replacement.
10. The school advised that QBuild had undertaken a site visit and is preparing the quote for the QGIF claim to replace the three sail shades that were damaged.
11. Of the three damaged sail shades, it is proposed that two be replaced like-for-like, with the third cover over the junior playground to be upgraded to a hard cover shade structure.

Financial Implications

12. The P&C has advised that it had applied for a funding grant from the Cancer Council for the hard shade cover; however, this application was unsuccessful.

13. The P&C has also indicated it will contribute \$10,000 (GST exclusive) towards the installation of a hard cover shade.
14. QBuild is preparing a quote for the replacement of the original shade sail and frame in line with insurance claim guidelines. It is expected the cost will be under s47(3)(b) - Contrary to the Public Interest
15. The school has obtained quotes for three different sized hard cover shade structures, which range from s47(3)(b) - Contrary to the Public Interest
16. The department has requested a Standing Offer Arrangement playground supplier to provide a quote for the fixed cover similar to the one installed over the senior playground.
17. Funding of s47(3)(b) - Contrary to the Public Interest from the Far North Queensland Regional Minor Works Program will be made available to support the installation of the new hard cover shade structure requested.
18. The combined funding to replace the shade sail with a hard cover will consist of s47(3)(b) - Contrary to the Public Interest from the Regional Minor Works program, QGIF reimbursement of approximately s47(3)(b) - Contrary to the Public Interest and a P&C contribution of \$10,000, making a total combined budget of approximately s47(3)(b) - Contrary to the Public Interest
19. Until the quote for the hard cover is received, it is unclear what the final project cost will be. However, it is anticipated that the proposed budget of s47(3)(b) - Contrary to the Public Interest will be sufficient to deliver this new hard cover shade structure

Action Officer
Richard Hammer
Infrastructure Advisor

Ph: s47(3)(b) - Contrary to the Public Interest

Endorsed by
Graham Dredge
Executive Director

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A/Assistant Director-
General

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Date: 18/02/2021

Endorsed by
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Date: 22/02/2021

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DG

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Date: s47(3)(b) - Contrary to the Public Interest

23/2/2021

Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Action required: For Approval

Action required by: ASAP

Urgent: Granting of project commencement approval at this time will allow the projects to proceed without delay.

SUBJECT: PROJECT COMMENCEMENT APPROVALS FOR ADDITIONAL LEARNING SPACES AT CALAMVALE COMMUNITY COLLEGE, LAWNTON STATE SCHOOL, KALLANGUR STATE SCHOOL AND YERONGA STATE SCHOOL

Summary of key objectives

- To seek the Minister's project commencement approvals as per the schedule provided at **Attachment 1** for the provision of additional learning spaces at: Calamvale Community College, Lawnton State School (SS), Kallangur SS and Yeronga SS for 2022.
- For the Minister to note all four projects are part of the Queensland Government's *Great Schools, Great Future* election commitment.

Key issues

1. An analysis of infrastructure requirements for 2021–22 indicates that additional capacity is needed in a number of schools across the State, including Calamvale Community College, Lawnton SS, Kallangur SS and Yeronga SS.
2. To address forecast student enrolment demand, the Queensland Government has committed funding for the construction of additional learning spaces at four schools (**Attachment 1**).
3. The designs of the proposed facilities have been developed in consultation with the respective schools, Parents and Citizens' Associations, their communities and Department of Education (DoE) personnel to ensure the best educational outcomes and value for money are achieved.

Ministerial Designations

4. The Department of Energy and Public Works has confirmed where there is a requirement to seek Infrastructure Designation prior to contract award and this is reflected in **Attachment 1**.

Media Implications

5. Pending project commencement approvals, positive media opportunities in the short term may include announcement of contract award to the successful contractors, and a possible sod turning event following contract award for each project.
6. There are no known media implications at this time.

Financial Implications

7. Each individual project for which approval is sought is valued between \$5 million and \$10 million (including GST). The Minister for Education, Minister for Industrial Relations and Minister for Racing may approve the commencement of projects valued between \$5 million and \$10 million (including GST).

8. Funding for these four projects is available from the DoE Infrastructure Investment Portfolio – Growth Program.
9. To enable work to begin, approval is required for each project commencement value as follows:
- **s47(3)(b) - Contrary to the Public Interest** for a new two-storey learning centre at Calamvale Community College;
 - **s47(3)(b) - Contrary to the Public Interest** for a new two-storey learning centre with disability access at Lawnton SS;
 - **s47(3)(b) - Contrary to the Public Interest** for a new two-storey learning centre at Kallangur SS; and
 - **s47(3)(b) - Contrary to the Public Interest** to refurbish and convert the Dental Clinic at Yeronga SS.
10. The requested project commencement approval is based on preliminary cost estimates.

Aboriginal and Torres Strait Islander Impacts

11. DoE is required to satisfy any statutory obligations arising in relation to Native Title and Aboriginal or Torres Strait Islander cultural heritage prior to proceeding with any development activity.
12. No Aboriginal or Torres Strait Islander impacts have been identified.

Human rights

13. The decisions made within this Ministerial Briefing Note will not restrict or limit any human rights under the *Human Rights Act 2019*.

Recommendation

That the Minister:

- **approve** the Project Commencement approvals as per the schedule provided at **Attachment 1** for the provision of additional learning spaces at: Calamvale Community College; Lawnton State School (SS); Kallangur SS; and Yeronga SS;
- **note** all four projects are part of the Queensland Government's *Great Schools, Great Future* election policy; and
- **indicate** a preference as to which, if any, possible media opportunities are to be pursued following Project Commencement approval through a media release for contract award and/or the sod turning event/site visit:

Calamvale Community College	<input checked="" type="checkbox"/> media release	<input checked="" type="checkbox"/> sod-turning event/site visit
Lawnton SS	<input checked="" type="checkbox"/> media release	<input type="checkbox"/> sod-turning event/site visit
Kallangur SS	<input checked="" type="checkbox"/> media release	<input checked="" type="checkbox"/> sod-turning event/site visit
Yeronga SS	<input checked="" type="checkbox"/> media release	<input checked="" type="checkbox"/> sod-turning event/site visit

NOTED

APPROVED / NOT APPROVED
ENDORSED / NOTED

SHARON DURHAM
 Chief of Staff
 Office of the Hon Grace Grace MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing

GRACE GRACE MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing

3103121
 Minister's comments

1110312021.

Endorsed by:
 Grant Byrne
 A/Executive Director

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 Date: 02/02/2021

Endorsed by:
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 Date: 15/02/2021

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 General

Corporate Services
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 Date: 22/02/2021

Endorsed by:
 Tony Cook
 Director-General

Tel: (07) 3034 4752
 Date: 22/2/2021

Ministerial Meeting Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

MEETING DETAILS:

Time/Date:	4pm, 25 February 2021
Meeting/Event:	Minister Grace is meeting with Mr Aaron Harper MP, Member for Thuringowa
Departmental Rep:	Ms Chantal Casey, Acting Assistant Director-General, Infrastructure Services

Key Issues

1. Minister Grace will meet with Mr Aaron Harper MP, Member for Thuringowa, regarding the new multi-purpose hall at Thuringowa State High School (SHS).
2. There appears to be a difference between the scope and budget allocated under the School Halls program and expectations of the school and its Parents and Citizens' (P&C) Association.

Financial implications

3. The allocated budget will provide for the delivery of a multi-purpose hall.

Background

4. On 3 February 2021, the Department of Education's Infrastructure Services Branch met with Thuringowa SHS to discuss the scope for the new multi-purpose hall that has been included in the School Halls program.
5. Based on the allocated budget and school enrolments, a multi-purpose hall that includes a single court, will be planned and delivered.
6. At this initial meeting with the school, the letter from the P&C to Mr Harper was produced (**Attachment 1**). The school advised that the letter outlined the school's requirements.
7. The allocation of spaces discussed at this meeting were consistent with what is generally provided for a school size similar to Thuringowa SHS. In addition to the court area, the hall will include a kinesiology lab/gym learning space, change rooms, amenities, office, stage, kiosk and storage.
8. On 8 February 2021, Mr Harper wrote to the Minister about the plans for the new hall at Thuringowa SHS, which do not include a stage, hospitality grade kitchen or air conditioning (**Attachment 2**).
9. The letter identifies the school's expectations to have a hall similar to the hall provided at Kirwan SHS, which is a two-court hall. This expectation is beyond the scope and budget allocated for the project, under the current program.
10. A multi-purpose (two-court) hall generally requires an enrolment of at least 1800 students and a budget of almost double that of a single hall.
11. The current built capacity for the Thuringowa SHS is 1210. For comparison, Kirwan SHS's built capacity is 2806.

12. Day 8 enrolment figures are not available until March 2021.

13. Halls are not currently eligible for air conditioning under the Cooler Schools Zone program.

Endorsed by: Maree Bauer	Endorsed by: Grant Byrne	Endorsed by: OADG ISB on behalf of Chantal Casey	Endorsed by: ODDG CS cbo Duncan Arison DDG	Endorsed by: Tony Cook DG
Director	A/Executive Director	A/Assistant Director- General		
Ph: 3034 4809	Ph: 3028 8210	Ph: 3034 4520	Ph: 3034 4771	Ph: 3034 4752
Mob: [REDACTED]	Mob: [REDACTED]	Mob:	Mob: [REDACTED]	
Date: 19/02/2021	Date: 23/02/2021	Date: 24/02/2021	Date: 24/02/2021	Date: 24/2/21

RELEASED UNDER THE RTI ACT

Ministerial Meeting Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

MEETING DETAILS:

Time/Date:	11 March 2021 at 4.00 pm
Meeting:	Minister Grace is meeting with Mr Aaron Harper MP, Member for Thuringowa
Departmental Rep:	Ms Chantal Casey, Acting Assistant Director-General, Infrastructure Services

Key Issues

1. Minister Grace will meet with Mr Aaron Harper MP, Member for Thuringowa, regarding the new multi-purpose hall at Thuringowa State High School (SHS).
2. There appears to be a difference between the scope and budget allocated under the School Halls program and expectations of the school and its Parents and Citizens' Association (P&C).

Financial implications

3. The allocated budget will provide for the delivery of a multi-purpose hall.

Background

4. On 3 February 2021, the Department of Education's Infrastructure Services Branch met with Thuringowa SHS to discuss the scope for the new multi-purpose hall that has been included in the School Halls program.
5. Based on the allocated budget and school enrolments, a multi-purpose hall that includes a single court will be planned and delivered.
6. At this initial meeting with the school, the letter from the P&C to Mr Harper was produced (**Attachment 1**). The school advised that the letter outlined the school's requirements.
7. The allocation of spaces discussed at this meeting was consistent with what is generally provided for a school size similar to Thuringowa SHS. In addition to the court area, the hall will include a kinesiology lab/gym learning space, change rooms, amenities, office, stage, kiosk and storage.
8. On 8 February 2021, Mr Harper wrote to the Minister about the plans for the new hall at Thuringowa SHS, which do not include a stage, hospitality grade kitchen or air conditioning (**Attachment 2**).
9. The letter identifies the school's expectations to have a hall similar to the hall provided at Kirwan SHS, which is a two-court hall. This expectation is beyond the scope and budget allocated for the project, under the current program.
10. A multi-purpose (two-court) hall generally requires an enrolment of at least 1800 students and a budget of almost double that of a single hall.
11. The current built capacity for the Thuringowa SHS is 1210. For comparison, Kirwan SHS's built capacity is 2806.

12. The school has a Day 8, 2021 enrolment of 778.
13. Halls are not within the eligibility criteria for the air conditioning program.
14. Thuringowa SHS has also requested the election commitment under Future Skills Pathways to 'refurbish the Science lab at Thuringowa SHS' be amended to provide for a Health Sciences building within the existing [REDACTED] allocation.
- 15 The Department of Education is in discussion with the Performance Unit, Department of the Premier and Cabinet, regarding amendments to election commitments.

Endorsed by: Maree Bauer Director Ph: (07) 3034 4809 Mob: [REDACTED] Date: 19/02/2021	Endorsed by: Grant Byrne A/Executive Director Ph: (07) 3028 8210 Mob: [REDACTED] Date: 23/02/2021	Endorsed by: OAG ISB on behalf of Chantal Casey A/Assistant Director- General Ph: (07) 3034 4520 Mob: [REDACTED] Date: 24/02/2021	Endorsed by: ODDG CS obo Duncan Anson Deputy Director-General Ph: (07) 3034 4771 Mob: [REDACTED] Date: 24/02/2021 Updated: 10/03/2021	Endorsed by: Tony Cook Director-General Ph: (07) 3034 4752 Mob: [REDACTED] Date: 10/3/21
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RELEASED UNDER THE RTI ACT

Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Action required: For Approval

Action required by: 12 January 2021

Urgent: Granting of this Project Commencement approval at this time will allow the project to proceed without delay.

SUBJECT: REVISED PROJECT COMMENCEMENT APPROVAL FOR THE CONSTRUCTION OF A NEW LEARNING CENTRE AT EUMUNDI STATE SCHOOL

Summary of key objectives

- That the Minister approve an increase of s47(3)(b) - Contrary to the Public Interest to the Project Commencement for the provision of a new two-storey learning centre at Eumundi State School (SS) to a revised Project Commencement value of s47(3)(b) - Contrary to the Public Interest

Key issues

- On 30 August 2019, the Minister approved the project commencement of a new two-storey learning centre at a cost of s47(3)(b) - Contrary to the Public Interest
- The new two-storey learning centre will provide eight learning spaces, one music room, student and staff amenities, and an undercroft.
- Revised Project Commencement approval is required to:
 - construct car parking spaces; and
 - provide air conditioning to the new three-storey learning centre in accordance with the Queensland Government's Cooler Cleaner Schools Program.
- Infrastructure Designation was approved on 18 October 2019 for the new two-storey learning centre.
- A requirement for the formalisation of car parking on site was conditioned under the Infrastructure Designation.
- Construction of the new two-storey learning centre commenced in January 2020 and is forecast for completion in February 2021, with the construction of the new carpark forecast for completion prior to Term 2 2021.

Financial Implications

- Project commencement approval to the value of s47(3)(b) - Contrary to the Public Interest was provided by the Minister on 30 August 2019, which allowed this project to proceed to construction.
- Additional Project Commencement approval of s47(3)(b) - Contrary to the Public Interest will bring the total forecast expenditure to s47(3)(b) - Contrary to the Public Interest and will allow this project to be completed.
- The Minister may approve the commencement of a project valued between \$5 million and \$10 million (inclusive of GST).

10. Funding is available from the Department of Education's (DoE) Infrastructure Investment Portfolio (IIP) – Growth program which includes a Learning Spaces funding allocation of s47(3)(b) - Contrary to the Public Interest in the 2019-20, 2020-21 and 2021-22 financial years for this project.
11. A variation has been approved and will be reflected in DoE's January 2021 IIP with a budget of s47(3)(b) - Contrary to the Public Interest
12. The requested Project Commencement approval is based on a tendered cost.

Aboriginal and Torres Strait Islander Impacts

13. The department is required to satisfy any statutory obligations arising in relation to Native Title and Aboriginal or Torres Strait Islander cultural heritage prior to proceeding with any development activity.
14. No Aboriginal or Torres Strait Islander impacts have been identified.


RELEASED UNDER THE RTI ACT

Recommendation

That the Minister:

- **approve** the Project Commencement increase of **s47(3)(b) - Contrary to the Public Interest** for the provision of a new two-storey learning centre at Eumundi State School (SS) (to enable the construction of a carpark and installation of air conditioning) to a revised project value of **s47(3)(b) - Contrary to the Public Interest**

NOTED**APPROVED/NOT APPROVED
ENDORSED/NOTED**


SHARON DURHAM
 Chief of Staff
 Office of the Hon Grace Grace MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing


GRACE GRACE MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing

28/01/21

21/12/20

Minister's comments

RELEASED UNDER THE FOIA ACT

Endorsed by:
 Grant Byrne
 A/Executive Director

Infrastructure Programs
 & Delivery

Tel: 30344836

Mob: **s47(3)(b) - Contrary to the Pub**

Date: 14/12/2020

Endorsed by:
 Graham Dredge
 A/Assistant Director-
 General

Infrastructure Services

Tel: 3034 4520

Mob: **s47(3)(b) - Contrary to the**

Date: 18/12/2020

Noted by:
 Alison Mohr
 A/Assistant Director-
 General and Chief
 Finance Officer

Finance

Tel: 3513 6601

Mob: **s47(3)(b) - Contrary to the**

Date: 22/12/2020

Endorsed by:
 Duncan Anson
 A/Deputy Director-
 General

Corporate Services

Tel: 3034 4771

Mob: **s47(3)(b) - Contrary to the**

Date: 23/12/2020

Endorsed by:
 Tony Cook
 Director-General

Tel: 3034 4752

24/12/2020

Briefing Note

The Honourable Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Action required: For Approval

Action required by: 12 March 2021

Routine

SUBJECT: 2021 PREMIER'S READING CHALLENGE LAUNCH, LETTERS AND CERTIFICATES

Summary of key objectives

- To request the Minister sign the letter to the Honourable Anastacia Palaszczuk MP, Premier and Minister for Trade (**Attachment 1**), to:
 - invite the Premier to visit a school to launch the Premier's Reading Challenge (PRC) reading period, during the week commencing 17 May 2021, and join the Minister for a combined photo opportunity;
 - request the Premier email Members of Parliament in May 2021 to announce the launch and request their assistance in getting their local schools and early childhood centres involved (**Attachment 6**);
 - request the Premier email Members of Parliament in September 2021 encouraging them to participate in the presentation of certificates at schools and early childhood centres within their electorate during the PRC Celebration Weeks (**Attachment 11**); and
 - seek approval to use the Premier's letterhead and electronic signature on relevant PRC letters and certificates of achievement.

Key issues

1. It is proposed that the Premier and the Minister collaboratively launch the reading period component of the challenge at a local state school during the week commencing 17 May 2021. The letter to the Premier (**Attachment 1**) requests that she nominate a suitable date and time to attend a function with the Minister.
2. A soft launch of the challenge will occur on 27 April 2021, opening online registrations and communicating key information. This ensures schools have adequate time to prepare for the reading period, commencing 10 May 2021.
3. The week commencing 17 May 2021 has been suggested for the launch event due to Parliament sitting the week commencing 10 May 2021.
4. A list of potential schools to visit for the launch event is provided at **Attachment 2**.
5. To assist schools to prepare for the reading period, it is proposed that letters from the Premier be mailed to state and non-state school principals offering Prep to Year 9 (**Attachment 3**), early childhood centres (**Attachment 4**) and state librarians (**Attachment 5**) the week commencing 27 April 2021, coinciding with the soft launch.
6. Parents or guardians of home-educated students will be notified of the program launch through the Department of Education's Home Education Unit.
7. A promotional poster will be sent with these letters. Approval for the design of the poster will be sought separately via the Approval to Publish process.

8. Managers of early childhood centres that register their participation by 9 July 2021, will also receive a wall chart to keep track of their progress.
9. Members of Parliament will be sent an email from the Premier in May 2021 to announce the launch and request their assistance in getting their local schools and early childhood centres involved (**Attachment 6**).
10. Principals of schools that complete the challenge will receive a letter of congratulations from the Premier (**Attachment 7**) with certificates of achievement for each student in recognition of their involvement in October 2021.
11. Managers of early childhood centres that participate in the challenge will receive a letter of congratulations from the Premier (**Attachment 8**), together with certificates of achievement for each child and a centre-wide certificate in recognition of their involvement.
12. Individual readers and home-educated students will have their certificate mailed to their parent/guardian with a letter of congratulations from the Premier (**Attachment 9**).
13. It is proposed all letters (**Attachments 3 to 5 and 7 to 9**) be printed on the Premier's letterhead. The letterhead will be collected by the PRC Program Manager from the Premier's department.
14. Certificates of achievement (**Attachments 10**) are provided to all readers who complete the challenge.
15. Members of Parliament will be sent an email from the Premier in September 2021 encouraging them to participate in the presentation of certificates at schools and early childhood centres within their electorate during the PRC Celebration Weeks (**Attachment 11**). Celebration weeks take place from 1 to 12 November 2021.
16. In 2021, cash sponsorship is being sought from QSuper with in-kind sponsorship from Booktopia and the *The Courier-Mail*.
17. Sponsorship is used to offset or reduce the cost of the PRC to the department.
18. Key proposed timelines for the 2021 PRC are provided at **Attachment 12**.

Media implications and opportunities

19. A media release will be prepared by Strategic Communication and Engagement to announce the launch of the program.

Financial implications

20. Costs for this project are able to be met from the PRC budget allocation.

Aboriginal and Torres Strait Islander impacts

21. All children, including Aboriginal and Torres Strait Islander children, are encouraged to participate in the PRC. Indigenous stories are included in the suggested book lists provided to participants.

Human rights

22. No human rights are affected or limited by the delivery of the PRC.

Background

23. The PRC began in 2006 and is an annual statewide initiative for children in early childhood centres, state and non-state schools and home-educated students up to Year 9.
24. The program aims to improve literacy and encourage children to read widely for pleasure and learning.

25. In 2020, we still saw more than 161,000 children and students participated in the challenge from 905 schools and 318 early childhood centres. More than 2.23 million books were read throughout the reading period.

Recommendation

That the Minister:

- **sign** the letter to the Honourable Anastacia Palaszczuk MP, Premier and Minister for Trade (**Attachment 1**), to:
 - invite the Premier to visit a school to launch the Premier's Reading Challenge (PRC) reading period, during the week commencing 17 May 2021, and join the Minister for a combined photo opportunity;
 - request the Premier email Members of Parliament in May 2021 to announce the launch and request their assistance in getting their local schools and early childhood centres involved (**Attachment 6**);
 - request the Premier email Members of Parliament in September 2021 encouraging them to participate in the presentation of certificates at schools and early childhood centres within their electorate during the PRC Celebration Weeks (**Attachment 11**); and
 - seek approval to use the Premier's letterhead and electronic signature on relevant PRC letters and certificates of achievement.

NOTED

APPROVED/NOT APPROVED
ENDORSED/NOTED


SHARON DURHAM
 Chief of Staff
 Office of the Hon Grace Grace MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing

26/02/21


GRACE GRACE MP
 Minister for Education
 Minister for Industrial Relations and
 Minister for Racing

11/03/2021

Minister's comments

Action Officer
 Holley Wiles
 Programs and Events
 Coordinator

Ph: (07) 3328 6628

Endorsed by:
 Chris Brandt
 Executive Director
 Strategic Communication and
 Engagement
 Ph: (07) 3328 6609
 Mob:
 Date: 28/01/2021

Endorsed by:
 Shannon Cook
 Deputy Director-General
 People and Executive Services
 Ph: (07) 3034 4774
 Mob:
 Date: 01/02/2021
 Updated: 02/02/2021

Endorsed by:
 Tony Cook
 Director-General

Ph: (07)3034 4752

Mob:

Date: 3/2/2021



Minister for Education
Minister for Industrial Relations and
Minister for Racing

11 MAR 2021

The Honourable Anastacia Palaszczuk MP
Premier and Minister for Trade
Email: thepremier@premiers.qld.gov.au

1 William Street Brisbane 4000
PO Box 15033 City East
Queensland 4002 Australia
Telephone +61 7 3719 7110
Email: education@ministerial.qld.gov.au
Email: industrialrelations@ministerial.qld.gov.au
Email: racing@ministerial.qld.gov.au

Dear Premier

Celebrating 16 years in 2021, the Premier's Reading Challenge (PRC) continues to champion reading and encourage more children and students to read for pleasure and learning.

Last year we saw 905 schools and 318 centres taking part in the challenge, combining more than 161,000 Queensland children and students reading 2.23 million books.

I would like to invite you to launch the reading period at a school in the week commencing 17 May 2021. On confirmation of your availability to attend the launch and nomination of a preferred date and time, my office will arrange a school visit.

Students from Prep to Year 9 in state and non-state schools complete the challenge by reading or experiencing an allocated number of books during the reading period of 10 May to 27 August 2021. Early childhood centres may also participate in the challenge by tallying the total number of book experiences and literary activities for one week during their participation period between 16 and 27 August 2021.

Schools and early childhood centres will be encouraged to hold ceremonies during the PRC Celebration Weeks from 1 to 12 November 2021 to acknowledge and reward children and students who have participated in the challenge.

With your approval, a letter with your electronic signature will be sent to state and non-state school principals, early childhood centres and state librarians announcing the launch of the PRC. Children and students who complete the challenge will then receive a letter and certificate signed by you in time for the Celebration Weeks.

Draft letters and certificates are enclosed for your approval. I also request your approval for the use of your letterhead and electronic signature. A joint media release will be prepared and distributed for both the launch and Celebration Weeks.

It would be appreciated if you could send the enclosed email and social media tile to Members of Parliament in May 2021 to announce the launch and request their assistance in getting their local schools and early childhood centres involved. Finally, to encourage Members of Parliament to participate in the presentation of certificates within their electorate during the PRC Celebration Weeks (1 to 12 November 2021), I have also enclosed an email that I request you send in September 2021 inviting Members of Parliament to support the program.

If you require additional information or would like to discuss this matter further, please contact me directly or alternatively your staff can contact Ms Sharon Durham, Chief of Staff of my office, on (07) 3719 7110.

Thank you for your continued support of this important program. I look forward to another successful PRC.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Grace', with a long horizontal flourish extending to the right.

GRACE GRACE MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Ref: 21/25077

Enc

RELEASED UNDER THE RTI ACT

Name

Address 1

Address 2

Address 3

2021 Premier's Reading Challenge

Dear Principal

I am proud to be launching the 2021 Premier's Reading Challenge (PRC).

As you know, reading plays such an important part in students' lives during their school years and beyond. It allows children to actively engage their imagination and opens up a world of educational opportunities.

The PRC is a statewide initiative for students from Prep to Year 9 in state and non-state schools. Now in its 16th year, the challenge aims to improve literacy and encourage students to engage in reading for learning and pleasure.

In 2020, more than 161,000 children and students took part in the challenge, reading more than 2.23 million books in total.

I am challenging all Queensland students from Prep to Year 9 to read or experience the allocated number of books for their reading level (either 15 or 20) during the reading period, from 10 May to 27 August 2021.

Please find enclosed a PRC poster to promote the challenge at your school. Schools with 100% participation (or close to) will go into the running to share in \$10,500 worth of book vouchers up for grabs.

I invite you to nominate a PRC coordinator to register your school's participation. Information including guidelines, suggested book lists and how to register can be found online at www.education.qld.gov.au/schools/readingchallenge.

Should you have any queries, please contact Ms Holley Wiles, Program Manager, Department of Education, by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for supporting your students and I look forward to your school's involvement in this year's PRC.

Yours sincerely

ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE

Ref:

Enc

Name

Address 1

Address 2

Address 3

2021 Premier's Reading Challenge

Dear Manager

I am proud to be launching the 2021 Premier's Reading Challenge (PRC). In 2020, nearly 12,000 children from 318 early childhood centres participated in the challenge.

The PRC is a way to inspire children to develop a love of reading for life. Research shows very young children involved in daily activities, such as reading, storytelling, singing and sharing rhymes, will have improved vocabulary, language and cognitive skills before they start school.

I encourage your centre to participate in the PRC by tallying the total number of book experiences or literary activities that take place during the early childhood participation period, which runs from 16 to 27 August 2021. This period will begin the week prior to and including this year's Children's Book Council of Australia Book Week. Children and centres who complete the challenge will receive a Certificate of Achievement.

Please find enclosed a PRC poster to promote the challenge at your centre. Centres that register their participation by 9 July 2021, will also receive a wall chart in the mail to keep track of their progress during the early childhood participation period.

I invite you to nominate a PRC coordinator to register your centre's participation. Information including guidelines, suggested booklists and how to register can be found at online at www.education.qld.gov.au/schools/readingchallenge.

Should you have any queries, please contact Ms Holley Wiles, Program Manager, Department of Education, by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

I look forward to your centre's involvement in this year's PRC.

Yours sincerely

**ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE**

Ref:

Enc

Name

Address 1

Address 2

Address 3

2021 Premier's Reading Challenge

Dear Librarian

I am proud to be launching the 2021 Premier's Reading Challenge (PRC).

The PRC is a statewide initiative for children and students up to Year 9 from early childhood centres, state and non-state schools as well as home-educated students.

Now in its 16th year, the challenge continues to champion reading and encourage children and students to read for pleasure and learning. In 2020, more than 161,000 children and students took part in the challenge, reading more than 2.23 million books.

Prep to Year 9 students in state and non-state schools can participate by reading or experiencing books during the reading period from 10 May to 27 August 2021.

Early childhood centres can participate in the challenge by tallying the total number of book experiences and literary activities during an abridged reading period from 16 to 27 August 2021, coinciding with Children's Book Council of Australia Book Week.

Please find enclosed a PRC poster to promote this beneficial initiative at your library. I am once again seeking your support to encourage young people to discover, or rediscover, the enjoyment of reading and help make the 2021 challenge another success.

Further information including guidelines, suggested book lists and how to register can be found online at www.education.qld.gov.au/schools/readingchallenge.

Should you have any queries, please contact Ms Holley Wiles, Program Manager, Department of Education, by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for your support of the PRC.

Yours sincerely

**ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE**

Ref:

Enc

Dear <Salutation>

2021 Premier's Reading Challenge

I am proud to be launching the 2021 Premier's Reading Challenge (PRC).

The PRC is a wonderful initiative for children and students to further develop literacy skills by encouraging them to read a wide variety of books and texts. As you know, reading plays such an important part in students' lives during their school years and beyond.

The PRC is a statewide initiative for students from Prep to Year 9 in state and non-state schools, as well as early childhood centres. Now in its 16th year, the challenge aims to improve literacy and encourage students to engage in reading for learning and pleasure.

I implore you to contact the state and non-state schools, and early childhood centres in your electorate to encourage them to take part in this worthwhile program. Please find enclosed a social media tile to help promote the PRC.

Should you have any queries, please contact Ms Holley Wiles, Program Manager, Department of Education, by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Further information about the PRC can be found at www.qld.gov.au/ReadingChallenge.

Yours sincerely

ANNASTACIA PALASZCZUK MP
Premier and Minister for Trade

Ref:

Enc

Name
Address 1
Address 2
Address 3

2021 Premier's Reading Challenge

Dear Principal

Congratulations on your school's participation in the 2021 Premier's Reading Challenge (PRC).

The PRC provides an excellent way to support and encourage school students to develop a love of reading and improve their literacy skills. Reading builds their vocabulary and knowledge, supports their confidence and stimulates creativity and imagination.

The program grows from strength to strength, and in 2021 the PRC has seen more than ## schools, ## early childhood centres and ## individual readers participate, totalling ## books read. Please pass on my thanks to your teachers and school staff for the part they played in this wonderful achievement.

Enclosed are your certificates of achievement to recognise the students who completed this year's challenge. For students who participated but did not complete the challenge, the certificate of participation is available for download from the PRC website at www.readingchallenge.education.qld.gov.au.

The PRC Celebration Weeks will be held from 1 to 12 November 2021. I encourage you to use this opportunity to hold a special event to celebrate your students' reading achievements.

Should you require further information about the PRC, please contact the Department of Education by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for your commitment to improving the literacy standards of Queensland students.

Yours sincerely

ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE

Ref:

Enc

(final statistics will be added once registrations have closed on 3 September 2021)

Name
Address 1
Address 2
Address 3

2021 Premier's Reading Challenge

Dear Manager

Congratulations on your early childhood centre's participation in the 2021 Premier's Reading Challenge (PRC).

The PRC is an excellent way to support children at your centre to develop a love of reading. Reading builds their vocabulary and knowledge, supports their confidence and stimulates creativity and imagination.

Celebrating 16 years in 2021, the PRC has seen more than ## children from ## early childhood centres participate this year.

Enclosed are your certificates of achievement to recognise the children who participated in this year's challenge, as well as a certificate of achievement to recognise your centre's involvement.

The PRC Celebration Weeks will be held from 1 to 12 November 2021. I encourage you to use this opportunity to hold a special event to celebrate your centre's achievements.

Should you require further information about the PRC, please contact the Department of Education by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for sharing the joy of reading with young Queenslanders.

Yours sincerely

ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE

Ref:

Enc

(final statistics will be added once registrations have closed on 3 September 2021)

Name

Address 1

Address 2

Address 3

2021 Premier's Reading Challenge

Dear Parents and Guardians

Thank you for encouraging your child to participate in the 2021 Premier's Reading Challenge (PRC). I hope they enjoyed the experience.

Celebrating 16 years in 2021, the PRC continues to provide a great opportunity for students to further develop their literacy skills by encouraging them to read a wide variety of books and texts.

Parents and guardians like you, play an important role in literacy development by encouraging children to actively engage in reading at home and to challenge themselves.

This year, the PRC saw more than ## young readers participate from around the state, a wonderful achievement by Queensland children and students.

Please pass on my congratulations to your child for meeting the challenge. Enclosed is a certificate to recognise their achievement.

Should you require further information about the PRC, please contact the Department of Education by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for supporting the challenge.

Yours sincerely

**ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE**

Ref:

Enc

(final statistics will be added once registrations have closed on 3 September 2021)



2021 Premier's reading challenge

Certificate of **Achievement**

presented to

Student name

School name

for successfully completing the
2021 Premier's Reading Challenge

The Hon Anastacia Palaszczuk MP
Premier and Minister for Trade



Program partners



Supporting partner



Media partner



**Queensland
Government**



2021 Premier's reading challenge

Certificate of **Achievement**

presented to

Student name

School name

for successfully completing the
2021 Premier's Reading Challenge

The Hon Anastacia Palaszczuk MP
Premier and Minister for Trade



Program partners



Supporting partner



Media partner



**Queensland
Government**

Dear <Salutation>

2021 Premier's Reading Challenge Celebration Weeks

The annual Premier's Reading Challenge (PRC) is a wonderful initiative for children and students to further develop literacy skills by encouraging them to read a wide variety of books and texts. As you know, reading plays such an important part in students' lives during their school years and beyond.

Once again, we've had an impressive uptake of the program across Queensland with state and non-state schools, centres and home readers taking on the challenge. Those who complete the challenge will receive a certificate of achievement signed by me.

To recognise and celebrate this achievement, I have written to school principals and early childhood centres encouraging them to host a special event during PRC Celebration Weeks, held from 1 to 12 November 2021.

I invite you to support the 2021 PRC by contacting participating state and non-state schools in your electorate to become involved in their certificate presentation ceremonies.

For a list of schools and centres within your electorate that participated, please contact the Department of Education by email at reading_challenge@qed.qld.gov.au or on (07) 3328 6628.

Further information about the PRC can be found at www.qld.gov.au/ReadingChallenge.

Yours sincerely

ANNASTACIA PALASZCZUK MP
Premier and Minister for Trade

Ref:



Minister for Education
Minister for Industrial Relations and
Minister for Racing

1 William Street Brisbane 4000
PO Box 15033 City East
Queensland 4002 Australia
Telephone +61 7 3719 7110
Email: education@ministerial.qld.gov.au
Email: industrialrelations@ministerial.qld.gov.au
Email: racing@ministerial.qld.gov.au

The Honourable Anastacia Palaszczuk MP
Premier and Minister for Trade
Email: thepremier@premiers.qld.gov.au

Field Code Changed

Dear Premier

Celebrating 16 years in 2021, the Premier's Reading Challenge (PRC) continues to champion reading and encourage more children and students to read for pleasure and learning.

Last year we saw 905 schools and 318 centres taking part in the challenge, combining more than 161,000 Queensland children and students reading 2.23 million books.

I would like to invite you to launch the reading period at a school in the week commencing 17 May 2021. On confirmation of your availability to attend the launch and nomination of a preferred date and time, my office will arrange a school visit.

Students from Prep to Year 9 in state and non-state schools complete the challenge by reading or experiencing an allocated number of books during the reading period of 10 May to 27 August 2021. Early childhood centres may also participate in the challenge by tallying the total number of book experiences and literary activities for one week during their participation period between 16 and 27 August 2021.

Schools and early childhood centres will be encouraged to hold ceremonies during the PRC Celebration Weeks from 1 to 12 November 2021 to acknowledge and reward children and students who have participated in the challenge.

With your approval, a letter with your electronic signature will be sent to state and non-state school principals, early childhood centres and state librarians announcing the launch of the PRC. Children and students who complete the challenge will then receive a letter and certificate signed by you in time for the Celebration Weeks.

Draft letters and certificates are enclosed for your approval. I also request your approval for the use of your letterhead and electronic signature. A joint media release will be prepared and distributed for both the launch and Celebration Weeks.

It would be appreciated if you could send the enclosed email [and social media tile](#) to Members of Parliament in May 2021 to announce the launch and request their assistance in getting their local schools and early childhood centres involved. Finally, to encourage Members of Parliament to participate in the presentation of certificates within their electorate during the PRC Celebration Weeks (1 to 12 November 2021), I have also enclosed an email that I request you send in September 2021 inviting Members of Parliament to support the program.

If you require additional information or would like to discuss this matter further, please contact me directly or alternatively your staff can contact Ms Sharon Durham, Chief of Staff of my office, on (07) 3719 7110.

Thank you for your continued support of this important program. I look forward to another successful PRC.

Yours sincerely

GRACE GRACE MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Ref: 21/25077

Enc

RELEASED UNDER THE RTI ACT

2021 Premier's Reading Challenge launch school

List of potential schools for the Premier's Reading Challenge launch event for the Minister's Office's consideration. The school will be approached once the Minister's Office has advised of its preferred option.

The following schools have taken part in the PRC since its inception in 2006.

- Annandale State School (Townsville)
- Calamvale Community College (Brisbane south)
- John Paul College (Daisy Hill)
- Jones Hill State School (Gympie region)
- Minimbah State School (Caboolture region)
- Moore Park Beach State School (Bundaberg region)
- Oakwood State School (Bundaberg region)
- Wavell Heights State School (Brisbane north)

Metropolitan state schools that achieved 95 - 100 per cent participation in 2020:

- Goodna State School (Bundamba Electorate)
- Wynnum State School (Lytton Electorate)
- Mackenzie State Primary School (Mansfield Electorate)
- Darra State School (Inala Electorate)
- Nundah State School (Clayfield Electorate)
- Nashville State School (Sandgate Electorate)
- Kuraby Special School (Stretton Electorate)

Metropolitan state schools that had over 500 students complete the challenge in 2020:

- Aspley State School (Aspley Electorate)
- Goodna State School (Bundamba Electorate)
- Jamboree Heights State School (Mount Ommaney Electorate)
- Mansfield State School (Mansfield Electorate)
- Nundah State School (Clayfield Electorate)
- Wishart State School (Mansfield Electorate)
- Wynnum State School (Lytton Electorate)

Former PRC launch school visits have been held as follows:

- 2020 – no event took place due to COVID-19
- 2019 – Jamboree Heights State School
- 2018 – Nundah State School
- 2017 – Bardon State School
- 2016 – Inala State School
- 2015 – Coorparoo State School
- 2014 – Oakleigh State School
- 2013 – Enoggera State School



Name

Address 1

Address 2

Address 3

2021 Premier's Reading Challenge

Dear Principal

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The PRC is a statewide initiative for students from Prep to Year 9 in state and non-state schools. Now in its 16th year, the challenge aims to improve literacy and encourage students to engage in reading for learning and pleasure.

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I am challenging all Queensland students from Prep to Year 9 to read or experience the allocated number of books for their reading level (either 15 or 20) during the reading period, from 10 May to 27 August 2021.

Please find enclosed a PRC poster to promote the challenge at your school. Schools with 100% participation (or close to) will go into the running to share in \$10,500 worth of book vouchers up for grabs.

I invite you to nominate a PRC coordinator to register your school's participation. Information including guidelines, suggested book lists and how to register can be found online at www.education.qld.gov.au/schools/readingchallenge.

Should you have any queries, please contact Ms Holley Wiles, Program Manager, Department of Education, by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for supporting your students and I look forward to your school's involvement in this year's PRC.

Yours sincerely

ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE

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Enc

Name

Address 1

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2021 Premier's Reading Challenge

Dear Manager

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The PRC is a way to inspire children to develop a love of reading for life. Research shows very young children involved in daily activities, such as reading, storytelling, singing and sharing rhymes, will have improved vocabulary, language and cognitive skills before they start school.

I encourage your centre to participate in the PRC by tallying the total number of book experiences or literary activities that take place during the early childhood participation period, which runs from 16 to 27 August 2021. This period will begin the week prior to and including this year's Children's Book Council of Australia Book Week. Children and centres who complete the challenge will receive a Certificate of Achievement.

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I look forward to your centre's involvement in this year's PRC.

Yours sincerely

ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE

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Dear Librarian

I am proud to be launching the 2021 Premier's Reading Challenge (PRC).

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Now in its 16th year, the challenge continues to champion reading and encourage children and students to read for pleasure and learning. In 2020, more than 161,000 children and students took part in the challenge, reading more than 2.23 million books.

Prep to Year 9 students in state and non-state schools can participate by reading or experiencing books during the reading period from 10 May to 27 August 2021.

Early childhood centres can participate in the challenge by tallying the total number of book experiences and literary activities during an abridged reading period from 16 to 27 August 2021, coinciding with Children's Book Council of Australia Book Week.

Please find enclosed a PRC poster to promote this beneficial initiative at your library. I am once again seeking your support to encourage young people to discover, or rediscover, the enjoyment of reading and help make the 2021 challenge another success.

Further information including guidelines, suggested book lists and how to register can be found online at www.education.qld.gov.au/schools/readingchallenge.

Should you have any queries, please contact Ms Holley Wiles, Program Manager, Department of Education, by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for your support of the PRC.

Yours sincerely

**ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE**

Ref:

Enc

Dear <Salutation>

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I implore you to contact the state and non-state schools, and early childhood centres in your electorate to encourage them to take part in this worthwhile program. Please find enclosed a social media tile to help promote the PRC.

Should you have any queries, please contact Ms Holley Wiles, Program Manager, Department of Education, by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Further information about the PRC can be found at www.qld.gov.au/ReadingChallenge.

Yours sincerely

ANNASTACIA PALASZCZUK MP
Premier and Minister for Trade

Ref:

Enc

Name

Address 1

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2021 Premier's Reading Challenge

Dear Principal

Congratulations on your school's participation in the 2021 Premier's Reading Challenge (PRC).

The PRC provides an excellent way to support and encourage school students to develop a love of reading and improve their literacy skills. Reading builds their vocabulary and knowledge, supports their confidence and stimulates creativity and imagination.

The program grows from strength to strength, and in 2021 the PRC has seen more than ## schools, ## early childhood centres and ## individual readers participate, totalling ## books read. Please pass on my thanks to your teachers and school staff for the part they played in this wonderful achievement.

Enclosed are your certificates of achievement to recognise the students who completed this year's challenge. For students who participated but did not complete the challenge, the certificate of participation is available for download from the PRC website at www.readingchallenge.education.qld.gov.au.

The PRC Celebration Weeks will be held from 1 to 12 November 2021. I encourage you to use this opportunity to hold a special event to celebrate your students' reading achievements.

Should you require further information about the PRC, please contact the Department of Education by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for your commitment to improving the literacy standards of Queensland students.

Yours sincerely

**ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE**

Ref:

Enc

(final statistics will be added once registrations have closed on 3 September 2021)

Name

Address 1

Address 2

Address 3

2021 Premier's Reading Challenge

Dear Manager

Congratulations on your early childhood centre's participation in the 2021 Premier's Reading Challenge (PRC).

The PRC is an excellent way to support children at your centre to develop a love of reading. Reading builds their vocabulary and knowledge, supports their confidence and stimulates creativity and imagination.

Celebrating 16 years in 2021, the PRC has seen more than ## children from ## early childhood centres participate this year.

Enclosed are your certificates of achievement to recognise the children who participated in this year's challenge, as well as a certificate of achievement to recognise your centre's involvement.

The PRC Celebration Weeks will be held from 1 to 12 November 2021. I encourage you to use this opportunity to hold a special event to celebrate your centre's achievements.

Should you require further information about the PRC, please contact the Department of Education by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for sharing the joy of reading with young Queenslanders.

Yours sincerely

**ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE**

Ref:

Enc

(final statistics will be added once registrations have closed on 3 September 2021)

Name

Address 1

Address 2

Address 3

2021 Premier's Reading Challenge

Dear Parents and Guardians

Thank you for encouraging your child to participate in the 2021 Premier's Reading Challenge (PRC). I hope they enjoyed the experience.

Celebrating 16 years in 2021, the PRC continues to provide a great opportunity for students to further develop their literacy skills by encouraging them to read a wide variety of books and texts.

Parents and guardians like you, play an important role in literacy development by encouraging children to actively engage in reading at home and to challenge themselves.

This year, the PRC saw more than ## young readers participate from around the state, a wonderful achievement by Queensland children and students.

Please pass on my congratulations to your child for meeting the challenge. Enclosed is a certificate to recognise their achievement.

Should you require further information about the PRC, please contact the Department of Education by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Thank you for supporting the challenge.

Yours sincerely

**ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE**

Ref:

Enc

(final statistics will be added once registrations have closed on 3 September 2021)



2021 Premier's reading challenge

Certificate of **Achievement**

presented to

Student name

School name

for successfully completing the
2021 Premier's Reading Challenge

The Hon Anastacia Palaszczuk MP
Premier and Minister for Trade



Program partners



Supporting partner



Media partner



**Queensland
Government**



2021 Premier's reading challenge

Certificate of Achievement

presented to

Student name

School name

for successfully completing the
2021 Premier's Reading Challenge

The Hon Anastacia Palaszczuk MP
Premier and Minister for Trade



Program partners



Supporting partner



Media partner



**Queensland
Government**

Dear <Salutation>

2021 Premier's Reading Challenge Celebration Weeks

The annual Premier's Reading Challenge (PRC) is a wonderful initiative for children and students to further develop literacy skills by encouraging them to read a wide variety of books and texts. As you know, reading plays such an important part in students' lives during their school years and beyond.

Once again, we've had an impressive uptake of the program across Queensland with state and non-state schools, centres and home readers taking on the challenge. Those who complete the challenge will receive a certificate of achievement signed by me.

To recognise and celebrate this achievement, I have written to school principals and early childhood centres encouraging them to host a special event during PRC Celebration Weeks, held from 1 to 12 November 2021.

I invite you to support the 2021 PRC by contacting participating state and non-state schools in your electorate to become involved in their certificate presentation ceremonies.

For a list of schools and centres within your electorate that participated, please contact the Department of Education by email at reading.challenge@qed.qld.gov.au or on (07) 3328 6628.

Further information about the PRC can be found at www.qld.gov.au/ReadingChallenge.

Yours sincerely

ANNASTACIA PALASZCZUK MP
Premier and Minister for Trade

Ref:

Key timelines for the 2021 Premier's Reading Challenge

Dates	Milestone
w/c 27 April	Online registrations open
10 May	Reading period starts for Prep – Year 9 students
w/c 10 May	Launch event with Premier
16 August	Early childhood participation period starts
21-27 August	CBCA Children's Book Week
27 August	Reading period finishes
1 – 12 November	Celebration Weeks

RELEASED UNDER THE RTI ACT



Briefing Note

The Honourable Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Action required: For Approval

Action required by: 24 February 2021

Urgent: Next Step is scheduled to commence in April 2021.

SUBJECT: APPROVAL OF CORRESPONDENCE TO ENCOURAGE PARTICIPATION IN THE 2021 NEXT STEP SURVEY OF YEAR 12 COMPLETERS

Summary of key objectives

- To seek the Minister's approval of the following communications:
 - mailed correspondence inviting Year 12 completers from 2020 to participate in the *Next Step* survey (**Attachment 1**);
 - an email to school principals from the *Next Step* mailbox (**Attachment 2**); and
 - the use of the Minister's electronic signature on the correspondence and the release of the electronic signature to the Queensland Government Statistician's Office (QGSO) to enable distribution of the mailed letters.

Key issues

1. The *Next Step* survey of the post-school destinations of Year 12 completers is conducted annually by QGSO on behalf of the Department of Education (DoE), Independent Schools Queensland and the Queensland Catholic Education Commission.
2. The survey identifies the initial study and work destinations of all Queensland students who completed Year 12 last year.
3. To promote strong participation, a letter from the Minister is sent to all Year 12 completers requesting their participation and providing instructions on how to complete the survey (**Attachment 1**).
4. An email from the Minister is also sent to all school principals, seeking the assistance of schools to promote participation in the survey (**Attachment 2**).
5. Maintaining high participation rates is important to ensure the reliability and validity of information obtained from the survey. Ministerial correspondence to Year 12 completers and school principals are key strategies to maximise participation rates.

Financial implications

6. The cost of printing and distributing the letters is included in the scheduled costs to undertake the survey fieldwork and is outlined in schedule 6 of the Memorandum of Understanding between DoE and QGSO (**Attachment 3**).

Legal implications

7. Contact details for non-state school graduates are provided directly to QGSO from the Queensland Curriculum and Assessment Authority under the *Statistical Returns Act 1896* (the Act). This personal information is never provided to DoE.
8. Contact details for state school graduates are provided to QGSO from DoE. Personal information is not stored with survey responses.
9. Schools and DoE require data from the *Next Step* survey to meet annual reporting requirements. *Next Step* survey data is also provided to the Australian Curriculum, Assessment and Reporting Authority for inclusion on the MySchool website.
10. Delays in commencing the QGSO fieldwork may impact reporting timelines. The *Annual Reporting Policy for all Queensland Schools* requires Year 12 *Next Step* survey data to be published as part of school annual reporting by 30 September each year.

Aboriginal and Torres Strait Islander impacts

11. All Year 12 completers from 2020 are invited to participate in the survey, including students who identify as Aboriginal and Torres Strait Islander.

Human rights

12. No human rights under the *Human Rights Act 2019* are limited by participation in the survey.
13. Survey responses are de-identified. The information collected by the QGSO is protected by the Act. Data reporting conforms to statistical standards to ensure that no individual can be identified from the data released. Legal penalties apply to anyone who releases responses in a way that identifies a person.

Background

14. QGSO coordinates the printing and mailing of the letters to approximately 50,000 Year 12 completers from 2020.
15. The survey fieldwork commences in April with the mailing of the Ministerial letter to Year 12 completers.
16. Reports from the survey are released to individual schools by the end of September and included in school annual reports.
17. A statewide summary report is published on the *Next Step* website at the end of September.
18. In 2020, the survey was completed by more than 28,000 Year 12 completers, representing 75.5% of the targeted group.

Recommendation

That the Minister:

- **approve** the correspondence to be mailed to Year 12 completers from 2020 inviting them to participate in the *Next Step* survey (**Attachment 1**);
- **approve** the email to be sent to school principals from the *Next Step* mailbox (**Attachment 2**); and
- **approve** the use of the Minister's electronic signature on the correspondence and the release of the electronic signature to the Queensland Government Statistician's Office for distribution of the mailed letters.

NOTED

APPROVED / NOT APPROVED

SHARON DURHAM
Chief of Staff
Office of the Hon Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

GRACE GRACE MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Minister's comments

RELEASED UNDER THE RTI ACT

10 / 02 / 2021

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Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Action required: For Noting

Action required by: 17 March 2021

Urgent: The *MySchool* 2021 website public release by the Australian Curriculum, Assessment and Reporting Authority is scheduled for 17 March 2021 at 12.01 am Australian Eastern Daylight Time.

SUBJECT: MYSCHOOL 2021 PUBLIC RELEASE – 17 MARCH 2021

Summary of key objectives

- For the Minister to note the release of the 2021 update to the Australian Curriculum, Assessment and Reporting Authority's (ACARA) *MySchool* website, scheduled for 17 March 2021 at 12.01 am Australian Eastern Daylight Time (AEDT).

Key issues

- The 17 March 2021 *MySchool* update will include:
 - 2020 school profile and population data, such as updated student enrolment and staff numbers;
 - 2019 school financial information, including capital expenditure and source of funding; and
 - 2019 post-school destinations (Victoria, Queensland, Western Australia and Australian Capital Territory only).
- A breakdown of how this information will be presented in *MySchool* is provided at **Attachment 1**.
- In addition, there are refreshes to existing 2019 senior secondary and Vocational Education and Training in Schools (VETiS) data to align with the 2020 schools list.
- The following data are out of scope for the *MySchool* 2021 update due to the impact of the COVID-19 health pandemic:
 - 2020 NAPLAN achievement, student progress and student gain; and
 - 2020 student attendance for Semester 1 and Term 3.
- Caveats will be added to the NAPLAN and student attendance pages to explain why there is no data for 2020.
- ACARA will not be conducting any media briefings to coincide with the release of the *MySchool* 2021 update; however, an embargoed media release (**Attachment 2**) will be issued prior to release with the following messaging:
 - The *MySchool* website has been updated for 2021 with data including school profiles, school finance and post-school destinations. A refresh of data on 2019 senior secondary and VETiS has also been completed.
 - The cancellation of NAPLAN for May 2020 due to the COVID-19 health pandemic means there is no refreshed NAPLAN data in the *MySchool* 2021 update.

- School attendance data for 2020 has also not been published as the data was severely affected by the COVID-19 health pandemic due to the varying health advice and schooling arrangements across the country.

Media implications

7. In October and November 2019, *The Courier-Mail* published a range of league tables based on information from the *MySchool* website. This information was likely obtained (scraped) from the *MySchool* website.
8. ACARA has implemented new strategies to prevent data scraping from *MySchool* this year. While this may slow News Corp Media from accessing the data, it is unlikely to fully prevent it.
9. As a result, *The Courier-Mail* is expected to run similar stories this year, staged over a number of months. Strategy and Performance has replicated *The Courier-Mail's* previous league tables using data from this latest release.
 - Best and worst resourced schools (based on student teacher ratio);
 - Richest and poorest schools (based on total gross combined income over 2017, 2018 and 2019);
 - Schools with highest average income per student; and
 - How much parents are forking out (based on total and average fees charged per student).
10. Holding lines are provided at **Attachment 7**.
11. A fast facts document about the 2021 *MySchool* website update is provided at **Attachment 8**.

Best and worst resourced schools (Schools with high and low student-teacher ratios)

12. Student-teacher ratios are calculated by dividing the total full-time equivalent (FTE) enrolment number by the FTE teacher total sourced from the school profile page.
13. Teaching staff are defined as those who spend the majority of their time in contact with students either in classes or on an individual basis, and are responsible for teaching a school curriculum. This can include teaching principals, deputy principals and senior teachers. Teachers' aides, teachers' assistants and specialist support staff are categorised as non-teaching staff.
14. The 2020 data shows that at a whole of state level, government schools have maintained or improved their student to teacher ratios between 2015 and 2020. All schools fall within expected class size limits.
15. The state school with the highest reported overall student-teacher ratio is Walkamin State School with approximately 23 students per teacher. Walkamin State School is a small school with a total of 63 students and three teachers (2.8 FTE) (**Attachment 3**).
16. The highest overall student-teacher ratio for non-state schools is the Australian Industry Trade College – Ipswich with 24 students per teacher.

Richest and Poorest Schools – schools with highest and lowest gross income

17. Caution should be used when interpreting financial information on the *MySchool* website. Each state school in Queensland is unique, with a number of local factors and conditions affecting the amount of funding a school attracts.

18. Factors and conditions can include:

- location;
- composition of the student population (number of Aboriginal and Torres Strait Islander students, non-English speaking, overseas or special needs students);
- staffing needs;
- types of programs offered;
- number of enrolments; and
- age and size of facilities.

19. Schools with higher needs typically receive higher per-student funding. These include special schools, specific-purpose facilities (for example: hospital schools and detention centre units), remote schools and small schools.

20. There are 17 state schools in the top 50 Queensland schools with highest combined gross income in 2017, 2018 and 2019 (**Attachment 4a**). As expected, all are large schools with high enrolment numbers.

21. The top five funded schools showing their cumulative funding over the three years—2017, 2018 and 2019 are:

- Varsity College with \$129.7 million (ranked sixth, 3279 enrolments);
- Tagai State College with \$127.1 million (ranked ninth, 1524 enrolments);
- Kelvin Grove State College with \$121.6 million (ranked twelfth, 3414 enrolments);
- Brisbane State High School with \$117.6 million (ranked thirteenth, 3184 enrolments); and
- Chancellor State College with \$117.2 million (ranked fourteenth, 3123 enrolments).

22. Government schools with the lowest level of funding over the last three financial years are all small schools (**Attachment 4b**). The lowest five are

- Hayman Island State School with \$0.275 million (six enrolments);
- Ropeley State School with \$0.311 million (four enrolments);
- Grossmont State School \$0.317 million (two enrolments).
- Prairie State School with \$0.334 million (five enrolments); and
- Bymount East State School with \$0.337 million (six enrolments).

Schools with highest average income per student

23. Government schools comprise 47 of the top 50 schools with the highest average gross income per student in 2019 (**Attachment 5**). As expected, schools with highest income per student comprise special schools and small schools.

24. The top five are:

- Barrett Adolescent Centre Special School with \$204,450 per student (six enrolments);
- Grosmont State School with \$158,503 per student (two enrolments);
- Narbethong State Special School with \$140,428 per student (54 enrolments);
- Stonehenge State School with \$127,256 per student (three enrolments); and
- Maidavale State School with \$117,565 per student (three enrolments).

Schools with highest parent contribution fees and charges

25. There are no state schools listed in the top 50 for highest fees, charges or parental contributions to schools (**Attachment 7**).
26. The top five state schools were:
- Kelvin Grove State College with \$5.3 million (overall ranked 93, \$1543 per student);
 - Indooroopilly State High School with \$4.8 million (ranked 102, \$2291 per student);
 - Varsity College with \$3.4 million (ranked 137, \$1046 per student);
 - Queensland Academy for Science, Mathematics and Technology with \$2.9 million (ranked 155, \$3486 per student); and
 - Cairns State High School with \$2.8 million (ranked 160, \$1720 per student).
27. Parental costs for these top five state schools were predominantly due to funds received for full-fee paying international students, payments for students to attend international programs or overseas trips and for school camps and excursions.
28. All contributions to a Queensland state school are voluntary and any parent can decline to contribute at any time.
29. On the *MySchool* website, fees, charges and parent contributions can include:
- money received for Student Resource Scheme levies;
 - money coming in for school excursions;
 - money received for sporting activities and equipment; and
 - money for international programs or students.

Human rights

30. No human rights under the *Human Rights Act 2019* are limited by the publishing of the *MySchool* 2021 update.

Background

31. ACARA first released *MySchool* on 28 January 2010 at www.myschool.edu.au/. *MySchool* content includes 12 years of NAPLAN testing, 11 years of financial data (2009 to 2019), detailed school information displayed through the school profile and information about local communities.
32. A data release on *MySchool* by ACARA in November 2020 included:
- senior secondary outcomes for 2019;
 - VETiS enrolments and course completions for 2019; and
 - recalculation of 2014 to 2019 Language Background Other Than English (LBOTE) values on the school profile page.
33. The *MySchool* website provides information that supports national transparency and accountability of Australia's schools through publication of nationally consistent school-level data. It complements other reporting measures aimed at ensuring schools and school systems are accountable to parents and to the broader community.
34. *MySchool* allows for comparisons of NAPLAN results for schools with students from statistically similar backgrounds using socio-educational attributes.

Recommendation

That the Minister **note** the release of the 2021 update to the Australian Curriculum, Assessment and Reporting Authority's *MySchool* website, scheduled for 17 March 2021 at 12.01 am Australian Eastern Daylight Time.

NOTED**NOTED**


SHARON DURHAM
Chief of Staff
Office of the Hon Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

18/03/21



GRACE GRACE MP
Minister for Education
Minister for Industrial Relations and
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16/3/2021

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Briefing Note

The Honourable Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

Action required: For Noting

Action required by: 28 January 2021

Urgent: Early Childhood and Education chapters of the Report on Government Services 2021 will be released on 2 February 2021.

SUBJECT: REPORT ON GOVERNMENT SERVICES 2021

Summary of key objectives

- That the Minister note the Queensland results in the Commonwealth Productivity Commission's *Report on Government Services 2021* (RoGS) — chapters 3 and 4.

Key issues

1. Generally, Queensland's performance remains consistent with previous years and in line with expectations.
2. Noteworthy issues (flagged in consultation with the Department of the Premier and Cabinet) are provided at **Attachment 1** and include the Department of Education's response to identified areas for improvement.
3. Compared to other states and territories, the report shows for Queensland:

- although not directly comparable, higher rates of notifications of serious incidents and confirmed breaches in early childhood services.

Providers may notify a relatively high number of serious incidents for the following reasons:

- regular monitoring by the Regulatory Authority;
- robust and comprehensive reporting mechanisms;
- overly cautious reporting procedures where the notification of a serious incident does not necessarily meet the prescribed threshold of seriousness;
- unique child cohorts and service circumstances; and
- actual poor health and safety practices (when poor practice is identified via notification appropriate regulatory action is taken).

Recorded breaches result from substantiated non-compliance with the National Law or Regulations. Not all breaches represent a risk to children's health, safety or wellbeing. They may reflect minor or technical infringements such as a failure to display prescribed information, or more serious matters such as a failure to ensure adequate supervision. A higher number of confirmed breaches could also result from increased monitoring of services;

- lower level of state government real recurrent expenditure on early childhood education and care;
- generally higher levels of vulnerability in prep-aged children against the Australian Early Development Census;

- fewer school leavers fully engaged: 55.8% in 2020 compared with the National figure of 63.2%; and
- fewer students who meet the requirements of a Year 12 certificate or equivalent: 61% in 2019, down from 84% in 2018.

Note: Queensland's 2019 cohort of Year 12 completers (known as the half Prep cohort) was much smaller than usual due to a change in the school starting age introduced in 2007. When compared as a proportion of the eligible population, this resulted in a temporary drop in the attainment rates for 2019.

4. The report also includes a number of positive findings:
 - Queensland parents pay lower out-of-pocket costs (after subsidies) for preschool (Kindy), as a proportion of weekly disposable income, than most jurisdictions;
 - in 2018, Queensland was ranked second in the proportion of students attaining Proficient Standard in National Assessment Program — Science literacy; and
 - in 2019, Queensland was ranked equal second with New South Wales behind only the Australian Capital Territory for the proportion of students attaining Proficient Standard in National Assessment Program — Civics and Citizenship literacy.
5. A number of these performance issues are detailed in a submission to Cabinet scheduled for 27 January 2021.

Media implications and opportunities

6. As in previous years, the release of early years and education data in the report is not expected to generate significant media attention. There has been minimal interest when the report was released over recent years.
7. In anticipation of the release of the report, media holding lines (**Attachment 2**) have been prepared should the department receive any media enquiries.

Aboriginal and Torres Strait Islander impacts

8. The report disaggregates performance for Aboriginal and Torres Strait Islander Queenslanders. Where appropriate, commentary on noteworthy issues is included in **Attachment 1**.

Human rights

9. The report complies with the *Human Rights Act 2019*.

Background

10. RoGS 2021 examines the performance of all state and territory governments across a range of social services, including health, education, justice and community services.
11. Chapters 3 and 4 report performance information about the equity, effectiveness and efficiency of government-funded early childhood and school education in Australia.
12. The 2021 report will be publicly released in stages between 20 January and 2 February 2021. Chapters 3 and 4 will be publicly released on 2 February 2021.

13. RoGS 2021 Release Schedule:

Date	Details of Public Release
Wednesday, 20 January 2021	Part A (Approach to performance reporting), Part F (Community services) and G (Housing and homelessness) public release at 12:15 am
Friday, 22 January 2021	Part C (Justice) and D (Emergency management) public release at 12:15 am
Thursday, 28 January 2021	Part E (Health) at 12:15 am
Tuesday, 2 February 2021	Part B (Child care, education and training) at 12:15 am

Recommendation

That the Minister **note** the Queensland results in the of Productivity Commission's *Report on Government Services 2021* — chapters 3 and 4.

NOTED


SHARON DURHAM
Chief of Staff
Office of the Hon Grace Grace MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

1 / 12 / 21

APPROVED/NOT APPROVED
ENDORSED/NOTED



GRACE GRACE MP
Minister for Education
Minister for Industrial Relations and
Minister for Racing

1 / 2 / 21

Minister's comments

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