

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Tuesday, 28 May 2019 12:19 PM
To: EGGINS, Andrew
Subject: RE: Quote approval for loans purchase

Thanks Andrew.

This one is approved (assuming delivery can occur prior to June 30?)

Cost centre will be 80019461.

Thanks,

Emma

Emma Dougherty

Principal Advisor Education Services

Hope Island Regional Office | South East Region

Department of Education

P: 07 5656 6692

M: [s.47\(3\)\(b\) -](#)

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210

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From: EGGINS, Andrew <Andrew.EGGINS@qed.qld.gov.au>
Sent: Tuesday, 28 May 2019 12:06 PM
To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: Quote approval for loans purchase

Good afternoon Emma

Please find attached a quote for a Rifton HTS commode for approval. I will clarify that billing is to DoE and Delivery is to Logan City Special School for final invoice.

Thanks

Andrew Eggins

Principal Education Officer (Student Services)

Rainbow Liaison Officer

LGBTIQ+ (True Colours) Steering Committee member

Personal Pronouns: he/him/his

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Individual Curriculum Plans: [ICP edStudio](#)

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\) -](#)

E: andrew.eggins@qed.qld.gov.au

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June

s.73(1) - RTI - Not relevant to scope of application

TAX INVOICE

s.73(1) - RTI - Not relevant to scope of application

28th May, 2019

Invoice No: 7062

Department of Education – Hope Island Office
340 Hope Island Road | Hope Island Qld 4212

Delivery address:
Logan City Special School
133 Wembley Road
Logan Central QLD 4114

RE: SUPPLY OF RIFTON HTS LARGE FOR DEPARTMENT OF EDUCATION

CODE	DESCRIPTION	QUANTITY	PRICE
Z130/Z131	Large Seat and Back incl. Seatbelt	1	1039.00
Z132	Mobile Base (tilt-in-space w/footboard)	1	1949.00
Z102	Armrests, medium	1	90.00
Z173	Open Seat Pads, large	1	404.00
Z104	Headrest	1	284.00
Z199	Push Handles, pair	1	157.00
Z106	Lateral Supports, large, pair	1	299.00
Z149	Hip Guides, large, pair	1	187.00
Freight			44.00
TOTAL (includes GST of \$4.00)			4453.00

PLEASE NOTE: Payment Nett 7 days – thank you.

• **Payment Option #1**

Kindly pay this amount by way of direct credit to the Bank Account of s.73(1) - RTI - Not relevant to scope of application quoting the Invoice no as a reference.

Bank: s.73(1) - RTI - Not relevant to scope of application
Account:
BSB:
A/C No:

• **Payment Option #2**

Via our online Credit Card facility – just give us a call @

• **Payment Option #3**

Cheque together with a copy of this Invoice direct to s.73(1) - RTI - Not relevant to scope of application to the below address.

Kind Regards,

s.73(1) - RTI - Not relevant to scope of application

s.73(1) - RTI - Not relevant to scope of application

PAID BY CORPORATE CARD 29/5/19
SIGNATURE DATE
GOODS RECEIVED BY
SIGNATURE DATE

✓ Outgoing label to Andrew Eggen

MCANDREW, Raphael

From: DOUGHERTY, Emma
Sent: Friday, 18 October 2019 10:58 AM
To: SANDRY, Keely
Subject: FW: Attn Emma - FW: Quote amendment
Attachments: Quote H1505R - Department of Education.pdf

Dear Keely,

Purchase of the Rifton pacer and accessories outlined in the attached quote is approved, at a cost of \$4251.00. Could you please raise a purchase order to s.73(1) - RTI - Not rele for this expenditure? It should be paid from 2001472 and then journal to IO 80021807.

Thanks

Emma

Emma Dougherty

Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: s.47(3)(b) -

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

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From: SER, Loans <Loans.Ser@qed.qld.gov.au>

Sent: Friday, 18 October 2019 10:39 AM

To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: FW: Attn Emma - FW: Quote amendment

Hi Emma,

Do you approve this quote for \$4251..

Regards,

Jodee Henson

Business Services Officer

'Every student succeeding'

Precision, Purpose, Connectedness, Team Work

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6205

E: jodee.henson@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

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From: [s.73\(1\) - RTI - Not relevant to scope of application](#)

Sent: Friday, 18 October 2019 10:08 AM

To: SER, Loans <Loans.Ser@qed.qld.gov.au>

Subject: Attn Emma - FW: Quote amendment

From: [s.73\(1\) - RTI - Not relevant](#)

Sent: Thursday, 19 September 2019 12:18 PM

To: HO, Luna (cho622) <cho622@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

Good afternoon Luna,

Thank you for your email!

I have amended this quote for you as requested 😊.

Please let me know if you need anything else and have a great day

Many thanks,

s.73(1) - RTI - Not relevant to scope of application

Released under RTI Act by DOE

s.73(1) - RTI - Not relevant to scope of application

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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Wednesday, 18 September 2019 1:04 PM

To: s.73(1) - RTI - Not relevant to scope of application >

Subject: RE: Quote amendment

Hello s.73(1)

After some discussion, can I please get a quote but with the saddle attachment added to it as well? Also, leave my name out and just address the quote to 'Department of Education'. Thank you ☺

Cheers,

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: s.47(3)(b) -

Therapy email: Qtpt@loganleashs.eq.edu.au



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From: s.73(1) - RTI - Not relevant to scope of application

Sent: Friday, 13 September 2019 2:09 PM

To: HO, Luna (cho622) <cho622@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

Good afternoon Luna,

Thank you for your patience with this one and Happy Friday.

I have gone back to our supplier and they have assured me that the Arm Platforms are compatible with the New Style Small Pacer. She will fix the scripts ☺.

Thanks Luna, I hope you have a lovely weekend!

Many thanks,

s.73(1) - RTI - Not relevant to scope of application

s.73(1) - RTI - Not relevant to scope of application

Under RTI Act by DOE

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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Tuesday, 10 September 2019 11:49 AM

To: s.73(1) - RTI - Not relevant to scope of application >

Subject: RE: Quote amendment

I would like both arm prompts and arm platform if they are both compatible with size small. Thanks.

Cheers,

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: s.47(3)(b) - (c)

Therapy email: Otpt@loganleashs.eq.edu.au



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From: s.73(1) - RTI - Not relevant to scope of application

Sent: 10 September 2019 11:45

To: HO, Luna (cho622) <cho622@eq.edu.au>

Subject: RE: Quote amendment

Thank you for pointing this out Luna, I have gone back to s.73(1) for an answer and will let you know as soon as I know ☺.

If the Amrplatforms are an option and this has been an oversight, would you like me to quote with Armplatforms rather than Arm Prompts?

Many thanks,

s.73(1) - RTI - Not relevant to scope

s.73(1) - RTI - Not relevant to scope of application

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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Tuesday, 10 September 2019 11:05 AM

To: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

Hello s.73(

As per attached. Just to confirm, size small doesn't accommodate the flat platform arm supports, am I right? Thank you.

Cheers,

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: s.47(3)(b) -

Therapy email: Qtpt@loganleashs.eq.edu.au

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From: s.73(1) - RTI - Not relevant to scope of application

Sent: 10 September 2019 09:41

To: HO, Luna (cho622) <cho622@eq.edu.au>

Subject: RE: Quote amendment

Good morning Luna,

Thank you for getting in contact ☺.

I am happy to do this quote for you!

Please can you fill in the script form attached and send it back to me. I will be able to do a more accurate quote for you ☺.

Thanks Luna, I look forward to your reply and I hope you have a great day!

Many thanks,

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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Monday, 9 September 2019 4:44 PM

To: s.73(1) - RTI - Not relevant to scope of application

Subject: Quote amendment

Hello,

I just requested for a quote for a Rifton Pacer Gait trainer under the name 'Chi Fan Luna Ho'. Can I please adjust some of the details of the quote to the following:

The quote needs to be made to

Department of Education

340 Hope Island Road, Hope Island QLD 4212

Delivery to

Logan City Special School

133 Wembley Rd, Logan Central QLD 4114

Thank you ☺

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: **s.47(3)(b) - (**

Therapy email: Qtpt@loganleashs.eq.edu.au



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s.73(1) - RTI - Not relevant to scope of

QUOTATION

s.73(1) - RTI - Not relevant to scope of application

19th September 2019

Quote No:H1505R

Department of Education

340 Hope Island Road, Hope Island Qld 4212

Delivery to:

Logan City Special School

133 Wembley Rd, Logan Central QLD 4114

RE: SUPPLY OF RIFTON SMALL DYNAMIC PACER FOR THE DEPARTMENT OF EDUCATION

As requested please find below quotation for the supply of the following:-

CODE	DESCRIPTION	QUANTITY	PRICE
K620/K622-L	Small Standard Upper Frame, Lime	1	981.00
K624-L	Small Standard Base w/o Odorimeter, Lime	1	653.00
K512	Small Arm Prompts, pair	1	710.00
K696	Arm Platforms w/ Handgrips, pair	1	583.00
K672	Small Multi-Position Saddle	1	1270.00
Freight			55.00
TOTAL (includes GST of \$5.00)			4251.00

This quote is valid for a period of sixty (60) days from the date hereof. This Product is exempt from GST. Freight charges are to the Logan Central area only. This Quote does not include Fitting and Assembly. The above goods can be supplied upon receipt of a Purchase Order. All non stock items are non returnable.

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Thank you for the opportunity of providing the above quotation and should you have any queries please do not hesitate to contact me.

Kindest regards,

s.73(1) - RTI - Not relevant

s.73(1) - RTI - Not relevant to scope of application

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Wednesday, 5 June 2019 10:37 AM
To: EGGINS, Andrew
Subject: RE: Loans Purchase quote updates

Hi Andrew,

Thanks for the quotes. I will approve the purchase of the 2 x wheelchairs now at a cost of \$4194. This will come from 80019461.

I'll get back to you on the other item once we have a clear idea of the remaining balance.

Thanks,

Emma

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: [s.47\(3\)\(b\) -](#)

E: emma.dougherty@qed.qld.gov.au

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From: EGGINS, Andrew <Andrew.EGGINS@qed.qld.gov.au>
Sent: Wednesday, 5 June 2019 9:54 AM
To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: Loans Purchase quote updates

Hi Emma

The final quotes are in for loans purchase are listed below.

Invacare action Junior Wheelchair (x2)

s.73(1) - = \$4194

Seahorse Sanichair (x1)

s.73(1) - now only carry the 'Plus' model = \$5882.43 – P003 recieved

s.73(1) - RTI - Not r- carry both 'Plus' and 'Standard' – No response to P003

Thanks

Andrew Eggins

Principal Education Officer (Student Services)

Rainbow Liaison Officer

LGBTIQ+ (True Colours) Steering Committee member

Personal Pronouns: he/him/his

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Inclusive Education: [Policy documents](#)

Individual Curriculum Plans: [ICP edStudio](#)

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Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\)](#)

E: andrew.eggins@qed.qld.gov.au

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proud at work
including and supporting LGBTIQ+ staff

we all belong

Working together to lift learning and skilling outcomes for Queensland.

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TAX INVOICE

DATE 05-Jun-2019 INVOICE NO 24751


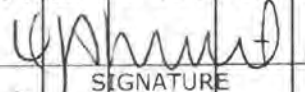
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Dep of Education - Hope Island Office
340 Hope Island Rd
Hope Island Qld 4212

DELIVER TO

Logan City Special School
133 Wembley Rd
Logan Central Qld 4114

PURCHASE ORDER NO.	TERMS	PLAQUE NO.
Quote 13877/13878	14 Days	

DESCRIPTION	QTY	RATE	TAX...	TAX A...	AMOUNT
Invacare Action Junior manual wheelchair RED as per quote 13878	1	2,097.00	FRE	0.00	2,097.00
Invacare Action Junior manual wheelchair BLUE as per quote 13877	1	2,097.00	FRE	0.00	2,097.00
<div><div>GOODS RECEIVED BY  5/6/19 Signature Date</div><div>PAID BY CORPORATE CARD  6/6/19 SIGNATURE DATE</div><div>GOODS RECEIVED BY SIGNATURE DATE</div><div>Amp #'s 1000528310 (RED) 1000528311 (BLUE)</div></div>					

BANK DETAILS FOR DIRECT PAYMENT

s.73(1) - RTI - Not relevant to scope of application
BSB:
Credit card payments also available

All goods remain the property of s.73(1) - RTI - Not relevant to scope of application until payment has been received

Subtotal	\$4,194.00
Tax	\$0.00
Total	\$4,194.00
Amount Paid	\$0.00
Balance Due	\$4,194.00

RETURNS POLICY

All items must be returned within 7 days of delivery. Unless the product is defective, s.73(1) - RTI may charge a restocking fee of up to 20% of the purchase price paid. Items must be returned unused and in a saleable condition. Delivery & return delivery charges will not be refunded. No returns accepted on custom products unless the product is defective.

EXCLUSION OF LIABILITY CLAUSE

Equipment supplied by s.73(1) - RTI is sold subject to manufacturer's warranties implied by law. Where s.73(1) - RTI is liable under any implied warranty in relation to any equipment which is not ordinarily acquired for personal, domestic or household use or consumption, s.73(1) - RTI liability under that warranty shall, at its option, be limited to the repair or replacement of the equipment thereof. Subject to the foregoing, s.73(1) - RTI shall not be liable to any person or corporation for any expense, loss, damage or liability (including consequential loss) however caused which may be sustained by the purchaser of the equipment or by any other person or corporation and any implied warranties to that effect are, to the extent permitted by law, hereby excluded.

TAX INVOICE

DATE INVOICE NO
05-Jun-2019 24751

INVOICE TO

Dep of Education - Hope Island Office
340 Hope Island Rd
Hope Island Qld 4212

DELIVER TO

Logan City Special School
133 Wembley Rd
Logan Central Qld 4114

PURCHASE ORDER NO.	TERMS	PLAQUE NO.
Quote 13877/13878	14 Days	

DESCRIPTION	QTY	RATE	TAX...	TAX A...	AMOUNT
Invacare Action Junior manual wheelchair RED as per quote 13878	1	2,097.00	FRE	0.00	2,097.00
Invacare Action Junior manual wheelchair BLUE as per quote 13877	1	2,097.00	FRE	0.00	2,097.00
<p>ANZ ANZ CUSTOMER COPY s.73(1) - RTI s.73(1) - RTI TERMINAL ID 06534021301 MASTERCARD 9411 CR PUR AUD \$4,194.00 SINGLE PHONE ORDER WITH 039926 APPROVED STAN 013156 06/06/19 10:43 PLEASE RETAIN FOR YOUR RECORD</p> <p>PAYMENT s.73(1) - RTI available</p> <p>All goods remain the property of s.73(1) - RTI - Not relevant until payment has been received</p>					
Subtotal					\$4,194.00
Tax					\$0.00
Total					\$4,194.00
Amount Paid					-\$4,194.00
Balance Due					\$0.00

RETURNS POLICY

All items must be returned within 7 days of delivery. Unless the product is defective s.73(1) - RTI may charge a restocking fee of up to 20% of the purchase price paid. Items must be returned unused and in a saleable condition. Delivery & return delivery charges will not be refunded. No returns accepted on custom products unless the product is defective.

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AHMET, Kristie

From: TOOHEY, Rebecca <Rebecca.TOOHEY@qed.qld.gov.au>
Sent: Monday, 23 April 2018 1:57 PM
To: DOUGHERTY, Emma
Cc: EGGINS, Andrew
Subject: Re: Purchasing approval for SER Loans cost centre
Attachments: image002.jpg; image004.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Emma
Thanks for good description and request below.
Approved.
Kind regards
Rebecca

Sent from my iPhone

On 23 Apr 2018, at 10:12 AM, DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au> wrote:

Hi Bec,

Seeking your purchasing approval for equipment from SER Loans cost centre 80019461. We have \$6082 profiled to spend on new equipment before the EOFY. I've reviewed the loan requests we've been unable to meet in the last year and have prioritised 2 purchases below from these funds:

- 1) Seahorse sanichair (approximately \$5500)
- 2) s.73 Posture chair (approximately \$880)

Both prices are inclusive of GST so once that comes off we'll be on target to spend what we have profiled.

I need to go through the request to quote process for the Seahorse chair as it will be over \$5000, but do we have your approval to proceed with these purchases as profiled?

Thanks

Emma

Emma Dougherty

Education Services Team Leader

Hope Island Regional Office | South East Region

Department of Education

P: 07 5656 6692

M: s.47(3)(b) -

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210

<image002.jpg>

Working together to lift learning and skilling outcomes for Queensland.

Please consider the environment before printing this email.

<image004.jpg>

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s.73(1) - RTI - Not relevant to scope of application

Invoice Date: 18.10.2019

Int. Job No: 155736

Area/Cust No:

Rep: s.73(1) - RTI - Not

Contact:

Invoice No: 134402

Cust. ord. No:

Despatch Per: TND SAMEDAY

Con Note No: 1306

Phone No: s.73(1) - RTI -

134402

Invoice No.
Remittance
Advice

s.73(1) - RTI - Not re

s.73(1) - RTI - Not re

Invoice To:

Department of Education Training
Building C, Level 1
340 Hope Island Road
HOPE ISLAND
QLD 4212

Deliver To:

Department of Education Training
Logan City Special School 133 Wembley Rd
LOGAN CENTRAL QLD 4114

QTY	STOCK CODE	DESCRIPTION / SERIAL Nos.	% GST	UNIT VALUE	AMOUNT
1	2878	Allegro Single Boom Patient Lifter - Neos, 150kg, folding aluminium frame, manual leg spread, incl battery pack and charger, user manual SerialNo: NE190702		\$3,700.00	\$3,700.00
1	227247	Active Care General Purpose Sling - Head support, fabric, small SerialNo: 44907		\$324.00	\$324.00
1	227067	Active Care General Purpose Sling - Head support, fabric, medium SerialNo: 44844		\$334.00	\$334.00
1	227069	Active Care General Purpose Sling - Head support, fabric, large, 200kg SWL SerialNo: 43477		\$334.00	\$334.00
1	9000A	Freight and Handling	10	\$50.00	\$50.00

PAID BY CORPORATE CARD

[Signature] 18/10/19
SIGNATURE DATE

GOODS RECEIVED BY

[Signature] 18/10/19
SIGNATURE DATE

ELECTRONIC PAYMENT OPTION

ACCOUNT NAME: s.73(1) - RTI - Not relevant to

BSB NUMBER: s.73(1) - RTI -

ACCOUNT NUM

CREDIT CARD PAYMENT

☐ MASTER CARD ☐ VISA CARD

Card Number:

Card Holder:

Expiry Date

Signature

SUB TOTAL \$4,742.00

GST \$5.00

TOTAL INCL. GST \$4,747.00

These prices are in \$ AUD

SubTotal \$4,742.00

GST \$5.00

Inv Total \$4,747.00

EXCLUSION OF LIABILITY CLAUSE E. & O.E. all sales etc.

Equipment supplied by s.73(1) - RTI - Not relevant to s.73 is sold subject to manufacturer's warranties implied by law. Where s.73 is liable under any implied warranty in relation to any equipment which is not ordinarily acquired for personal, domestic or household use or consumption, s.73 liability under that warranty shall, at its option, be limited to the repair or replacement of the equipment or the cost thereof. Subject to the foregoing, s.73 shall not be liable to any person or corporation for any expense, loss, damage or liability (including consequential loss) however caused which may be sustained by the purchaser of the equipment or by any other person or corporation and any implied warranties to that effect are, to the extent permitted by law, hereby excluded. Warranty as per ACCC guidelines. For Invoice Term & Conditions please refer to <http://www.activemedicalsupplies.com.au/TermsConditions.aspx>

Form No. 01 Rev date 01.07.10

s.73(1) - RTI - Not relevant to scope of app

Tax Invoice

Logan City Special School

Invoice Date

4 May 2018

Invoice Number

INV-2681

Reference

QU-3417

ABN

s.73(1) - RTI -

s.73(1) - RTI - Not relevant

Description	Quantity	Unit Price	GST	Amount AUD
** Posture Chair - Primary	1.00	565.00	GST Free	565.00
** Posture Chair - Primary - Foot Plate	1.00	155.00	GST Free	155.00
** Posture Chair - Primary - Head Rest	1.00	145.00	GST Free	145.00
Olde Pewter Grey Frame	1.00	0.00		0.00
Noosa Blue Upholstery	1.00	0.00		0.00
Courier Delivery Charge	1.00	25.00	10%	25.00
Credit Card Surcharge	1.00	17.80	10%	17.80
			Subtotal	907.80
			TOTAL GST 10%	4.28
			TOTAL AUD	912.08

Due Date: 18 May 2018

s.73(1) - RTI - Not

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

AMR # 1000516259

PAID BY CORPORATE CARD	
 SIGNATURE	4/5/18 DATE
GOODS RECEIVED BY	
 SIGNATURE	8/5/18 DATE

Released under RTI Act by DOE



PAYMENT ADVICE

To:

s.73(1) - RTI - Not relevant to scope of application

Customer Logan City Special School

Invoice Number INV-2681

Amount Due **912.08**

Due Date 18 May 2018

Amount Enclosed

Enter the amount you are paying above

AHMET, Kristie

From:

s.73(1) - RTI - Not relevant to scope of application

Sent:

Friday, 4 May 2018 1:52 PM

To:

AHMET, Kristie

Subject:

Receipt for Your Payment to s.73(1) - RTI - Not

You s.73(1) - RTI - Not rele receipt

\$912.08 AUD

2681



Ending 9411

May 04, 2018

s.73(1) - RTI - Not relevant to sc



Pin Payments

Simple payments
for any business

s.73(1) - RTI - Not relevant to scope of application

Quote

Logan City Special School



Description	Quantity	Unit Price	GST	Amount AUD
** Posture Chair - Primary	1.00	565.00	GST Free	565.00
** Posture Chair - Primary - Foot Plate	1.00	155.00	GST Free	155.00
** Posture Chair - Primary - Head Rest	1.00	145.00	GST Free	145.00
Olde Pewter Grey Frame	1.00	0.00		0.00
Noosa Blue Upholstery	1.00	0.00		0.00
Courier Delivery Charge	1.00	25.00	10%	25.00
Subtotal				890.00
TOTAL GST 10%				2.50
TOTAL AUD				892.50

+ \$17.85 surch
SD

Terms

Prior to confirming your order, please check our website for dimensional details of your product to ensure your order will suit your needs. We are happy to discuss making a customised item for you if the standard product size does not suit. We make all efforts to provide an accurate quote but it is your responsibility to check this quote for accuracy before placing an order.

Colour choices are required when placing your order. Please provide your colour choices when ordering.

We warrant our products for 2 years (home use) 1 year (commercial/organisational). Our products have been tested and comply with Australian standards where they exist. Our more unusual and custom products are manufactured to our highest standards of quality and durability.

s.73(1) - RTI is registered as a national provider for the NDIS. Please contact us prior to ordering if these products will be purchased through the NDIS.



Released under RTI Act by DOE

If your items are customised, please allow 4 to 6 weeks for delivery.
Stock lines are usually dispatched within 10 working days.

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

Released under RTI Act by DOE

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Thursday, 28 March 2019 10:56 AM
To: EGGINS, Andrew
Subject: RE: updated s.73(1) - RTI - No Quotation: 17866

Dear Andrew,

Apologies I made an error with the cost code below. Quote for purchase of s.73(1) electric changetable (\$3140.20) is approved for purchase. The corrected cost centre for payment will be 2001216.

Thanks,

Emma

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: s.47(3)(b) -

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

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From: DOUGHERTY, Emma
Sent: Thursday, 28 March 2019 10:44 AM
To: EGGINS, Andrew <Andrew.EGGINS@qed.qld.gov.au>
Subject: RE: updated s.73(1) Health Care Quotation: 17866

Dear Andrew,

Quote for purchase of s.73(1) electric changetable (\$3140.20) is approved for purchase. The cost centre for payment will be 80019461.

Please take the quote and this approval email to Keely in Finance to arrange for the order to be placed.

Keely will also generated an AMR number so this item is recorded on the region's asset register. She'll create a sticker with the AMR number and barcode on it. You will need to arrange for this to be sent to Logan City for your TA to stick on the change table when it arrives. You will also need to add the asset to your Loans catalogue using

that AMR number as your item number. Ask the TA to write in permanent marker "SER Loans" and the AMR number.

Thanks,
Emma

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: [s.47\(3\)\(b\)](#)

E: emma.dougherty@qed.qld.gov.au

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From: EGGINS, Andrew
Sent: Wednesday, 27 March 2019 2:36 PM
To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: FW: updated [s.73](#) Health Care Quotation: 17866

Hi Emma

Please disregard the previous quote for the change table. I have received an updated quote attached for \$3140.20.

Thanks

Andrew Eggins
Principal Education Officer (Student Services)
Rainbow Liaison Officer

Personal Pronouns: he/him/his

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Workplace Inclusion: [Proud at Work Strategy](#)
Inclusive Education: [Policy documents](#)
Individual Curriculum Plans: [ICP edStudio](#)

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\)](#)

E: andrew.eggins@qed.qld.gov.au

Sent: 1/1

By: Email _____
Fax _____
Post _____

Tax Invoice No. 23554

Page 1 of 2

Account
address:

Department of Education

Logan City Special School
133 Wembley Road
Logan Central, QLD 4114
Australia
Phone: 07 5617 6116

Ship Via: TNT

Fob desc:

Shipping
address:

Department of Education
Logan City Special School
133 Wembley Road
Logan Central, QLD 4114
Phone: 07 5617 6116

FINANCE RECEIPTS
- 4 APR 2019

Invoice Date	Due Date	Terms
04-Apr-19	04-Apr-19	Cash Before Delivery

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	CJ12.07021.E0000F.00C10	1.0	EA	2,830.00000	\$2,830.00

673 Junior Change Table;

- * Junior Change Table;
- * 1 section 125cm long; overall length with ends down 1350mm, overall length with ends up 1650mm
- * Fold down side and ends;
- * 71 cm Wide;
- * 50mm Foam (38mm High Density + 12mm soft);
- * **Wedgewood Condor Brand**, Medical Grade Vinyl;
- * 200kg lift capacity. Electric height adjustment (45-95cm);
- * Foot Control;
- * 125mm heavy duty, lockable castors; (150mm Hoist access);
- * APO Grey Frame;

Our Order	112229	Your Order	ANDREW
-----------	--------	------------	--------

PAID BY CORPORATE CARD
Beauchamp 08/04/19
 SIGNATURE DATE
 GOODS RECEIVED BY
 GOODS RECEIVED
[Signature] 4-4-19
 SIGNATURE DATE

Continued over .../

s.73(1) - RTI - Not relevant to

Sent: _/ _/ _

By: Email _
Fax _
Post _

Tax Invoice No. 23554

Page 2 of 2

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	DEL	TNT	EA	282.00000	\$282.00

Packing & Delivery - Pallet

NB - School closed from 6/4 - 22/4

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- * Tailgate delivery.
- * Business hours.
- * Includes transport to delivery address ground floor only;

[or to roadside if smooth access to doorway unavailable];

- * Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Our Order 112229 Your Order ANDREW

Payment by direct deposit preferred. ANZ Bank BSB s.73(1) - RTI - Not relevant Account name s.73(1) - RTI - Not relevant

Invoice Sub-total	\$3,112.00
Freight	\$0.00
GST	\$28.20
Invoice Balance	\$3,140.20

BEAUCHAMP, Jan

From: s.73(1) - RTI - Not relevant to scope of applica
Sent: Monday, 29 April 2019 4:06 PM
To: BEAUCHAMP, Jan
Subject: RE: Invoice payment
Attachments: s.73(1) - Invoice Print 1709 - 23554.pdf

Hi Jan,

Sorry – my fault.

I have amended the invoice – will that suffice?

Otherwise happy to process another 20c

Kind regards,

Jonathon Mitchell

s.73(1) - RTI - Not relevant to scope of application

From: BEAUCHAMP, Jan <Jan.BEAUCHAMP@qed.qld.gov.au>

Sent: Monday, 29 April 2019 12:19 PM

To: s.73(1) - RTI - Not relevant to scope of applicati

Subject: Invoice payment

Good afternoon

Further to a conversation today with s.73(1) since our business principles require payment to balance to invoice, (the invoice #23554 amount is \$3140.20 and my statement shows \$3140.00), I will be calling in the near future to pay the extra 0.20 cents by my mastercard. I am awaiting issue of a new card soon.

Kind regards

Jan Beauchamp

Corporate Services Officer Finance

Finance Branch

Department of Education and Training



P: 07 5656 6684

E: jan.beauchamp@qed.qld.gov.au

Building C, Level 2 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210

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s.73(1) - RTI - Not relevant to

Sent: _ / _ / _

By: Email _
Fax _
Post _

Tax Invoice No. 23554

Page 2 of 2

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	DEL	TNT	EA	282.00000	\$282.00

Packing & Delivery - Pallet

NB - School closed from 6/4 - 22/4

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

* Tailgate delivery.

* Business hours.

* Includes transport to delivery address ground floor only;

[or to roadside if smooth access to doorway unavailable];

* Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Shipment 21236 Our Order 112229 Your Order ANDREW

Tracking No. ECN010602313

Payment in full for this invoice has been received.
Thankyou.

Payment by direct deposit preferred s.73(1) - RTI - Not relevant to scope of Account name s.73(1) - RTI - Not relevant

Invoice Sub-total	\$3,111.80
Freight	\$0.00
GST	\$28.20
Invoice Balance	\$0.00

Vendor deducted
\$0.20 from
original invoice
- email attached

s.73(1) - RTI - Not relevant to

Sent: __/__/__

By: Email __
Fax __
Post __

Tax Invoice No. 23554

Page 1 of 2

Account
address:

Department of Education

Logan City Special School
133 Wembley Road
Logan Central, QLD 4114
Australia
Phone: 07 5617 6116

Ship Via: TNT

Est desc:

Shipping
address:

Department of Education
Logan City Special School
133 Wembley Road
Logan Central, QLD 4114
Phone: 07 5617 6116

Invoice Date	Due Date	Terms
5/04/2019	5/04/2019	Cash Before Delivery

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	CJ12.07021.E0000F.00C10	1.0	EA	2,829.80000	\$2,829.80
		S.73 Junior Change Table				
		* Junior Change Table;				
		* 1 section 125cm long; overall length with ends down 1350mm, overall length with ends up 1650mm				
		* Fold down side and ends;				
		* 71 cm Wide;				
		* 50mm Foam (38mm High Density + 12mm soft);				
		* Wedgewood Condor Brand, (Medical Grade Vinyl);				
		* 200kg lift capacity. Electric height adjustment (45-95cm);				
		* Foot Control;				
		* 125mm heavy duty, lockable castors; (150mm Hoist access);				
		* APO Grey Frame;				
		Shipment 21236 Our Order 112229 Your Order ANDREW				
		Tracking No. EC1010602313				

Continued over .../

s.73(1) - RTI - Not relevant to scope of application

Quote No: 17866

Wednesday, 27 March 2019

Page: 1

Attention: **Andrew Eggins**

Department of Education

Logan City Special School
133 Wembley Road
Logan Central, QLD 4114
Australia

Payment Terms:

Net 30 days

Dear Andrew

Thank you for the opportunity to offer the following for your consideration. This offer is subject to our standard conditions of sale and is valid for a period of 30 days. Please refer to this quote when placing your order.

***** **s.73(1) - RTI - Not** products are 100% Australian Made *****

Line: 1

Part ID: **CJ12.07021.E0000F.00C10**

Rev: 1.0

s.73(1) Junior Change Table

- * Junior Change Table;
- * 1 section 125cm long; overall length with ends down 1350mm, overall length with ends up 1650mm
- * Fold down side and ends;
- * 71 cm Wide;
- * 50mm Foam (38mm High Density + 12mm soft);
- * Condor Brand, Medical Grade Vinyl;
- * 200kg lift capacity. Electric height adjustment (45-95cm);
- * Foot Control;
- * 125mm heavy duty, lockable castors; (150mm Hoist access);
- * APO Grey Frame;

Unit dimensions (including pallet where required (15cm H)) LxWxH: 145.00 x 80.00 x 62.00cm

Nominal Unit Weight - Kg: 80.00

Nominal Unit Cubic Metres: 0.72

Quantity: U/M

Unit Price

Net line Total

Total Line Price

1.00 EA

2,830.00000

\$2,830.00

\$2,830.00 ***

Full product details at: **s.73(1) - RTI - Not** products/rehabilitation/change-tables.html



Line: 2

Part ID: **DEL**

Rev: **TNT**

Packing & Delivery - Pallet

s.73(1) - RTI - Not relevant to scope of application

Quote No: 17866

Wednesday, 27 March 2019

Page: 2

NB - School closed from 6/4 - 22/4

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- * Tailgate delivery.
- * Business hours.
- * Includes transport to delivery address ground floor only;
[or to roadside if smooth access to doorway unavailable];
- * Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Quantity U/M	Unit Price	Net Unit Price (inc GST)	Net line Total	Total Line Price (inc GST)
1.00 EA	282.00000	\$10.20000	\$282.00	\$310.20 ***

Full product details at:

*** Indicates which quantity price is included in the Total

Net Total:	3,112.00
Total GST:	28.20
Total inc. GST:	\$3,140.20

Prices are Valid Until Friday, 26 April 2019

For any enquiries please contact: s.73(1) - RTI

CONDITIONS OF SALE

Please see [https://s.73\(1\) - RTI/conditions-of-sale.html](https://s.73(1) - RTI/conditions-of-sale.html)

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Tuesday, 21 May 2019 4:05 PM
To: EGGINS, Andrew
Subject: RE: Sales Quote S11750

Expenditure approved for purchase of adult-sized electric change table at a cost of \$2552. Correct internal order for this one will be 80019461.

Thanks

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692
M: [s.47\(3\)\(b\)](#)
E: emma.dougherty@qed.qld.gov.au
Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

Working together to lift learning and skilling outcomes for Queensland.
SER staff acknowledge and pay respect to the Traditional Owners and ongoing custodians of the lands on which our schools are built and where learning takes place.
We pay our respects to Elders, past, present & emerging and recognise their continuing connection to Country and ways of learning over thousands of years.



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From: EGGINS, Andrew <Andrew.EGGINS@qed.qld.gov.au>
Sent: Tuesday, 21 May 2019 3:51 PM
To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: FW: Sales Quote S11750

Good afternoon Emma

Please find attached a quote for an Adult sized, split back change table to meet an unmet request for a school. We recently added a paediatric size table to the collection, however have no available Adult size tables. If approved, I would arrange with the school to accept the delivery direct to save on double freight.

Thanks

Andrew Eggins

Principal Education Officer (Student Services)

Rainbow Liaison Officer

LGBTIQ+ (True Colours) Steering Committee member

Personal Pronouns: he/him/his

Stay in the know: [South East Studio](#)

Workplace Inclusion: [Proud at Work Strategy](#)

Inclusive Education: [Policy documents](#)

Individual Curriculum Plans: [ICP edStudio](#)

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\)](#)

E: andrew.eggins@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210



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From: [s.73\(1\) - RTI - Not relevant to scope of a](#)

Sent: Tuesday, 21 May 2019 3:17 PM

To: EGGINS, Andrew <Andrew.EGGINS@qed.qld.gov.au>

Subject: Sales Quote S11750

Dear Andrew,

Please find attached our Sales Quote S11750 dated 21/05/2019 for your attention.

If you have any questions or require further information to help with your purchase decision please don't hesitate to contact me directly by phone or email at any time.

s.73(1) - RTI - Not relevant to scope of applicati

Tax Invoice

Ordered For:

Fax

Department of Education
Regents Park State School
Emerald Drive
Regents Park QLD 4118

Invoice No: **S11750**

Order Date: 28/05/2019

Customer Order No:

Shipment Method: All Purpose

All Purpose

Page: 1 of 1

Bill To:

Department of Education
Hope Island Regional Office
Building C, Level 1
340 Hope Island Road
Hope Island QLD 4212

Instructions:

Line #	Code & Description	Unit	Qty	Req Date	Unit Price	Tax	Ext Price
10	53121T-7 LynX GP Examination Table (710 wide) - Two Section (1/3-2/3) w/Castors Source on Demand Prod Ord No	Each	1	28/05/2019	\$1,800.00	GST	\$1,800.00
	Line Notes Vinyl Colour: Colour: Galaxy (Navy)						
20	5115 Side Rail (Left/Right) for Examination (pair) Source on Demand Prod Ord No	Each	1	28/05/2019	\$400.00	GST	\$400.00

GOODS RECEIVED

[Signature]

AMR # 1000527784

PAID BY CORPORATE CARD

[Signature]
SIGNATURE

28/5/19
DATE

GOODS RECEIVED BY

SIGNATURE

DATE

Please pay directly into:

s.73(1) - RTI - Not relevant to sc

or payments can be made by credit card by arrangement

Freight

\$120.00

Nett Total:

\$2,200.00

Tax Total:

\$232.00

Total:

\$2,552.00

BPOINT Payment Receipt

s.73(1) - RTI - Not relevant to scope of ap

Payment Details

You Have Paid: s.73(1) - RTI - Not relevant

CRN 1: Dept. of Education

CRN 2: s11750

Source: Merchant Backoffice

Payment Amount: AUD 2,552.00

Card Number: 555005...411

Expiry Date: 0621

Authorisation Result - Approved

Type: Payment

Payment Date: 28/05/2019 10:42 AM

Time Zone: Sydney, Australia

Receipt Number: 93969785125

© Commonwealth Bank of Australia 2009-2019 ABN 48 123 123 124

s.73(1) - RTI - Not relevant to scope of applic

SALES QUOTE

Ordered From:

Fax

Department of Education
Regents Park State School
Emerald Drive
Regents Park QLD 4118

Quote No: S11750
Quote Date: 21/05/2019
Quote Total: \$2,552.00
Quote Expiry: 20/06/2019

Bill To:

Department of Education
Hope Island Regional Office
Building C, Level 1
340 Hope Island Road
Hope Island QLD 4212

Page: 1 of 1

Instructions:

Line #	Code & Description	Unit	Qty	Req Date	Unit Price	Ext Price
10	53121T-7 LynX GP Examination Table (710 wide) - Two Section (1/3-2/3) w/Castors Line Notes: Colour: Galaxy (Navy)	Each	1	21/05/2019	\$1,800.00	\$1,800.00
20	5115 Side Rail (Left/Right) for Examination (pair)	Each	1	21/05/2019	\$400.00	\$400.00

Please pay directly into:

s.73(1) - RTI - Not relevant to scope

or payments can be made by credit card by arrangement

Freight

\$120.00

Nett Total:

\$2,200.00

Tax Total:

\$232.00

Total:

\$2,552.00

s.73(1) - RTI - Not relevant to scope of applica

TAX INVOICE

Bill To:

Department of Education
Hope Island Regional Office
Building C, Level 1
340 Hope Island Road
Hope Island QLD 4212

Invoice No: 31597
Invoice Date: 20 Jun 2019
Due Date: 20/06/2019
Payment Terms: COD
ABN Number: 94 224 518 379
Page: 1 of 1
Currency: AUD

Retention of Title:

Ownership of goods will not pass to the customer until the full invoice price has been paid

Ph s.73(1) - RTI - Fx

Sales Order
S11750

Purchase Ref:

Deliver to: Department of Education
Address: Regents Park State School, Emerald Drive, Regents Park, QLD, 4118

Line #	Code & Description	Unit	Qty	Unit Price	Tax	Ext Price
10	53121T-7 LynX GP Examination Table (710 wide) - Two Section (1/3-2/3) w/Castors Line Notes: Colour: Galaxy (Navy) Qty: 1 S/N: 024961	Each	1	\$1,800.00	GST	\$1,800.00
20	5115 Side Rail (Left/Right) for Examination (pair)	Each	1	\$400.00	GST	\$400.00

Payment Options : Direct Deposit, Cash, Visa, Mastercard and Amex. Amex incurs a 2.5% surcharge.
Banking Details :-

s.73(1) - RTI - Not rel

Freight	\$120.00	Nett Total:	\$2,200.00
		Tax Total:	\$232.00
		Total:	\$2,552.00
Amount Paid	\$2552.00	Balance Due:	\$0.00

Remittance Slip

Department of Education
Hope Island Regional Office
Building C, Level 1
340 Hope Island Road
Hope Island QLD 4212

Invoice No: 31597
Due Date: 20/06/2019
Invoice Total: \$2552.00
Balance Due: \$0.00

Invoice From: s.73(1) - RTI - Not

Amount Paid:

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Thursday, 28 March 2019 10:55 AM
To: EGGINS, Andrew
Subject: RE: Quote QU-4312 from **s.73(1) - RTI** for Department of Education

Dear Andrew,

Apologies I gave the wrong cost code below. Expenditure of \$3285 is approved for purchase of the **s.73** posture chairs and toilet steps as described in the quote. Correct cost centre for payment is **2001216**.

Thanks

Emma

Emma Dougherty

Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: **s.47(3)(b)**

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210

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From: DOUGHERTY, Emma
Sent: Thursday, 28 March 2019 10:47 AM
To: EGGINS, Andrew <Andrew.EGGINS@qed.qld.gov.au>
Subject: RE: Quote QU-4312 from **s.73(1) - RTI** for Department of Education

Dear Andrew,

Expenditure of \$3285 is approved for purchase of the **s.73** posture chairs and toilet steps as described in the quote. Cost centre for payment is 80019461.

Instructions for next steps are as per previous email.

Thanks

Emma

Emma Dougherty

Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: [s.47\(3\)\(b\)](#)

E: emma.dougherty@qed.qld.gov.au

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From: EGGINS, Andrew

Sent: Tuesday, 26 March 2019 12:14 PM

To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>

Subject: FW: Quote QU-4312 from [s.73\(1\) - RTI](#) for Department of Education

Hi Emma

Seeking approval for the attached purchase from [s.73](#) for the loans pool at Logan City Special.

The quote including freight is attached.

As a first time purchaser, could you please let me know what my next step would be.

Thanks

Andrew Eggins

Principal Education Officer (Student Services)

Rainbow Liaison Officer

Personal Pronouns: he/him/his

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Workplace Inclusion: [Proud at Work Strategy](#)

Inclusive Education: [Policy documents](#)

Individual Curriculum Plans: [ICP edStudio](#)

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\)](#)

E: andrew.eggins@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210

To:

s.73(1) - RTI - Not relevant to scop

Department of Education

Purchase order 4500302636

Date: 08.04.2019

Vendor No: s.73(1) - RTI -

Purchasing Contact

Telephone

Delivery Date 23.04.2019



Queensland
Government

ABN: 76337613647

Page 1 of 1

Fax

E-MAILED
11/4/19 to vendor

Deliver to:

DEPARTMENT OF EDUCATION
BUILDING C, LEVEL 1
340 HOPE ISLAND ROAD
HOPE ISLAND QLD 4212

Invoice to:

Please send invoice to the delivery address.

Unless otherwise stated, this Purchase Order is subject to:

- Queensland Government General Contract Conditions (for general goods and services) - Version 2.0 dated December 2014; or
- Queensland Government General Contract Conditions - ICT Products and Services (for ICT purchases) - Version 1.0.0 issued August 2017; and
- if applicable, the Working on Department of Education facilities conditions.

The terms and conditions are available at <https://qed.qld.gov.au/publications/policies/purchase-terms>

Terms of Payment: Payable immediately Due net

Deliver to:
Jacalyn White
Logan City Special School
133 Wembley Road
LOGAN CENTRAL 4114

Item	Material	Description	Order qty.	Unit	Price/Unit	Net Value	GST	Gross Value
00010		Posture Chair - Primary With Primary Foot Plate and Head Rest Regatta Blue Upholstery Olde Pewter Grey Frame	2	each	930.00/ 1	1,860.00	0.00	1,860.00
00020		Lite Toilet Step Adjustable Height range 105-150mm Handrail Adjust from 500-800mm high above step Toilet Pedestal style - Standard Residential	2	each	685.00/ 1	1,370.00	0.00	1,370.00
00030		Packing, Insurance & Freight	1	each	50.00/ 1	50.00	5.00	55.00
Total Including GST								\$3,285.00

Please note:

1. All deliveries must be accompanied by a delivery docket and/or invoice that quote the Purchase Order Number.
2. Prices and product changes must be communicated to the Purchasing Contact and approved prior to delivery.

E-MAILED

9/5/19 PAF

CR # 5000804323

s.73(1) - RTI - Not relevant to scope of app

Tax Invoice

Department of Education
Attention: Andrew Eggins
Building C, Level 1
340 Hope Island Road
HOPE ISLAND QLD 4212

Invoice Date
11 Apr 2019

Invoice Number
INV-3338

Reference
4500302636

s.73(1) - RTI -

s.73(1) - RTI - Not rele

Description	Quantity	Unit Price	GST	Amount AUD
** Posture Chair - Primary	2.00	\$99.00	GST Free	1,180.00
** Posture Chair - Primary - Head Rest	2.00	145.00	GST Free	290.00
** Posture Chair - Primary - Foot Plate	2.00	155.00	GST Free	310.00
Olde Pewter Grey Frame	1.00	0.00		0.00
Regatta Blue Upholstery	1.00	0.00		0.00
	1.00	0.00		0.00
** Lite Toilet Step - Adjustable Height Range 105 - 150mm Handrails Adjust From 500 - 800mm High Above Step.	2.00	685.00	GST Free	1,370.00
Courier Delivery Charge	1.00	50.00	10%	50.00
			Subtotal	3,200.00
			TOTAL GST 10%	5.00
			TOTAL AUD	3,205.00

Due Date: 24 May 2019

s.73(1) - RTI - N

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free
Please arrange payment before the due date above. Late payments may incur an additional fee.
Mastercard & Visa Card accepted, a 2% credit card fee is applicable.

US RECEIVED
9-5-19
Signature Date

To: s.73(1) - RTI - Not relevant

Deliver to:
DEPARTMENT OF EDUCATION
BUILDING C, LEVEL 1
340 HOPE ISLAND ROAD
HOPE ISLAND QLD 4212

Invoice to:
Please send invoice to the delivery address.

Department of Education

Purchase order 4500302636

Date: 08.04.2019

Vendor No: s.73(1) - R

Purchasing Contact

Telephone

Delivery Date 23.04.2019

Unless otherwise stated, this Purchase Order is subject to:

- Queensland Government General Contract Conditions (for general goods and services) - Version 2.0 dated December 2014; or
- Queensland Government General Contract Conditions - ICT Products and Services (for ICT purchases) - Version 1.0 issued August 2017; and
- If applicable, the Working on Department of Education facilities conditions.

The terms and conditions are available at <https://qed.qld.gov.au/publications/policies/purchase-terms>



Queensland
Government

ABN: 76337613647

Page 1 of 1

Fax

Terms of Payment: Payable immediately Due net

Deliver to:
Jacalyn White
Logan City Special School
133 Wembley Road
LOGAN CENTRAL 4114

Item	Material	Description	Order qty.	Unit	Price/Unit	Net Value	GST	Gross Value
00010		Posture Chair - Primary With Primary Foot Plate and Head Rest Regatta Blue Upholstery Olde Pewter Grey Frame	2	each	930.00/ 1	1,860.00	0.00	1,860.00
00020		Lite Toilet Step Adjustable Height range 105-150mm Handrail Adjust from 500-800mm high above step Toilet Pedestal style - Standard Residential	2	each	685.00/ 1	1,370.00	0.00	1,370.00
00030		Packing, Insurance & Freight	1	each	50.00/ 1	50.00	5.00	55.00
Total including GST								\$3,285.00

Please note:

1. All deliveries must be accompanied by a delivery docket and/or invoice that quote the Purchase Order Number.
2. Prices and product changes must be communicated to this Purchasing Contact and approved prior to delivery.

FINANCE RECEIVED
- 6 APR 2019

s.73(1) - RTI - Not relevant to scope of applic

Quote

Department of Education

Date
26 Mar 2019

Expiry
25 May 2019

Quote Number
QU-4312

ABN
s.73(1) - RTI - (n)

s.73(1) - RTI - Not relevant

applied in SAP 11/4/19 mky

Description	Quantity	Unit Price	GST	Amount AUD
Deliver to: Jacalyn White Logan City Special School 133 Wembley Road Logan Central 4114	1.00	0.00		0.00
** Posture Chair - Primary	2.00	590.00	GST Free	1,180.00
Regatta Blue Upholstery	2.00	0.00		0.00
Olde Pewter Grey Frame	2.00	0.00		0.00
** Posture Chair - Primary - Foot Plate	2.00	195.00	GST Free	390.00
** Posture Chair - Primary - Head Rest	2.00	145.00	GST Free	290.00
** Lite Toilet Step - Adjustable Height Range 105 - 150mm Handrails Adjust From 500 - 800mm High Above Step. Toilet pedestal style - Standard Residential	2.00	685.00	GST Free	1,370.00
Packaging, Insurance & Freight	1.00	50.00	10%	50.00
Subtotal				3,280.00
TOTAL GST 10%				5.00
TOTAL AUD				3,285.00

Have put to 2001472 the 4 addrs need to do joint to match 2001216. mky 11/4/19.

Terms

Prior to confirming your order, please check our website for dimensional details of your product to ensure your order will suit your needs. We are happy to discuss making a customised item for you if the standard product size does not suit.

*Use School Rep
Purchase order*

We make all efforts to provide an accurate quote but it is your responsibility to check this quote for accuracy before placing an order.

Colour choices are required when placing your order. Please provide your colour choices when ordering.

We warrant our products for 2 years (home use) 1 year (commercial/organisational). Our products have been tested and comply with Australian standards where they exist. Our more unusual and custom products are manufactured to our highest standards of quality and durability.

s.73(1) - RTI is registered as a national provider for the NDIS. Please contact us prior to ordering if these products will be purchased through the NDIS.

If your items are customised, please allow 4 to 6 weeks for delivery.

Popular stock lines are usually dispatched within 10 working days but may take longer depending on your chosen colours and additional extra combinations.

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

Released under RTI Act by DOE

EGGINS, Andrew

Amr# 1000527050

From: DOUGHERTY, Emma
Sent: Monday, 20 May 2019 2:24 PM
To: EGGINS, Andrew
Subject: RE: Updated quote received

Hi Andrew,

Confirming expenditure approval for the purchase of a Hippocamp beach wheelchair at a cost of \$7670.00.

Please ensure Finance team are asked to pay in full from 2001216, but I believe this will be overspent so let them know any over spend is to be met from 80019461. Please provide a copy of this email to the team.

Thanks,

Emma

Emma Dougherty

Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: [s.47\(3\)\(b\) -](tel:0756566692)

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

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We pay our respects to Elders, past, present & emerging and recognise their continuing connection to Country and ways of learning over thousands of years.



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From: EGGINS, Andrew
Sent: Monday, 20 May 2019 2:03 PM
To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: Updated quote received

Hi Emma

I have received an updated quote with DoE Hope Island as the purchasing details. Can I have approval for the purchase of this item. I have completed the PF004 to take upstairs.

Thanks

Andrew Eggins

Principal Education Officer (Student Services)

Rainbow Liaison Officer

LGBTIQ+ (True Colours) Steering Committee member

Personal Pronouns: he/him/his

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Workplace Inclusion: [Proud at Work Strategy](#)

Inclusive Education: [Policy documents](#)

Individual Curriculum Plans: [ICP edStudio](#)

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\) -](#)

E: andrew.eggins@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210

proud at work
including and supporting LGBTIQ+ staff

we all belong

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SANDRY, Keely

From: DOUGHERTY, Emma
Sent: Friday, 18 October 2019 10:58 AM
To: SANDRY, Keely
Subject: FW: Attn Emma - FW: Quote amendment
Attachments: Quote H1505R - Department of Education.pdf

Dear Keely,

Purchase of the Rifton pacer and accessories outlined in the attached quote is approved, at a cost of \$4251.00. Could you please raise a purchase order to Special Needs Solutions for this expenditure? It should be paid from 2001472 and then journal to IO 80021807.

Thanks
Emma

*Count money
18/10/19.*

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: [s.47\(3\)\(b\) -](#)

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

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From: SER, Loans <Loans.Ser@qed.qld.gov.au>
Sent: Friday, 18 October 2019 10:39 AM

To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>

Subject: FW: Attn Emma - FW: Quote amendment

Hi Emma,

Do you approve this quote for \$4251.

Regards,

Jodee Henson

Business Services Officer

'Every student succeeding'

Precision, Purpose, Connectedness, Team Work

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6205

E: jodee.henson@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210

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From: [s.73\(1\) - RTI - Not relevant to scope of application](#)

Sent: Friday, 18 October 2019 10:08 AM

To: SER, Loans <Loans.Ser@qed.qld.gov.au>

Subject: Attn Emma - FW: Quote amendment

From: [s.73\(1\) - RTI - Not relevant](#)

Sent: Thursday, 19 September 2019 12:18 PM

To: HO, Luna (cho622) <cho622@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

Good afternoon Luna,

Thank you for your email!

I have amended this quote for you as requested 😊.

Please let me know if you need anything else and have a great day

Many thanks,

s.73(1) - RTI - Not relevant to sco

s.73(1) - RTI - Not relevant to scope of application

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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Wednesday, 18 September 2019 1:04 PM

To: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

Hello s.73(1)

After some discussion, can I please get a quote but with the saddle attachment added to it as well? Also, leave my name out and just address the quote to 'Department of Education'. Thank you ☺

Cheers,

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: s.47(3)(b) - (

Therapy email: Otppt@loganleashs.eq.edu.au



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From: s.73(1) - RTI - Not relevant to scope of application

Sent: Friday, 13 September 2019 2:09 PM

To: HO, Luna (cho622) <cho622@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

Good afternoon Luna,

Thank you for your patience with this one and Happy Friday.

I have gone back to our supplier and they have assured me that the Arm Platforms are compatible with the New Style Small Pacer. She will fix the scripts ☺.

Thanks Luna, I hope you have a lovely weekend!

Many thanks,

s.73(1) - RTI - Not relevant to scope of application

s.73(1) - RTI - Not relevant to scope of application

Order RTI Act by DOE

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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Tuesday, 10 September 2019 11:49 AM

To: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

I would like both arm prompts and arm platform if they are both compatible with size small. Thanks.

Cheers,

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: s.47(3)(b) - (

Therapy email: Otpt@loganleashs.eq.edu.au



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From: s.73(1) - RTI - Not relevant to scope of application

Sent: 10 September 2019 11:45

To: HO, Luna (cho622) <cho622@eq.edu.au>

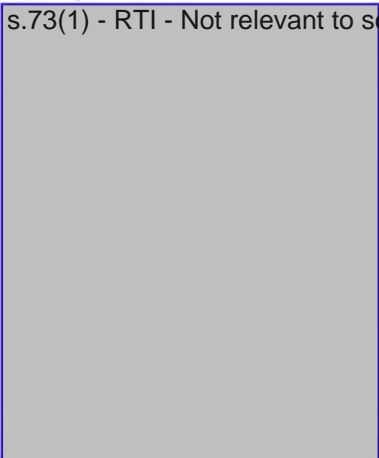
Subject: RE: Quote amendment

Thank you for pointing this out Luna, I have gone back to Medix21 for an answer and will let you know as soon as I know ☺.

If the Amrplatforms are an option and this has been an oversight, would you like me to quote with Amrplatforms rather than Arm Prompts?

Many thanks,

s.73(1) - RTI - Not relevant to scope of application



s.73(1) - RTI - Not relevant to scope of application

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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Tuesday, 10 September 2019 11:05 AM

To: s.73(1) - RTI - Not relevant to scope of application

Subject: RE: Quote amendment

Hello s.73(1)

As per attached. Just to confirm, size small doesn't accommodate the flat platform arm supports, am I right? Thank you.

Cheers,

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: s.47(3)(b) - (

Therapy email: Qtpt@loganleashs.eq.edu.au

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From: s.73(1) - RTI - Not relevant to scope of application

Sent: 10 September 2019 09:41

To: HO, Luna (cho622) <cho622@eq.edu.au>

Subject: RE: Quote amendment

Good morning Luna,

Thank you for getting in contact ☺.

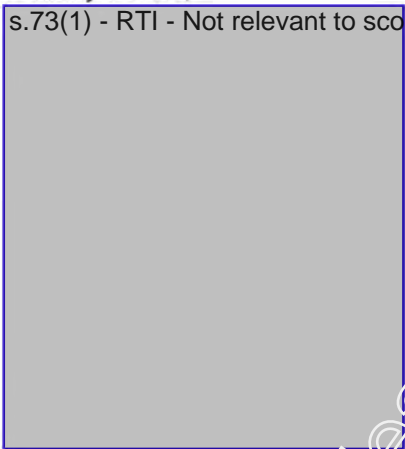
I am happy to do this quote for you!

Please can you fill in the script form attached and send it back to me. I will be able to do a more accurate quote for you ☺.

Thanks Luna, I look forward to your reply and I hope you have a great day!

Many thanks,

s.73(1) - RTI - Not relevant to sco



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From: HO, Luna (cho622) [mailto:cho622@eq.edu.au]

Sent: Monday, 9 September 2019 4:44 PM

To: s.73(1) - RTI - Not relevant to scope of application

Subject: Quote amendment

Hello,

I just requested for a quote for a Rifton Pacer Gait trainer under the name 'Chi Fan Luna Ho'. Can I please adjust some of the details of the quote to the following:

The quote needs to be made to

Department of Education

340 Hope Island Road, Hope Island Qld 4212

Delivery to

Logan City Special School

133 Wembley Rd, Logan Central QLD 4114

Thank you ☺

Luna Ho | Physiotherapist, Department of Education

Address: Loganlea State High School, Neridah St, Loganlea, QLD, 4131

Email: cho622@eq.edu.au

Office: 34518790

Mobile: [s.47\(3\)\(b\) - \(](#)

Therapy email: Otpt@loganleashs.eq.edu.au



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18/10/19

PO# 4500307652

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18 OCT 2019

s.73(1) - RTI - Not relevant to scope of

QUOTATION

ABN: s.73(1) - RTI - Not

NDIS PROVIDER REGISTRATION # s.73(1) - RTI - N

19th September 2019

Quote No: H1505R

Department of Education

340 Hope Island Road, Hope Island Qld 4212

Delivery to:

Logan City Special School

133 Wembley Rd, Logan Central QLD 4114

AMR # 1000531850

RE: SUPPLY OF RIFTON SMALL DYNAMIC PACER FOR THE DEPARTMENT OF EDUCATION

As requested please find below quotation for the supply of the following:-

CODE	DESCRIPTION	QUANTITY	PRICE
K620/K622-L	Small Standard Upper Frame, Lime	1	981.00
K624-L	Small Standard Base w/o Odometer, Lime	1	653.00
K512	Small Arm Prompts, pair	1	710.00
K696	Arm Platforms w/ Handgrips, pair	1	583.00
K672	Small Multi-Position Saddle	1	1270.00
Freight			55.00
TOTAL (includes GST of \$5.00)			4251.00

This quote is valid for a period of sixty (60) days from the date hereof. This Product is exempt from GST. Freight charges are to the Logan Central area only. This Quote does not include Fitting and Assembly. The above goods can be supplied upon receipt of a Purchase Order. All non stock items are non returnable.

All information contained in this quotation is confidential and copyright and remains the intellectual property of s.73(1) - RTI - Not relev This quotation may only be used by the addressee to submit to funding bodies. It may not be used or supplied to other third parties, without the written permission of s.73(1) - RTI - Not releva

Thank you for the opportunity of providing the above quotation and should you have any queries please do not hesitate to contact me.

Kindest regards,

s.73(1) - RTI - Not relevant

s.73(1) - RTI - Not relevant to scope of application

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Tuesday, 7 May 2019 12:05 PM
To: SER, Loans; EGGINS, Andrew
Subject: RE: Quote TQ2603 from **s.73(1) - RTI - Not relevant to s** for Logan City Special School

Hi Andrew,

Great idea. This expenditure is approved. Cost centre is 2001216. Please go ahead and order ASAP.

Please also forward other purchases as this is now urgent.

Thanks,
Emma

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: **s.47(3)(b) -**

E: emma.dougherty@qed.qld.gov.au

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PO Box 492 | Oxenford Qld 4210

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From: DOUGHERTY, Emma
Sent: Tuesday, 7 May 2019 12:02 PM
To: SER, Loans <Loans.Ser@qed.qld.gov.au>
Subject: RE: Quote TQ2603 from s.73(1) - RTI - Not relevant to s for Logan City Special School

Hi Andrew,

Great idea. This expenditure is approved. Cost centre is 80019461. Please go ahead and order ASAP.

Please also forward other purchases as this is now urgent.

Thanks,

Emma

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: s.47(3)(b)

E: emma.dougherty@qed.qld.gov.au

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PO Box 492 | Oxenford Qld 4210

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From: SER, Loans
Sent: Tuesday, 7 May 2019 11:00 AM
To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: FW: Quote TQ2603 from s.73(1) - RTI - Not relevant to s for Logan City Special School

Hi Emma

Please find a quote, inclusive of freight, attached for the purchase of a water wheelchair. Several of the therapists indicated that with the changes to access to school swimming programs, the need for this equipment will increase. I spoke with Paul Hunt and he agreed that this piece of equipment could be a valuable addition to our loans collection.

Thanks

Andrew Eggins

Principal Education Officer (Student Services)
Rainbow Liaison Officer

Personal Pronouns: he/him/his

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Workplace Inclusion: Proud at Work Strategy

Inclusive Education: Policy documents

Individual Curriculum Plans: ICP edStudio

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\)](#)

E: andrew.eggins@qed.qld.gov.au

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PO Box 492 | Oxenford Qld 4210



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From: [s.73\(1\) - RTI - Not relevant to scope of application](#)

Sent: Friday, 3 May 2019 9:56 AM

To: SER, Loans <Loans.Ser@qed.qld.gov.au>

Subject: Quote TQ2603 from [s.73\(1\) - RTI - Not relevant to scope of application](#) for Logan City Special School

[s.73\(1\) - RTI - Not relevant to scope of application](#)

Hi Andrew,

Thank you for your enquiry.

Here's your quote TQ2603 for \$AUD 3,261.00.

View your quote online:

s.73(1) - RTI - Not relevant to scope of application

From your online quote you can accept, decline, comment or print.

If you have any questions, please let us know.

Terms

Quote invalid in 30 days.

We require payment in advance.

Please use the quote number TQ2603 as you reference when you pay

Best regards,

s.73(1) - RTI - Not relevant to scope of application

FINANCE RECEIVED

9 MAY 2019

s.73(1) - RTI - Not relevant to scope of applica

TAX INVOICE
TQ2603INV

DATE: 08 May 2019

PURCHASE ORDER:

SHIP: Australia Post

Customer Billing address:

Logan City Special School
133 Wembley Road
LOGAN CENTRAL QLD 4114
AUSTRALIA
Phone: 07 5617 6116
Email: Loans.Ser@qed.qld.gov.au

Customer Delivery Address:

Logan City Special School
133 Wembley Road
LOGAN CENTRAL QLD 4114
AUSTRALIA

Item	Description	Quantity	Unit Price GST Inclusive	GST	Amount AUD
9580	Standard Water Wheelchair	1.00	1,935.00	GST Free	1,935.00
9582	Junior Adaptor for Water Wheelchair	1.00	535.00	GST Free	535.00
9583	Head Support for Water Wheelchair	1.00	275.00	GST Free	275.00
9580H	Adjustable Harness Belt with Clip for Standard Water Wheelchair	1.00	120.00	GST Free	120.00
PACKREG	Road Express to door	1.00	396.00	10%	396.00
Includes GST 10%					36.00
Includes GST Free					0.00
Invoice Total AUD					3,261.00
Total Net Payments AUD					0.00
Amount Due AUD					3,261.00

AMR # 1000527274

Registered NDIS provider: s.73(1) - RTI - Not**Supplier categories:**

Assistive Technology in Adapted Recreation
Assistive Products for Personal Care and Safety

Terms: Payment in Advance

Account BSB:
Account Number:
Account Name:
Financial Institution

s.73(1) - RTI -

GOODS RECEIVED

Signature

Date

9-5-19

PAID BY CORPORATE CARD

SIGNATURE

DATE

GOODS RECEIVED BY

SIGNATURE

DATE

s.73(1) - RTI - Not relevant to scope of applica

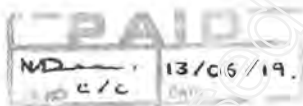
TAX INVOICE H8979

DATE: 13 Jun 2019
PURCHASE ORDER: TQ2603INV
SHIP: Australia Post

Customer Billing address:
Logan City Special School
133 Wembley Road
LOGAN CENTRAL QLD 4114
AUSTRALIA
Phone: 07 5617 6116
Email: Loans.Ser@qed.qld.gov.au

Customer Delivery Address:
Logan City Special School
133 Wembley Road
LOGAN CENTRAL QLD 4114
AUSTRALIA

Item	Description	Quantity	Unit Price GST Inclusive	GST	Amount AUD
9580	Standard Water Wheelchair	1.00	1,935.00	GST Free	1,935.00
9582	Junior Adaptor for Water Wheelchair	1.00	535.00	GST Free	535.00
9583	Head Support for Water Wheelchair	1.00	275.00	GST Free	275.00
9580H	Adjustable Harness Belt with Clip for Standard Water Wheelchair	1.00	120.00	GST Free	120.00
PACKREG	Road Express to door	1.00	396.00	10%	396.00
Includes GST 10%					36.00
Includes GST Free					0.00
Invoice Total AUD					3,261.00
Total Net Payments AUD					0.00
Amount Due AUD					3,261.00



SUNCORP

s.73(1)

MID: 315799424355472

TID: 35547201

Version: 0.7.50C

CUSTOMER COPY

JUN 13, 19 15:13

BATCH: 000010

INV: 158

STAN: 000290

ACCOUNT TYPE CREDIT

RRN: 000290151373

MASTERCARD

941100

MOTO AUD \$3261.00

APPROVED 00

APPROVAL CODE 014760

Please hold in receipt

for your records

PLEASE RETAIN RECEIPT
FOR YOUR RECORDS

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Thursday, 19 September 2019 2:36 PM
To: SER, Loans; EGGINS, Andrew
Subject: RE: Logan City Special School
Attachments: Tax invoice 155736.PDF

Dear Andrew,

The expenditure of \$4747.00 for purchase of a portable hoist and 3 slings from **s.73(1) - RTI - Not rele** is approved.

This should be **paid from 2001472 and then journal to IO 80021807** because an IO cannot purchase an asset.

Could you please:

- 1) Organise with finance for this order to be placed, specifying to the supplier that delivery should be made to Logan City Special School *AFTER* the school holidays.
- 2) Copy me in to any correspondence so that there is a record after you leave tomorrow.
- 3) Update the expenditure spreadsheet accordingly for this purchase
- 4) Let Jackie and the BM know of the item's likely arrival timeframe
- 5) Organise for the AMR sticker to be generated by finance; and the asset number to be recorded on the catalogue. If this step is not possible prior to the end of tomorrow please ensure Finance know who to provide the AMR number to after you leave so the catalogue can still be updated.

Thanks
Emma

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692
M: **s.47(3)(b)**
E: emma.dougherty@qed.qld.gov.au
Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

Working together to lift learning and skilling outcomes for Queensland.
SER staff acknowledge and pay respect to the Traditional Owners and ongoing custodians of the lands on which our schools are built and where learning takes place.
We pay our respects to Elders, past, present & emerging and recognise their continuing connection to Country and ways of learning over thousands of years.

Stay in the know: **South East Studio**



AMR #
1000531410
LABEL



Please consider the environment before printing this email.

FINANCE RECEIVED

14 MAY 2019

14 MAY 2019

2

s.73(1) - RTI - Not relevant to scope of application

PROFORMA TAX INVOICE No: 150075**DATE: 13.05.2019**

Bill To :

Department of Education Training
Building C, Level 1
340 Hope Island Road
HOPE ISLAND QLD 4212

Ship To :

Department of Education Training
Logan City Special School
133 Wembley Rd
LOGAN CENTRAL
QLD 4114

SALES PERSON		ORDER NO.	SHIP VIA	TERMS	
s.73(1) - RTI - Not relevant				30 DAYS	
SUPP QTY	BKORD	ITEM No.	DESCRIPTION	PRICE UNIT	AMOUNT
1		2878	Neos, 150kg, folding, manual leg spread	3,700.00	3,700.00
1		227247	General Purpose H/S Fabric Small Sling	324.00	324.00
1		227067	General Purpose H/S Fabric Medium Sling	334.00	334.00
1		227069	General Purpose H/S Fabric Large Sling	334.00	334.00
1		9000A	Freight and Handling	50.00 EA	50.00

AMR 1000527163

PAID BY CORPORATE CARD

SIGNATURE

DATE

GOODS RECEIVED BY

SIGNATURE

DATE

BANKING DETAILS

Name of Account s.73(1) - RTI - Not relevant to scope of
Bank
Branch
Branch address
BSB
Account

Sub Total \$4,742.00

GST \$5.00

Total Invoice \$4,747.00

These prices are in \$ AUD

Please send remittance advice by fax s.73(1) - RTI - Not relevant to scope of application
with the details of your payment, otherwise please use invoice no as a reference on your EFT details.

EGGINS, Andrew

From: DOUGHERTY, Emma
Sent: Monday, 13 May 2019 8:51 AM
To: EGGINS, Andrew
Subject: RE: Loans purchase quote

Expenditure approved for the purchase of folding portable hoist and 3 slings at a cost of \$4747.00.
Cost centre for this expenditure is 2001216.

Please go ahead and organise the ordering with Finance ASAP.

Thanks,
Emma

Emma Dougherty
Principal Advisor Education Services

Hope Island Regional Office | South East Region
Department of Education

P: 07 5656 6692

M: [s.47\(3\)\(b\)](#)

E: emma.dougherty@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212
PO Box 492 | Oxenford Qld 4210

Working together to lift learning and skilling outcomes for Queensland.

SER staff acknowledge and pay respect to the Traditional Owners and ongoing custodians of the lands on which our schools are built and where learning takes place.

We pay our respects to Elders, past, present & emerging and recognise their continuing connection to Country and ways of learning over thousands of years.



Stay in the know: [South East Studio](#)



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If the email was not intended for you and was sent to you by mistake, please telephone or email me immediately, destroy any hard copies of this email, and delete it and any copies of it from your computer system. Any legal privilege and confidentiality attached to the email is not waived or destroyed by that mistake.

It is your responsibility to ensure that this email does not contain and is not affected by computer viruses, defects or interference by third parties or replication problems (including incompatibility with your computer system).

From: EGGINS, Andrew
Sent: Monday, 13 May 2019 8:47 AM
To: DOUGHERTY, Emma <Emma.DOUGHERTY@qed.qld.gov.au>
Subject: Loans purchase quote

Good morning Emma

Please find attached a quote + brochure for a folding portable hoist and 3x slings for excursions and short term loans.

Feedback from therapists is that they are regularly borrowing folding hoists from Beenleigh Special School for schools to take on excursions.

If this purchase is approved, this will make a total of \$14,404.80 of the budget spent.

4747 Portable hoist + 3x sling

3261 Pool wheelchair - theraquatics

3285 Cap order - toilet step + posture chair

3111.8 Change table

14404.8

Thanks

Andrew Eggins

Principal Education Officer (Student Services)

Rainbow Liaison Officer

Personal Pronouns: he/him/his

Stay in the know: [South East Studio](#)

Workplace Inclusion: [Proud at Work Strategy](#)

Inclusive Education: [Policy documents](#)

Individual Curriculum Plans: [ICP edStudio](#)

Hope Island Regional Office | South East Region
Department of Education

P: 07 5617 6116

M: [s.47\(3\)\(b\) -](#)

E: andrew.eggins@qed.qld.gov.au

Building C, Level 1 | 340 Hope Island Road | Hope Island Qld 4212

PO Box 492 | Oxenford Qld 4210



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It is your responsibility to ensure that this email does not contain and is not affected by computer viruses, defects or interference by third parties or replication problems (including incompatibility with your computer system).

s.73(1) - RTI - Not relevant to scope of application

Invoice Date:	18.06.2019
Int. Job No:	150075
Area/Cust No:	
Rep:	s.73(1) - RTI -
Contact:	
Invoice No:	131045
Cust. ord. No:	
Despatch Per:	TNT SAMEDAY
Opn Note No:	
Phone No:	s.73(1) - f

131045

Invoice No.
Remittance
Advice

s.73(1) - RTI - Not rel

Invoice To:

Department of Education Training
Building C, Level 1
340 Hope Island Road
HOPE ISLAND QLD 4212

Deliver To:

Department of Education Training
Logan City Special School 133 Wembley Rd
LOGAN CENTRAL QLD 4114

QTY	STOCK CODE	DESCRIPTION / SERIAL Nos.	% GST	UNIT VALUE	AMOUNT
1	2878	Allegro Single Boom Patient Lifter - Neos, 150kg, folding aluminium frame, manual leg spread, incl battery pack and charger, user manual SerialNo: NE190203		\$3,700.00	\$3,700.00
1	227247	Active Care General Purpose Sling - Head support, fabric, small SerialNo: 40976		\$324.00	\$324.00
1	227067	Active Care General Purpose Sling - Head support, fabric, medium SerialNo: 41912		\$334.00	\$334.00
1	227069	Active Care General Purpose Sling - Head support, fabric, large, 200kg SWL SerialNo: 41489		\$334.00	\$334.00
1	9000A	Freight and Handling	10	\$50.00	\$50.00

PAID

18/6/19
Date

ELECTRONIC PAYMENT OPTION

ACCOUNT s.73(1) - RTI - Not relevant to scope of
BSB NUME
ACCOUNT

CREDIT CARD PAYMENT

☐ MASTER CARD ☐ VISA CARD

Card Number: _____
Card Holder: _____
Expiry Date / / Signature

SUB TOTAL \$4,742.00
GST \$5.00
TOTAL INCL. GST \$4,747.00
These prices are in \$ AUD

SubTotal \$4,742.00
GST \$5.00
Inv Total \$4,747.00

EXCLUSION OF LIABILITY CLAUSE F. & O.E. all sales etc.

Equipment supplied by s.73(1) - RTI - Not Pty. Ltd. s.73(1) is sold subject to manufacturer's warranties implied by law. Where s.73(1) is liable under any implied warranty in relation to any equipment which is not ordinarily acquired for personal, domestic or household use or consumption, s.73(1) liability under that warranty shall, at its option, be limited to the repair or replacement of the equipment or the cost thereof. Subject to the foregoing s.73(1) shall not be liable to any person or corporation for any expense, loss, damage or liability (including consequential loss) however caused which may be sustained by the purchaser of the equipment or by any other person or corporation and any implied warranties to that effect are, to the extent permitted by law, hereby excluded. Warranty as per ACCC guidelines. For Invoice Term & Conditions please refer to <http://www.activemedicalsupplies.com.au/TermsConditions.aspx>

Form No. 01 Rev date 01.07.10

s.73(1) - RTI - Not relevant to scope of application

Del Doc Date	13.05.2019	Del Doc No.	150075
		Cust. ord. No.	
Customer NX No:	SALE VARIOUS	Despatch Per	TNT SAMEDAY
Rep	s.73(1) - RTI	Con Note No.	
Contact		Phone No.	s.73(1) -

150075

Delivery Docket

POSTAL ADDRESS

s.73(1) - RTI -

Invoice To:

Department of Education Training
Building C, Level 1
340 Hope Island Road
HOPE ISLAND QLD 4212

Deliver To:

Department of Education Training
Logan City Special School
133 Wembley Rd
LOGAN CENTRAL
QLD 4114

s.73(1) - RTI

QTY	STOCK CODE	DESCRIPTION / SERIAL Nos.
1	2878	Allegro Single Boom Patient Lifter - Neos, 150kg, folding aluminium frame, manual leg spread, incl battery pack and charger, user manual Serial No: NE190203
1	227247	Active Care General Purpose Sling - Head support, fabric, small Serial No: 40976
1	227067	Active Care General Purpose Sling - Head support, fabric, medium Serial No: 41912
1	227069	Active Care General Purpose Sling - Head support, fabric, large, 200kg SWL Serial No: 41489

EXCLUSION OF LIABILITY CLAUSE

Equipment supplied by s.73(1) - RTI - Not relevant is sold subject to manufacturer's warranties implied by law. Where s.7 is liable under any implied warranty in relation to any equipment which is not ordinarily acquired for personal, domestic or household use or consumption, s.7 liability under that warranty shall, at its option, be limited to the repair or replacement of the equipment or the cost thereof. Subject to the foregoing, s.7 shall not be liable to any person or corporation for any expense, loss, damage or liability (including consequential loss) however caused which may be sustained by the purchaser of the equipment or by any other person or corporation and any implied warranties to that effect are, to the extent permitted by law, hereby excluded.

Form No. 43009b Rev date 10.07.2013

Signed by

Please print name

MAHONEY, Danielle

From: BLANDFORD, Wendy
Sent: Wednesday, 9 May 2018 11:49 AM
To: MAHONEY, Danielle
Subject: FW: approval for beach wheelchair for loans
Attachments: PF004-evaluation-of-quotes hippocampe.doc

Hi Danielle

Approval to purchase from Cost Code: 80017859.

PF004 signed and provided in hardcopy.

Please work with Corporate North Lakes for purchase.

Wendy

Regards

Wendy Blandford

Principal Advisor Education Services (Disability and Inclusion)

North Coast Region
Department of Education

P: 07 3203 9018
M: [s.47\(3\)\(b\) -](#)
E: wendy.blandford@qed.qld.gov.au
Level 3 | 10 The Corso | North Lakes QLD 4509
PO Box 248 | Kallangur QLD 4503



Please consider the environment before printing this email.

From: MAHONEY, Danielle
Sent: Wednesday, 2 May 2018 12:49 PM
To: BLANDFORD, Wendy
Subject: approval for beach wheelchair for loans

Hi Wendy,

Please see attached PF004 outlining quotes and recommendation for purchasing a Hippocampe – small beach wheelchair to add to loans. We already have one stored at Currimundi that is used for many camps in that area. This one will be smaller and will be stored at Woody Point Special School for loans and to provide additional beach access in the Redcliffe area.

The successful quote was with [s.73\(1\) - RTI](#) who specified a lap belt in the quote for their chair. [s.73\(1\) - RTI](#) are situated at [s.73\(1\) - RTI](#).

Purchase invoice will be sent to Regional Office for payment from Cost Centre **80017859**.

Delivery will be to Woody Point Special School.

Regards,
Danielle

Danielle Mahoney

Principal Education Officer – Student Services

North Coast Region – North Lakes/Disability and Inclusion
Department of Education

P: 07 3203 9017

M: [s.47\(3\)\(b\) - C](#)

E: danielle.mahoney@qed.qld.gov.au

Level 3 10 The Corso North Lakes Qld 4509

PO Box 248 Kallangur Qld 4503

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Released under RTI Act by DOE

EVALUATION OF QUOTES (PF004)

Use this form to evaluate quotes up to \$100,000. Ensure evaluators understand their obligations and consider risks when evaluating the information provided in supplier quotes against the evaluation criteria. Refer to Purchasing and Procurement Instructions for guidance or contact the Procurement Services Branch.

PURCHASING REQUIREMENT

North Lakes R O	Description of Purchase		
SUMMARY OF QUOTES RECEIVED	Supplier Quote #1	Supplier Quote #2	Supplier Quote #3
Supplier Name	s.73(1) - RTI - Not relevant to scope of application		
Date Quote Requested	12/03/2018	14/03/2018	12/03/2018
Date Quote Received	12/03/2018	14/03/2018	12/03/2018
TOTAL PRICE QUOTED (excl. GST)	\$ 6999.00	\$ 6998.00	\$ 7030

EVALUATION OF QUOTES

<p>Does the quote meet any mandatory requirements specified e.g. insurance, licence, standards etc. (verified through sighting certificate of currency)?</p> <p><i>If an offer does not meet the mandatory requirements then the offer must be rejected.</i></p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If NO, detail the areas of non-conformance:</p> <p>.....</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If NO, detail the areas of non-conformance:</p> <p>.....</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If NO, detail the areas of non-conformance:</p> <p>No response for PF003 request</p> <p>.....</p>
<p>Does the Supplier accept the applicable <u>Short Form Conditions of Contract</u> or the <u>GITC Terms and Conditions and Working on Department of Education and Training Facilities</u>?</p> <p><i>If "NO", then any variations must be reviewed to consider any risks to the department and if acceptable for the purchase.</i></p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If NO, detail the variations and if acceptable for the purchase:</p> <p>.....</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If NO, detail the variations and if acceptable for the purchase:</p> <p>.....</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If NO, detail the variations and if acceptable for the purchase:</p> <p>No response for PF003 request</p> <p>.....</p>
<p>Is the supplier <u>GITC accredited</u> (if applicable for ICT purchases)?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>If YES, state their GITC No.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>If YES, state their GITC No.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>If YES, state their GITC No.</p>

<p>SELECTION CRITERIA</p> <p>Numerical scoring suggested for simple, low value, low risk purchases (generally up to \$20,000).</p> <p>Weighted scoring suggested for more complex, higher value, higher risk purchases (generally over \$20,000).</p>	<p>The following Scoring scale is suggested for scoring:</p> <p>5 = Meets requirements and offers major benefits 4 = Meets requirements and offers some minor benefits 3 = Meets requirements 2 = Does not meet requirements but may be adaptable to meet needs 1 = Major non-compliance with requirements 0 = No response to requirement</p> <p>The scoring system can be adjusted e.g. 2.5 can be allocated.</p>	<p>For Weighted scoring, a weighting must be applied to the score using the following criteria and add up to 100%:</p> <ul style="list-style-type: none"> Weightings should be based on relative importance eg. Specifications (50%), Whole of life costs (30%), Service & Support (20%). The Weighted Score is calculated on the Score multiplied by the Weighting eg. A score of 4 for Whole of life costs with a weighting of 30% would result in a weighted score of 120. i.e. 4 x 30 = 120.
--	--	---

Which scoring method is being used - either Numerical or Weighted scoring?		<input type="checkbox"/> Numerical scoring method			<input type="checkbox"/> Weighted scoring method		
EVALUATION OF QUOTES		Supplier #1	Supplier #2	Supplier #3	Supplier #1	Supplier #2	Supplier #3
(use the following criteria and examples for application to the specific purchase requirement)							
1. Conformance to requirements , for example: <ul style="list-style-type: none"> • Delivery / installation • Safety • Capabilities and experience • Delivery methodology • Other - 		Score 4 / 5	Score 3 / 5	Score 3 / 5	Score / 5 x Weighting % = Weighted score	Score / 5 x Weighting % = Weighted score	Score / 5 x Weighting % = Weighted score
2. Whole of life cost , for example: <ul style="list-style-type: none"> • Purchase price • Discount offered / payment terms • Delivery costs • Maintenance/running costs • Trade-in value • Other - 		Score 3 / 5	Score 3 / 5	Score 2 / 5	Score / 5 x Weighting % = Weighted score	Score / 5 x Weighting % = Weighted score	Score / 5 x Weighting % = Weighted score
3. Support services , for example: <ul style="list-style-type: none"> • Warranty provisions • Customer assistance / support • Other - 		Score 3 / 5	Score 4 / 5	Score 2 / 5	Score / 5 x Weighting % = Weighted score	Score / 5 x Weighting % = Weighted score	Score / 5 x Weighting % = Weighted score
TOTAL SCORE		Total Score 10 / 15	Total Score 10 / 15	Total Score 7 / 15	Total Score (out of 500)	Total Score (out of 500)	Total Score (out of 500)
COMMENTS TO SUPPORT TOTAL SCORE (details of what was quoted and reasoning for score)	Supplier #1	Specified lap belt for wheelchair within quote					
	Supplier #2	2 year warranty					
	Supplier #3	No response to PF003 request and cost higher than others					
SUCCESSFUL SUPPLIER		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

EVALUATION APPROVAL (All evaluation team members have evaluated quotes fairly and made sufficient notes to justify their decision)

APPROVAL OF PURCHASING DELEGATE/...../...../...../...../...../...../...../.....
Name	Position	Signature	Date	
APPROVAL OF 2 ND EVALUATION OFFICER (required for purchases over \$20,000)/...../...../...../...../...../...../...../.....
Name	Position	Signature	Date	
APPROVAL OF 3 RD EVALUATION OFFICER (if applicable)/...../...../...../...../...../...../...../.....
Name	Position	Signature	Date	

To proceed with awarding the contract, confirm the financial commitment with the expenditure delegate, check the successful Supplier's credentials and capacity to supply, issue purchase order referencing quote no./date and notify unsuccessful Suppliers of outcome.

MAHONEY, Danielle

From: BLANDFORD, Wendy
Sent: Tuesday, 29 May 2018 3:37 PM
To: MAHONEY, Danielle
Subject: Purchase of Bariatric Chair
Attachments: risk assessment bariatric =ISO-8859-1BYyBjaGFpci5w; Opportunity29329.pdf

Hi Danielle

Approved.

Wendy

Regards
Wendy Blandford
Principal Advisor Education Services (Disability and Inclusion)

North Coast Region
Department of Education

P: 07 3203 9018

M: [s.47\(3\)\(b\) - C](#)

E: wendy.blandford@qed.qld.gov.au

Level 3 | 10 The Corso | North Lakes QLD 4509 PO Box 248 | Kallangur QLD 4503

Please consider the environment before printing this email.

-----Original Message-----

From: MAHONEY, Danielle
Sent: Tuesday, 29 May 2018 1:57 PM
To: BLANDFORD, Wendy
Subject: FW: Send data from MFP11753078

Hi Wendy,

Please see attached risk assessment (for goods for use in government environment, outside of an SOA) and quote for Bariatric Chair (APL400 only) from [s.73\(1\)](#) for your approval. Chair APL400 cost is \$1477.27 + Delivery and placement \$100 = \$1577.27.

This item will be delivered to Woody Point Special School. Invoice to regional office.

To be paid from Cost Centre 80017859.

Regards,
Danielle

Danielle Mahoney
Principal Education Officer – Student Services

North Coast Region – North Lakes/Disability and Inclusion Department of Education

P: 07 3203 9017

M: s.47(3)(b) - Cc

E: danielle.mahoney@qed.qld.gov.au

Level 3 10 The Corso North Lakes Qld 4509 PO Box 248 Kallangur Qld 4503

Please consider the environment before printing this email.

-----Original Message-----

From: dmah0 [mailto:danielle.mahoney@qed.qld.gov.au]

Sent: Tuesday, 29 May 2018 1:51 PM

To: MAHONEY, Danielle <Danielle.MAHONEY@qed.qld.gov.au>

Subject: Send data from MFP11753078

Scanned from MFP11753078

User Name: dmah0

Date: 29/05/2018 13:51

Pages: 8

Resolution: 150x150 DPI

s.73(1) - RTI - Not relevant to scope of application

March 13, 2018

Customer Code: 22149

QUOTE: BK29329

DEPT OF ED & TRAINING
LEVEL 21- EDUCATION HOUSE
30 MARY STREET
BRISBANE
QLD 4000

Contact: Danielle Mahoney

Email: danielle.mahoney@qed.qld.gov.au

Phone: 3203 9017

Mobile: s.47(3)(b)

Fax:

Dear Danielle

Thank you for choosing s.7 to provide you with a quote for your furniture needs. We look forward to working with you to make sure you receive outstanding service. At s.7 we pride ourselves upon our high quality products and competitive pricing.

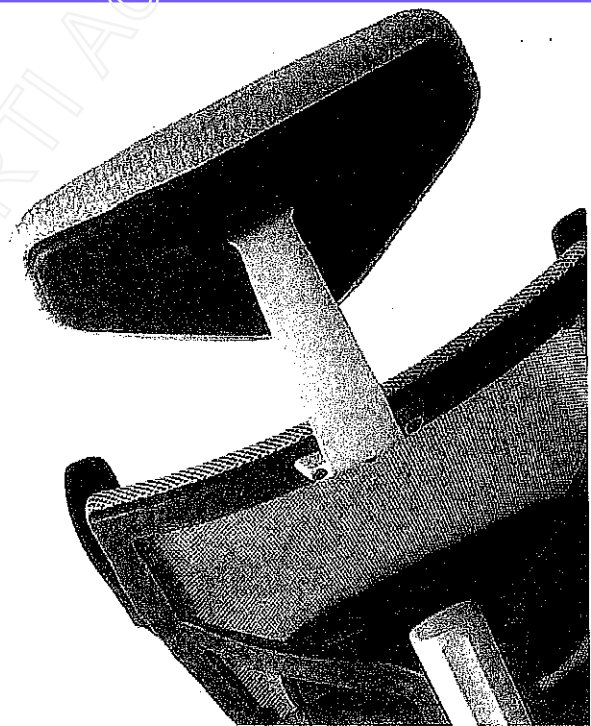
Your budget and needs are in safe hands as our extensive range of products allows us to select the optimal pieces that will suit your space. We operate on flexible based quoting and are more than happy to provide an additional quote if our initial one does not satisfy you.

We can also arrange delivery and our friendly and professional team will assist you in quick and efficient installation. Please don't hesitate to contact me personally should you wish to request an additional quote or require further details about your potential purchase.

Warmest Regards,

s.73(1) - RTI - Not relevant to

s.73(1) - RTI - Not relevant to scope of application



s.73(1) - RTI - Not relevant to scope of application

s.73(1) - RTI - Not relevant to scope of application

CODE	DESCRIPTION	ASY	QTY	EACH	TOTAL Ex. GST
APL400	Adjustable Patient Lounge Order Bariatric Size Adjustable Arms 800W Lustrell Charisma Ran FEATURES: 800mm wide seat and back Double pin leg height adjustment for extra strength Gas strut back height adjustment Two bars along back and base provide extra support with single lever adjustment Seat depth adjustable 400mm to 550mm Seat height adjustable in 25mm increments - 450mm to 600mm Back height adjustable in 50mm increments - 700mm to 900mm Rear wide fixed rollers for easy movement Contact areas feature 2-way stretchable / breathable polyurethane covering 25mm thick memory foam over high quality cut foam, to meet wound care requirements Dust reducing slimline oval support ledges for long lifespan and extreme comfort A complete range of healthcare fabrics available	Y	1	\$1,477.27	\$1,477.27
APL404	Adjustable Patient Lounge Order Oversize Adjustable Arms 650W Lustrell Charisma Range ALL COLOURS (ASSEMBLED)	Y	1	\$1,340.91	\$1,340.91
s.73(1) - RTI	s.73(1) Delivery And Placement	Y	1	\$100.00	\$100.00

Order Confirmation Form

Please sign and return this form together with any deposit to proceed or attach your purchase order

Customer Details:

DEPT OF ED & TRAINING
LEVEL 21- EDUCATION HOUSE
30 MARY STREET
BRISBANE
QLD 4000

TOTAL (Ex GST):	\$2,918.18
GST	\$291.82
TOTAL (Inc GST):	\$3,210.00

Payment Terms: ACCOUNT 7 DAYS

Deposit Due:

Delivery to:

Danielle Mahoney
North Coast Region
Level 3 / 10 The Corse
North Lakes, QLD, 4509

Contact: Danielle Mahoney
Phone: 3203 9017
Fax:
Mobile: s.47(3)(b) - C
Transport:

Special Instructions or Changes to Details:

PLEASE WRITE HERE

Terms and Conditions of sale for s.73(1) - RTI This quote is valid for 30 days at which time all items need to be requested. Any variations to the products specified will require re-quoting. Special sizes, configurations, colours or combinations must be accurately measured and checked before ordering. All product images are intended as guide only and may not exactly match the product quoted. Images may include accessories not included as standard such as drawers and returns on desks and arms on chairs. Please check product descriptions carefully.

Claims of damage made at time of delivery must be recorded. Delivery and installation not included unless specified on quote. Any required on-site work, not quoted is charged out at an hourly rate received. Estimated lead times are not guaranteed and are good faith estimates only.

A non-refundable deposit may be required with orders. Cancellation will result in a minimum 20% restocking fee.
IMPORTANT! Please check all measurements, colours and configurations before proceeding

IF WE ACCEPT THIS QUOTE AND AGREE TO PAYMENT AMOUNT AND TERMS, OWNERSHIP OF GOODS AS DESCRIBED ABOVE SHALL NOT PASS UNTIL FULL PAYMENT IS RECEIVED

Customer purchase order number: _____ DATE _____

Signature _____ Name _____

Payment Options:



EFT

Pay your account via DIRECT BANK DEPOSIT

Account Name: s.73(1) - RTI - Not relevant to scope of application

SUNCOAST s.73(1) - RTI - Not relevant to scope of application

Account:

Reference:

Remittance must be emailed to
s.73(1) - RTI - Not relevant to scope of application



Credit Card

Call s.73(1) - RTI to pay using your Visa or Mastercard



Company Cheque

s.73(1) - RTI - Not relevant to scope of application
prior or have available for collection on delivery

Risk Assessment for Purchasing Furniture outside the DET68449 SOA – for the provision of Queensland Government Furniture

THIS FORM

Eligible Customers and the Supplier are required to complete this Risk Assessment Form when purchasing/supplying chairs, desks, tables and beds, for use in the Government environment, outside of the arrangement.

The Supplier will assist Customers in the completion of this form, and will provide a guarantee to the Customer by signing the document, that all items purchased outside of the arrangement meet all relevant standards detailed within this Risk Assessment Form.

Once the Risk Assessment Form is completed and signed by both the Customer's representative and the Supplier, a copy of this form is to be emailed to the Procurement Support Unit (PSU) at riskassessment.infrastructure@det.qld.gov.au for audit purposes.

It is in the Customer's and the Supplier's best interest to enforce this form for all purchases made outside of the SOA list of products (whether it be non-SOA items sold by an SOA Supplier, or non-SOA items sold by a non-SOA Supplier), to ensure the safety of all persons utilising the furniture, and also to ensure that all furniture and purchases of furniture stands up to scrutiny in the case of an audit process.

BACKGROUND

DET68449 SOA – for the provision of Queensland Government Furniture went to tender on 17 June 2015 and was implemented on 1 February 2017. The arrangement has state-wide coverage and provides an extensive range of modern, flexible furniture.

While this is not a mandatory arrangement, all furniture purchased for Queensland Government Departments is required to meet the standards as outlined within the DET Building Design Standards (Section 5) Version 2.0 dated 29 July 2011. These standards ensure that Queensland Government Departments are purchasing furniture that comply with the AS/NZ Standards; all desks, tables, chairs and beds are tested by the Australasian Furnishing Research & Development Institute (AFRDI), or equivalent, and ensure low formaldehyde emission levels.

The arrangement is divided into the following furniture categories and sub-categories:

CATEGORY	SUB-CATEGORY/DESCRIPTION
EDUCATION FURNITURE (suitable for prep, kindergarten, primary and secondary schools use)	
Student Desks	Student tables/desks
	Student Computer Desks
	General Purpose Tables & Technical Drawing Bench
Student Chairs & Stools	General classroom student chair
	Student Computer Chair
	Student Stools (seating with no back)
Early Childhood Furniture	Early childhood furniture
HIGHER EDUCATION FURNITURE (suitable for universities, colleges, TAFEs and adult educational institutes)	
Student Desks	Student tables/desks
	Student Computer Desks
	General Purpose Tables & Technical Drawing Bench
Chairs & Stools	General Student Chair
	Student Computer Chair
	Student Stools (seating with no back)
SPECIALISED LEARNING FURNITURE (suitable for all educational facilities)	
Specialised Learning Areas	Science Laboratories
	Industrial Machinery Facilities (Manual Arts)
	Home Economics & Art Facilities
	Learning Aids
	Classroom Screening
	Bag Storage

OFFICE FURNITURE (suitable for all office and administration areas)	
Office/Administration Chairs	Office chairs, executive chairs and general seating Heavy capacity office chairs (suitable for 135 kg)
Reception Furniture & Soft Furnishings	Reception desks, lounges, visitor chairs, coffee tables, ottomans
Office/Administration Tables	Workstations (fixed and height adjustable) Tables and Desks
Screening	Privacy screening
Sound Reducing Panels	Acoustic panels
SECURE FURNITURE (suitable for correctional/mental health facilities or facilities where heavy duty furniture is required)	
Bedding	Beds (easy to clean, fire resistant, sealed at seams, tamper proof and resistant to chemicals and fluids) Mattresses (easy to clean, fire resistant, sealed at seams, tamper proof and resistant to chemicals and fluids) Under bed storage
Storage	Bedside cabinets and storage
Cafeteria Furniture	Tables with seating, benches (easy to clean, tamper proof and resistant to chemicals and fluids)
Furnishings	Wall mirrors
Desks & Tables	General tables – including use in educational environments (easy to clean, tamper proof and resistant to chemicals and fluids)
Chairs & Stools	General chairs and seating – including use in educational environments (easy to clean, tamper proof and resistant to chemicals and fluids)
Visitor Furniture	Visitor seating
HEALTH FURNITURE (suitable for hospitals, clinics and health care facilities)	
Chairs	Bariatric chairs, standard patient chairs Recliner chairs, visitor chairs
Patient Storage	Bedside cabinets and wardrobes
Special Needs & Sick Bay Furniture	Special needs & sick bay furniture
STORAGE FURNITURE (suitable for all office, administration, libraries and educational environments)	
General Storage & Filing	Open shelving units, bookcases, stationery cupboards and pigeon holes Credenzas, mobile pedestals and lockable cabinets Filing cabinets and lockers Library shelving – including bookcases, bay end panels, rolling storage, mobile shelving, magazine shelving, book displays, open shelving units
OUTDOOR FURNITURE (suitable for all educational environments and secure facilities)	
Standard Outdoor Furniture	Picnic tables with seating, benches, chairs and tables
Heavy Duty Outdoor Furniture	Picnic tables with seating, benches, tables (easy to clean, tamper proof and resistant to chemicals and fluids)

ELIGIBLE CUSTOMERS

Eligible Customers for this arrangement include:

- Queensland Government Departments;
- Statutory Authorities;
- Queensland Government agencies;
- Government-owned Corporations;
- Approved non-Government Organisations;
- State-owned educational facilities;
- Local Governments and Commonwealth, State or Territory Governments;
- Councils;
- Other Queensland Departments or agencies;
- Queensland Government Bodies;
- Non-Government Organisations;

- Other Commonwealth, State or Territory Departments, agencies or bodies;
- Queensland non-State schools;
- Queensland School Parent and Citizens Associations (both State and non-State sector); and
- Suppliers to the Principal or other Customers that need to access this arrangement in order to meet their obligations under another contract with the Principal or Customer.

THE BENEFITS OF THE ARRANGEMENT

- All suppliers have been appointed following a rigorous tender and evaluation process and agreement reached on terms and conditions;
- Departments do not need to undertake a full tender process, nor gain three (3) quotes prior to purchase;
- The Department meets regularly with suppliers to ensure the furniture provided is giving Queensland departments the opportunity to create **flexibility** in their office spaces and working environments by providing a range of products that emphasise the purpose of space and mobility in workplaces; provides a **wide variety** of choice in **colours** and **modern, exciting** and **innovative** designs;
- As the arrangement is an SOA the prices are set for a twelve (12) month period;
- Extensive sustainability criteria in the tender process ensures low formaldehyde emission levels, responsible and legal sourcing of timbers, and intensive evaluation of the corporate social responsibilities of each Supplier;
- Assured compliance with AS/NZ manufacturing standards (or equivalent) and confidence in quality of goods purchased under the arrangement;
- Contractual standards in place to ensure the safety of Government employees, students and others in their environments;
- Assured contractual performance warranty period on all products for minimum of seven (7) years or otherwise stated;
- Regional distribution network provides opportunity for local small business participation in the arrangement;
- On-line ordering and consolidated order delivery providing cost efficiencies; and
- Value for money achieved through consolidation of DET's purchasing power.

To access the arrangement follow the link –
<<To be updated>>

PRODUCT CERTIFICATION

All desks, tables, chairs and beds purchased by/on behalf of a Queensland Government Eligible Customer must be tested to the minimum level and standard outline in the table below, or an equivalent testing standard.

Testing levels and standards are in place to provide Customers with safe and reliable furniture, and to ensure that the Supplier provides a guarantee that the furniture supplied under the arrangement has met the appropriate standard of testing and is covered by applicable warranties.

REQUIREMENTS

To ensure all Queensland Government Departments are purchasing furniture that aligns with the current Department Design Standards, if departments have a requirement to purchase furniture from a Supplier outside of the Standing Offer Arrangement (SOA) then the following documentation must be completed.

Part 1 – Furniture Requirements

Part 2 – Furniture Standards

Part 3 – Furniture – Risk Assessment

Part 4 – Representative from the Government Department Authority & Supplier Approval

A copy of this documentation should be retained for audit purposes along with the three (3) quotes sought, and also be emailed to riskassessment.infrastructure@det.qld.gov.au for departmental records.

**Please complete all parts below prior to the purchase of non-SOA
Government Departments Furniture:**

Part 1 – Furniture Requirements	
PLEASE COMPLETE ALL THE FOLLOWING SECTIONS:	COMMENTS
Government Department Name: DET	
<p>Category / Location of Furniture (tick corresponding)</p> <p>Woody Point Special School Woodypoint</p>	<p> <input type="checkbox"/> Office Space <input type="checkbox"/> Higher Education <input type="checkbox"/> Education Furniture <input type="checkbox"/> Secure Furniture <input type="checkbox"/> Specialised Learning Furniture <input type="checkbox"/> Health Furniture <input type="checkbox"/> Storage Furniture <input type="checkbox"/> Outdoor Furniture <input type="checkbox"/> Other </p> <p>If 'Other', please provide details below:</p>
<p>Is this furniture available on the 'DET68449 SOA' – for the provision of QLD Government Furniture' arrangement?</p> <p>If yes, provide details as to why you have decided to purchase outside the SOA.</p>	<p>Y/N no this is a purpose-built chair for large student</p> <p>Details: Bariatric rated to 250KG</p>

Part 2 – Furniture Standards	
PLEASE COMPLETE ALL THE FOLLOWING SECTIONS:	COMMENTS
<p>Do the goods offered meet the relative AS/NZ Standards?</p> <p>All items of plant should be designed, manufactured and used according to an approved standard, preferably an Australian Standard, or an approved overseas standard</p>	<p>Yes / No</p> <p>If yes, please check the relevant boxes below:</p> <p> <input type="checkbox"/> AS/NZS 1859.1:2004 - Reconstituted wood-based panels - Specifications Part 1: Particleboard <input type="checkbox"/> AS 2282:1999 - Methods for testing flexible cellular polyurethane <input type="checkbox"/> AS/NZS 3813:1998 - Plastic monobloc chairs <input type="checkbox"/> AS/NZS 4088.1:1996 - Specification for burning behaviour of upholstered furniture <input type="checkbox"/> AS/NZS 4438:1997 - Height Adjustable Swivel Chairs <input type="checkbox"/> AS/NZS 4610:1999 - Furniture School and Education <input type="checkbox"/> AS/NZS 4688:2000 - Fixed Height Chairs <input type="checkbox"/> AS/NZS 4790:2006 - Furniture, Storage Units <input type="checkbox"/> AS 5079:2003 - Filing Cabinets and Mobile Pedestals <input type="checkbox"/> AS/NZS 4442:1997 - Office Desks – Admin <input type="checkbox"/> AS/NZS 4443:1997 - Office Panel Systems – Workstations </p>

	If item(s) do not meet the relevant standards detailed above, please provide a comment:
<p>Do the goods offered have Goods Quality Certification?</p> <p>Goods quality must be certified by an independent and accredited testing agency e.g. AFRDI Blue Tick Goods Certification or equivalent.</p>	<p>Yes / No</p> <p>ENDORSED AND PASSED BY THERAPEUTIC GOODS ADMINISTRATION</p> <p>Please provide details below:</p>
<p>Do the goods offered meet the DET sustainability requirements?</p>	<p>Yes / No</p> <p>If yes, please check the relevant boxes below:</p> <p><input checked="" type="checkbox"/> Documented evidence that all timbers have been legally sourced.</p> <p>If item(s) do not meet the requirements detailed above, please provide a comment:</p> <p>7 YEAR WARRANTY</p> <p>PREVIOUSLY AFRDI ACCREDITATION LEVEL 6 EXPIRED</p>
<p>Are the goods covered by GECA, AFRDI Green Tick certification or equivalent?</p> <p>These certifications ensures goods do NOT contain any substances of concern including cadmium, chromium, polybrominated biphenyls (PBB), polybrominated biphenyl ethers (PBDE), chlorinated paraffin or absorbable organic halogen used in the manufacture of the offered products. This includes coatings (paints, lacquers and varnishes), textiles, adhesives, joinery, and use of pesticides in the treatment of timber.</p>	<p>Yes / No</p> <p>Please provide details below:</p> <p>Was formerly AFRDI accredited certificate expired As we do not offer this product on SOA approved list</p>
<p>Are the goods covered by a warranty at no additional cost?</p>	<p>Yes / No</p> <p>If yes, please provide timeframe of warranty period below: 7 Years</p> <p>If no, please provide details regarding warranty or additional costs below:</p>

Part 3 – Furniture Standards Risk Assessment

Furniture Description: BARIATRIC CHAIR – Heavy Duty

Representative from the Government Department or Nominated Officer: Danielle Mahoney





Assessment Date: 24/05/2018

Review Date:

Use this risk assessment matrix as a guide to assess the inherent risk level. Refer to the risk level table below for further details.

Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Critical
Almost Certain	Medium		High	Extreme	Extreme
Likely	Low	Medium	High	High	Extreme
Possible	Low	Medium	High	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Indicate the assessed risk level and undertake the actions required for that level of risk.

Inherent Risk Level			Action Required / Approval
	Low	Little chance of incident (injury if all standards are not met).	Manage through regular monitoring of quality of goods and ensure goods are treated respectfully and under supervision.
	Medium	Some chance of an incident (injury if all standards are not met).	Manage through regular monitoring of quality of goods and ensure goods are treated respectfully and under supervision.
	High	Likely chance of a serious incident (injury requiring medical treatment if all standards are not met)	Consider alternatives to purchasing this furniture.
	Extreme	High chance of a serious incident resulting in highly debilitating injury if all standards are not met.	Consider alternatives to purchasing this furniture.

Part 4 – Government Department Authority & Supplier Approval

Relevant staff should complete the following section and obtain the representative from the Government Department approval prior to the purchase of the Furniture described in Part 1. The approving officer may delegate a Departmental Manager/Supervisor to sign-off the approval process in certain circumstances where the representative from the Government Department is not available.

The Department encourages the departmental representatives to liaise with the Supplier(s) whom they purchase their furniture from, and once confirmation has been given that the furniture items meet the required standards detailed on this Risk Assessment Form, then a signature from the Supplier is required on this form.

School to complete:

Please check the boxes below indicating that you have completed each section of the Risk Assessment Form:

- ☒ Part 1 – Furniture Requirements
- ☒ Part 2 – Furniture Standards
- ☒ Part 3 – Furniture – Risk Assessment
- ☒ Part 4 – Representative from the Government Department Authority & Supplier Approval

Comments:

Approval – Representative from the Government Department (appointed officer)

☒ I acknowledge based off information provided that the items purchased meet the required standards as detailed on this Risk Assessment Form.

Name: DANIELLE MAHONEY

Position: PED-SS

Signed: *DMahoney*

Date: 29.05.18

Approval - Supplier

☒ I acknowledge that s.73(1) - RTI - N (company name) have provided the correct product information to the above mentioned Queensland Government Department, and can confirm that all items purchased through my organisation outside of the SOA meet the required standards as detailed on this Risk Assessment Form.

Name: s.73(1) - RTI - Not

Position: Consultant

Signed:

Date: 24/05/2018

A copy of this documentation (Part 1, 2, 3 & 4) should be retained with other related furniture documents (e.g. Warranties, etc.) for audit purposes, and a copy must be forwarded to riskassessment.infrastructure@det.qld.gov.au for departmental records.

MCLAREN, Donna

From: MCLAREN, Donna
Sent: Wednesday, 6 June 2018 3:59 PM
To: s.73(1) - RTI - Not
Subject: RE: Quote 17426
Attachments: s.73(1) - Maryborough Spec School - Purchase Order.pdf

Hi s.73(1) - F

Your quote is accepted. Attached is our purchase order.

Thanks,

Donna McLaren
Corporate Services Officer

North Coast Region/Infrastructure Services Branch
Department of Education

P: 07 4122 0840
E: donna.mclaren@qed.qld.gov.au
Level 1 | 102 Lennox Street | Maryborough QLD 4650
PO Box 142 | Maryborough QLD 4650

Please consider the environment before printing this email.



From: s.73(1) - RTI - Not relevant to scope of application
Sent: Tuesday, 5 June 2018 4:28 PM
To: MCLAREN, Donna
Subject: Quote 17426

Dear Donna,

Thank you for your enquiry.

Our quotation is attached.

Availability is 2 - 4 weeks from receipt of your order.

Please do not hesitate to ask if you would like further information.

Regards

s.73(1) - RTI - Not relevant to scope of application

Quote No. 17242

Quote Date

5/03/2018

Attention: Donna McLaren
Department of Education
 Gympie, QLD 4570
 Australia

Payment Terms: **Net 30 days**

Dear Donna

Thank you for the opportunity to offer the following for your consideration. This offer is subject to our standard conditions of sale and is valid for a period of 30 days. Please refer to this quote when placing your order.

***** s.73(1) - RTI - Not relevant to scope of application *****
 products are 100% Australian Made *****

Line	Part ID/Description	Revision No	Quantity	Unit Price	Net Unit Price	Net Unit Price Inc GST	Line Total	Line Total inc GST
------	---------------------	-------------	----------	------------	----------------	------------------------	------------	--------------------

1	CJ12.07021.E0000F.00C11	1.0	1.00	3,085.00	3,085.00	3,085.00	3,085.00	3,085.00
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s.73(1) - RTI - Not relevant to scope of application Junior Change Table; Battery

- * Junior Change Table;
- * Smoke
- * 1 section 125cm long; overall length with ends down 1350mm, overall length with ends up 1650mm
- * Fold down side and ends;
- * 71 cm Wide;
- * 50mm Foam (38mm High Density + 12mm soft);
- * Condor Brand, Medical Grade Vinyl;
- * 200kg lift capacity. Electric height adjustment (45-95cm);
- * Battery backup;
- * Foot Control;
- * 125mm heavy duty, lockable castors; (150mm Hoist access);
- * APO Grey Frame;



Full product details at: <https://www.rehabilitation.com.au/rehabilitation/change-tables.html>

2	DEL	TNT	1.00	432.00	432.00	475.20	432.00	475.20
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Packing & Delivery - Pallet

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- * Tailgate delivery.
- * Business hours.
- * Includes transport to delivery address ground floor only; [or to roadside if smooth access to doorway unavailable];
- * Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Continued over .../

Quote No. 17242

Quote Date

5/03/2018

s.73(1) - RTI - Not relevant

Salesperson: s.73(1) - RTI - Not relevant

Prices are Valid Until Wednesday, 4 April 2018

CONDITIONS OF SALE

Please see s.73(1) - RTI - Not relevant/conditions-of-sale.html

Quote Total	3,517.00
Plus GST	\$43.20
Grand Total	\$3,560.20

To:
s.73(1) - RTI - Not relevant to scope of

Deliver to:
Maryborough Special School
164 Woodstock Street
MARYBOROUGH QLD 4650

Invoice to:
Dept of Education & Training
Wide Bay Maryborough Geo Area
PO BOX 142
MARYBOROUGH QLD 4650

Department of Education and Training

Purchase order 4500295032

Date: 06.06.2018

Vendor No: s.73(1) - f

Purchasing Contact D MCLAREN

Telephone 07 4122 0840

Delivery Date 29.06.2018

Unless otherwise stated, this Purchase Order is subject to:

- Queensland Government General Contract Conditions (for general goods and services) - Version 2.0 dated December 2014; or
- Queensland Government General Contract Conditions - ICT Products and Services (for ICT purchases) - Version 1.0.0 issued August 2017; and
- if applicable, the Working on Department of Education facilities conditions.

The terms and conditions are available at <https://det.qld.gov.au/publications/policies/purchase-terms>



Queensland
Government

ABN: 76337613647

Page 1 of 1

Fax

Terms of Payment: Within 30 days Due net

Item	Material	Description	Order qty	Unit	Price/Unit	Net Value	GST	Gross Value
00010		34-151430 MARYBOROUGH SPEC S	3,085	each	1.00/ 1	3,085.00	0.00	3,085.00
		SUPPLY & DELIVERY						
		s.73(1) JUNIOR CHANGE TABLE; BATTERY						
		AS PER QUOTE: 17426						
		DLMCL0 6/6/18						
00020		34-151430 MARYBOROUGH SPEC S	337.5	each	1.00/ 1	337.50	33.75	371.25
		PACKING & DELIVERY						
Total Including GST								\$3,456.25

Please note:

1. All deliveries must be accompanied by a delivery docket and/or invoice that quote the Purchase Order Number.
2. Prices and product changes must be communicated to the Purchasing Contact and approved prior to delivery.

QUOTATION # 135598

DATE 06 June 2018

Quote To:

Department of Education & Training
Wide Bay Maryborough Geo Area
PO Box 142
MARYBOROUGH
QLD

Ship To:

Department of Education & Training
Wide Bay Maryborough Geo Area
PO Box 142
MARYBOROUGH QLD 4650


Dear ,

2891

Alto MKII 200 Lifter

A medium sized heavy duty mobile patient lifting hoist with a safe working load of 200kg and a compact ergonomic design, the Alto200™ Lifter, whilst being compact provides superior patient lift space through the use of SPACELINK™ technology. The Alto200™ Lifter is the model of choice for aged care facilities and hospitals where a high capacity lift is required. It utilises the SPACELINK™ concept, a breakthrough for optimised patient space, that enhances floor lift capability and increases maximum lifting height. With maintenance free bushes in all the major moving parts this hoist is an Australian Made example of Quality and Strength that is hard to find in other hoists. Featuring the Linak Jumbo Care advanced diagnostic control system, with the latest developments in data collection. This includes service indicator light, and with service data tool a service technician can view the history of the lifters usage including number of lifts, overloads and also program service intervals.

Qty	Unit Price	GST	Total
1	3,509.00		\$3,509.00



The Allegro range of patient lifting equipment including lifters and accessories has been designed and tested to comply with: AS ISO 10535-2002 Hoists for the transfer of disabled persons – Requirements and test methods.

- Electric leg adjustment is a standard feature
- Battery life indicator on lifter as well as handset
- Additional up and down buttons on control box
- Emergency stop button
- Supplied complete with battery, battery charger and instruction manual
- Base Width Min 645mm
- Base width Max 1130mm
- Lift Range - Yoke 362mm-1785mm
- Lift Range Pivot 325mm-1600mm
- Castor Size 100mm
- Under Bed Clearance 126mm
- Lifter Weight 42kg
- 200kg SWL

Attachments not included. Opt for standard yoke or pivot frame attachment (sold seperately)

2882

Standard Yoke

The yoke is the standard attachment for general purpose slings. A unique sling retainer has been designed into the hook of the yoke to prevent the sling loop from coming detached during lifting.

Qty	Unit Price	GST	Total
1	161.00		\$161.00



9000A

Freight and Handling

(Packaging and transport to above mentioned location)

Qty	Unit Price	GST	Total
1	150.00	10 %	\$150.00

Released under RTI Act by DOE

Thank you for your interest in our products. We look forward to being of further assistance.

Kind Regards

s.73(1) - RTI - Not relevant

Please note: This quote is valid for 30 days from Quote Date.

Quote Terms & Conditions:

All goods supplied are subject to Terms and Conditions which can be found at [s.73\(1\) - RTI - Not relevant](#) TermsConditions.aspx

SubTotal	\$3,820.00
-----------------	-------------------

GST	\$15.00
------------	----------------

Quote Total:	\$3,835.00
---------------------	-------------------

These prices are in \$ AUD

FreeCall: s.73(1) - RTI - Not relevant to scope of application

Postal Address



To:
s.73(1) - RTI - Not relevant to scope

Deliver to:
Maryborough Special School
164 Woodstock Street
MARYBOROUGH QLD 4650

Invoice to:
Dept of Education & Training
Wide Bay Maryborough Geo Area
PO BOX 142
MARYBOROUGH QLD 4650

Department of Education and Training

Purchase order 4500295034

Date: 06.06.2018

Vendor No: s.73(1) - R

Purchasing Contact D MCLAREN

Telephone 07 4122 0840

Delivery Date 28.06.2018

Unless otherwise stated, this Purchase Order is subject to:

- Queensland Government General Contract Conditions (for general goods and services) - Version 2.0 dated December 2014; or
- Queensland Government General Contract Conditions - ICT Products and Services (for ICT purchases) - Version 1.0.0 issued August 2017; and
- if applicable, the Working on Department of Education facilities conditions.

The terms and conditions are available at <https://det.qld.gov.au/publications/policies/purchase-terms>



Queensland
Government

ABN: 76337613647

Page 1 of 2

Fax

Terms of Payment: Within 30 days Due net

Item	Material	Description	Order qty.	Unit	Price/Unit	Net Value	GST	Gross Value
00010	34-151430	MARYBOROUGH SPEC S	3,509	each	1.00/ 1	3,509.00	0.00	3,509.00
		ALTO MK11 200 LIFTER AS PER QUOTE: 135598						
		DELIVERY ADDRESS: Maryborough Special School Woodstock Street Maryborough Qld 4650						
00020	34-151430	MARYBOROUGH SPEC S	161	each	1.00/ 1	161.00	0.00	161.00
		STANDARD YOKE						
00030	34-151430	MARYBOROUGH SPEC S	150	each	1.00/ 1	150.00	15.00	165.00
		FREIGHT AND HANDLING						

Please note:

1. All deliveries must be accompanied by a delivery docket and/or invoice that quote the Purchase Order Number.
2. Prices and product changes must be communicated to the Purchasing Contact and approved prior to delivery.

To:
s.73(1) - RTI - Not relevant to s

Department of Education and Training

Purchase order 4500295034

Date: 06.06.2018

Vendor No: s.73(1) - R



ABN: 76337613647

Page 2 of 2

Total Including GST \$3,835.00

Released under RTI Act by DoE

MCLAREN, Donna

From: MCLAREN, Donna
Sent: Wednesday, 6 June 2018 4:00 PM
To: s.73(1) - RTI - Not relevant to scope of appl
Subject:
Attachments: s.73(1) - RTI - Maryborough SPec School - Purchase Order.pdf

Thanks s.73(1) -

Your quote is accepted. Attached is our purchase order.

Thanks,

Donna McLaren
Corporate Services Officer

North Coast Region/Infrastructure Services Branch
Department of Education

P: 07 4122 0840
E: donna.mclaren@qed.qld.gov.au
Level 1 | 102 Lennox Street | Maryborough QLD 4650
PO Box 142 | Maryborough QLD 4650

Please consider the environment before printing this email.



From: s.73(1) - RTI - Not relevant to scope of application
Sent: Wednesday, 6 June 2018 10:09 AM
To: MCLAREN, Donna
Subject: RE: s.73(1) - RTI - Not relevant

Hi Donna,

Not a problem, please see quote attached.

Thank you,

s.73(1) -

From: MCLAREN, Donna <Donna.MCLAREN@qed.qld.gov.au>
Sent: Wednesday, 6 June 2018 9:20 AM
To: s.73(1) - RTI - Not relevant to scope of application
Subject: RE: s.73(1) - RTI - Not relevant

Hi s.73(1)

Yes, please include delivery costs to Maryborough Qld 4650.

Donna McLaren
Corporate Services Officer

North Coast Region/Infrastructure Services Branch
Department of Education

P: 07 4122 0840

E: donna.mclaren@qed.qld.gov.au

Level 1 | 102 Lennox Street | Maryborough QLD 4650

PO Box 142 | Maryborough QLD 4650

Please consider the environment before printing this email.



From: s.73(1) - RTI - Not relevant to scope of application

Sent: Wednesday, 6 June 2018 8:20 AM

To: MCLAREN, Donna

Subject: RE: s.73(1) - RTI - Not relevant

Hi Donna,

Thank you for your enquiry.

I am happy to do a quote for these items – would this need to included delivery costs?

Thank you,

s.73(1) - RTI - Not relevant to scope of application

From: Donna McLaren <donna.mclaren@mail136-3.atl41.mandrillapp.com> **On Behalf Of** Donna McLaren

Sent: Tuesday, 5 June 2018 2:31 PM

To: Reception s.73(1) - RTI - Not relevant to scope of appl>

Cc: Web s.73(1) - RTI - Not relevant to scope of ap
Subject: s.73(1) - RTI - Not relevant Contact us - ID #2607

ProductToAdd: Alto MKII 200 Lifter - Product Code: 2891SVHA
FullName: Donna McLaren
Email: donna.mclaren@qed.qld.gov.au
CompanyGroup: Department of Education
Enquiry: Alto MKII 200 Lifter - Product Code: 2891SVHA Standard Yoke 2882

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MT OMMANEY SPECIAL SCHOOL REQUISITION FORM

GOODS UNDER \$2,000 - 1 VERBAL QUOTE

GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE ←

GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) - Numerical Scoring

NAME OF PERSON REQUESTING GOODS		SubCC to be Charged		SubCC Name	
Lea Slater		600010		Metro	
SUPPLIER NAME		s.73(1) - RTI - Not relevant to scope of application			
SUPPLIER ABN					
SUPPLIER ADDRESS					
SUBURB/TOWN		POST CODE		s.73(1) - RTI - N	
PHONE		FAX			
EXTERNAL REFERENCE		PROCUREMENT SOURCE / CATEGORY (if applicable)			
DELIVERY DATE		1. Invitation / Quote - Full Public Tender			
INTERNAL MESSAGE		2. Invitation / Quote - Limited No. of Suppliers			
		3. Sole Source <input checked="" type="checkbox"/>			
		4. SOA/PSA/Contract (inc. GCIT)		Contract Details:	
PRODUCT	DESCRIPTION	QTY	UNIT	PRICE PER ITEM (EX GST)	TOTAL PRICE
1	Tilt in Space				
2	Tray - Small	1		280.00	280.00
3					
4					
5					
6					
7					
8					
9					
10					

NOTE: every item must have a price per item

TOTAL 280.00

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:	L Hemmgray	Name:	Lea Slater	Name:	
Sign:	<i>L Hemmgray</i>	Sign:	<i>Lea Slater</i>	Sign:	
Date:		Date:	28-03-18	Date:	
REQ #	8	PO #	9		

Tax Invoice

Education Queensland - Equipment Loans

Description	Quantity	Unit Price	GST	Amount AUD
** Tilt In Space Tray - Small	1.00	280.00	GST Free	280.00
			Subtotal	280.00
			TOTAL AUD	280.00

Due Date: 15 May 2018

Direct Deposit:
BSB - 124 001
Account - 21429727

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

PAYMENT ADVICE

Customer Education Queensland -
Equipment Loans
Invoice Number INV-2649
Amount Due **280.00**
Due Date 15 May 2018
Amount Enclosed _____

Enter the amount you are paying above

To:

s.73(1) - RTI - Not relevant to scope of application

Quote

Education Queensland - Equipment Loans

Description	Quantity	Unit Price	GST	Amount AUD
** Tilt In Space Tray - Small	1.00	280.00	GST Free	280.00
Subtotal				280.00
TOTAL AUD				280.00

Terms

Prior to confirming your order, please check our website for dimensional details of your product to ensure your order will suit your needs. We are happy to discuss making a customised item for you if the standard product size does not suit. We make all efforts to provide an accurate quote but it is your responsibility to check this quote for accuracy before placing an order.

Colour choices are required when placing your order. Please provide your colour choices when ordering.

We warrant our products for 2 years (home use) 1 year (commercial/organisational). Our products have been tested and comply with Australian standards where they exist. Our more unusual and custom products are manufactured to our highest standards of quality and durability.

s.73(1) - RTI is registered as a national provider for the NDIS. Please contact us prior to ordering if these products will be purchased through the NDIS.

If your items are customised, please allow 4 to 6 weeks for delivery.
Stock lines are usually dispatched within 10 working days.

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free



GOODS UNDER \$2,000 - 1 VERBAL QUOTE
GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE ⇐
GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) -
Numerical Scoring

NAME OF PERSON REQUESTING GOODS:	SubCC to be Charged	SubCC Name
lea Slater	600010	metro

SUPPLIER NAME:	s.73(1) - RTI - Not relevant to scope of application		
SUPPLIER ABN:			
SUPPLIER ADDRESS:			
SUBURB/TOWN	s.73(1) - RTI - Not	POST CODE:	s.73(1) - RTI - Not rele
PHONE:		FAX:	

EXTERNAL REFERENCE:	PROCUREMENT SOURCE CATEGORY (Please Tick):	
DELIVERY DATE:	1. Invitation / Quote - Full Public Tender	
INTERNAL MESSAGE:	2. Invitation / Quote - Limited/ No. of Suppliers	
	3. Sole Source	
	4. SOA/PSA/Contract (inc. GCIT)	Contract Details:

	PRODUCT	DESCRIPTION	QTY	UNIT ea/box	PRICE PER ITEM (Ex GST)	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE
1								
2		1- Pelvic Belt					\$35.00	
3		1- Harness					\$60.00	
4								
5		freight					\$20.00	
6								
7						2.00		
8								
9								
10								

NOTE: every item must have a price per item

TOTAL 117.00

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:	L. Hemingway	Name:	lea Slater	Name:	
Sign:	<i>L. Hemingway</i>	Sign:	<i>lea Slater</i>	Sign:	
Date:	26/4/2018	Date:	28.03.18	Date:	
REQ#	8	PO#	9		

13 March, 2018

Quotation

Phone: 0456 595 559
Email: rdoon2@eq.edu.au

26129A

Page 1

Ruth Dooner
Physiotherapist
Mt Ommaney Special School
94 Capitol Drive
MOUNT OMMANEY, QLD 4074

Dear Ruth

Quote for: Mt Ommaney Special School's Tumbleform Chair Straps

We have pleasure in submitting a quotation as per the following details:

1	Pelvic Belt for Large Corner Chair	\$35.00
1	H-Harness for Large Corner Chair	\$60.00
	Plus Freight - (excluding GST)	\$20.00

Equipment Subtotal	\$95.00
Other Charges (ex GST)	\$20.00
Plus GST	\$2.00
Total (including GST)	\$117.00

This price includes only the initial delivery. Subsequent visits may incur additional charges. The Above Goods would be supplied upon receipt of an official order, or if a private sale, a deposit of 50%, then balance is payable before despatch. All custom and non-stock items are non-returnable. This quotation will be held firm for two months.

All information contained in this quotation is confidential and copyright and remains the intellectual property of s.73(1) - R Pty Ltd. This quotation may only be used by the addressee to submit to funding bodies. It may not be used or supplied to other third parties without the written permission of s.73(1) - RTI - No

Yours Faithfully

s.73(1) - RTI - Not relevant to scope of application



MT OMMANEY SPECIAL SCHOOL REQUISITION FORM

GOODS UNDER \$2,000 - 1 VERBAL QUOTE

GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE ←

GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) -

Numerical Scoring

NAME OF PERSON REQUESTING GOODS:		SubCC to be Charged		SubCC Name			
lea Slater		600010		metro			
SUPPLIER NAME:	s.73(1) - RTI - Not relevant to s.73(1) - RTI -						
SUPPLIER ABN:							
SUPPLIER ADDRESS:							
SUBURB/TOWN	POST CODE:			s.73(1) - RTI			
PHONE:	FAX:						
EXTERNAL REFERENCE:	PROCUREMENT SOURCING STRATEGY (Please Tick):						
DELIVERY DATE:	1. Invitation / Quote - Full Public Tender						
INTERNAL MESSAGE:		2. Invitation / Quote - Limited No. of Suppliers					
Signed: <i>Lea Slater</i>		3. Sole Source			X		
Name: <i>Lea Slater</i>		4. SOA/PSA/Contract (inc. GCIT)			Contract Details:		
Date: <i>25.07.19</i>							
PRODUCT	DESCRIPTION	QTY	UNIT	PRICE PER ITEM (Ex GST)	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE
1	lite Toilet Step					685.00	
2	locking Rubber						
3	Casters					45.00	
4							
5	freight					20.00	
6							
7							
8							
9							
10							

NOTE: every item must have a price per item

TOTAL 752.00

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:	L. Hemingway	Name:	Lea Slater	Name:	Wayne Wilkinson
Sign:	<i>L. Hemingway</i>	Sign:	<i>Lea Slater</i>	Sign:	<i>W. Wilkinson</i>
Date:	11/4/2019	Date:	11.04.19.	Date:	23/4/19.
REQ #	8	FO #	9		

17/05/2019

Attn: Ruth Dooner
 Mt.Ommaney Special School
 94 Capitol Dr
 Mt.Ommaney 4074

PAID BY Corporate Card	
Name:	Lea Slater
Date:	11/06/19

Equipment Supply Quotation for Children's Wheelchair

Description	Item Ref	Units	Unit Cost	GST
Lightweight 30cm Paediatric Wheelchair	WLCP-30	1	\$1199.00	NA ✓
Delivery to: 94 Capitol Dr, Mt.Ommaney 4074			\$70.00 ✓	Inclusive
Total			\$1269.00 ✓	

Asset No
 3088101210

Notes:

- All items are supplied with a 12 month warranty against manufacturers defects.

This quotation is subject to costs quoted on this day 17/05/2019 and availability at the time an order is placed.

Payment may be made by VISA or Mastercard

or

Direct Deposit:

Westpac

BSB: s.73(1) - RTI - No

Account:

Quote Ref:

Quotation Prepared by:

s.73(1) - RTI - Not relevant to scope of application

Please feel free to call me should you have any questions. 1300 460 070

17004652
 ENTERED
 25/06/19

Goods Received by: Hg

Date: 11/06/19

Cost Centre: 600010

53720112

Description: Asset

Regional Equipment

Re: Request to purchase Lightweight wheelchair

HL

HEMINGWAY, Liz <Liz.HEMINGWAY@qed.qld.gov.au>

Reply all |

Tue 28/05, 11:28 AM

SLATER, Lea (SlaterL); DOONER, Ruth (rdoon2)

Approved.

Liselaine Hemingway
PAES Strategy and Performance
Metropolitan Region
Department of Education

On Tue, May 28, 2019 at 11:13 AM +1000, "SLATER, Lea (SlaterL)" <SlaterL@eq.edu.au> wrote:

Good morning Liz

Could you please indicate your approval to purchase this wheelchair as recommended by the Metro Equipment Purchasing Committee?

There is currently \$35 000 in the Metro Budget.

Regards

Lea Slater

Administration Officer
Metropolitan and State-wide Students with Disability
Equipment Trial Service

M: [s.47\(3\)\(b\)](#)

E: slaterl@eq.edu.au

Inspiring minds. Creating opportunities. Shaping Queensland's future.

Please consider the environment before printing this email.



From: DOONER, Ruth (rdoon2)

Sent: Tuesday, 21 May 2019 8:47 AM

To: SLATER, Lea (SlaterL)

Subject: FW: s.73(1) Customer Enquiry

Hi Lea

Could you please ask Liz for approval to purchase this 12" wheelchair to complement the collection of wheelchairs for emergency situations that arise (e.g. students post surgery). This purchase was agreed on by the Metro purchasing group.

Regards

Ruth

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email.

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

Working together to lift learning and skilling outcomes for Queensland.

Please consider the environment before printing this email.



From: s.73(1) - RTI - Not relevant to scope of application

Sent: Sunday, 19 May 2019 4:58 PM

To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: Re: s.73(1) Customer Enquiry

My apologies Ruth,

You are quite correct,

I have attached an amended quotation.

Best regards

s.73(1) - RTI - Not relevant to scope of application

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From: "DOONER, Ruth (rdoon2)" <rdoon2@eq.edu.au>

Date: Friday, 17 May 2019 3:34 pm

To: s.73(1) - RTI - Not relevant to scope of ap

Subject: RE: s.73(1) Customer Enquiry

Hi s.73(1)

I think the quote still has the incorrect model number in it as I cannot find this number against the paediatric chair on the website. Is it meant to be SKU: WLCP-30

<https://www.eq.edu.au/product/childrens-paediatric-30cm-wheelchair/>

Regards

Ruth

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email.

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

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From: s.73(1) - RTI - Not relevant to scope of application

Sent: Friday, 17 May 2019 1:10 PM

To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: FW: s.73(1) Customer Enquiry

Hi Ruth,

s.73(1) asked me to forward an updated quotation for a paediatric wheelchair.

Unfortunately our supplier has made a small price rise since our last quotation.

Please let me know if you would like to place an order or require more information.

Best regards

s.73(1) -

s.73(1) - RTI - Not relevant to scope of application

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From: s.73(1) - RTI - Not relevant to scope of ap
Date: Tuesday, 26 March 2019 2:25 pm
To: "\"Ruth Dooner\"" <rdoon2@eq.edu.au>
Cc: s.73(1) - RTI - Not relevant to scope of app
Subject: Re: s.73(1) Customer Enquiry

Hi Ruth,

Thank you for your enquiry.

As requested, I have attached a quotation for a 30cm Paediatric Wheelchair.

Please let me know if you would like to place an order or require more information.

Best regards

s.73(1) - RTI - Not relevant to scope of application

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QUOTE

QUOTE TO:	DELIVER TO:
s.73(1) - RTI - Not relevant to	s.73(1) - RTI - Not relevant to

QUOTE NUMBER	QUOTE DATE	CUSTOMER CODE	CUSTOMER REF	SALESPERSON	WEB ORD ID
QTE000282337	19/03/2018	SHOWQLDBRI	R. DOONER	SHOW-BRI	WQ13287

PRODUCT CODE	SCHEDULE ITEM CODE	SHORT CODE	QTY	UOM	UNIT SELL	UNIT DISC	GST AMT	TOTAL SELL
	LSS373400	17105	1	EACH	\$310.00	\$0.00	\$0.00	\$310.00
	Sling General Purpose Fab Small							
	LSS373000	17041	1	EACH	\$310.00	\$0.00	\$0.00	\$310.00
	Sling - General Purp - Fabric - Medium							
	LSS373205	17043	1	EACH	\$310.00	\$0.00	\$0.00	\$310.00
	Sling - General Purp - Fabric - Large							
	AAF000004	AAF0301251STD	1	EACH	\$26.00	\$0.00	\$2.60	\$28.60
	Freight Small Local <50km Small							

COMMENTS	Subtotal	\$956.00
	Tax	\$2.60
	Total	\$958.60

QUOTE VALID TO	SIGNED AND ACCEPTED BY	COMMENTS
18/04/2018	X	

TAX INVOICE

INVOICE TO:

MT OMMANEY SPECIAL SCHOOL
Mt Ommaney Special School
94 Capitol Drive
MT OMMANEY QLD 4074
Australia

Ph: 07 3717 6888
Fax: 07 3717 6800

DELIVER TO:

MT OMMANEY SPECIAL SCHOOL
Mt Ommaney Special School
94 Capitol Drive
MT OMMANEY QLD 4074
Australia

Ph: 07 3717 6888 Fax: 07 3717 6800
Mob:

INVOICE No.	INVOICE DATE	CUST CODE:	CUST REF No.	PAGE	SALES REP
INV00863434	22/05/2018	MTOMA01	RUTH DOONER	1	s.73(1) - R
ORDER No.	PAYMENT TERMS	CURRENCY	PRINTED DATE	TIME PRINTED	
ORD00638055	30 Days	AUD	22/05/2018	9:32:19 AM	

PRODUCT CODE	PRODUCT DESCRIPTION	QTY	QTY	QTY	UNIT	DISC	GST	TOTAL
SCHEDULE ITEM CODE	UOM	ORDERED	BO	SUPPLIED	SELL	PRICE		UNIT
SERIAL/LOT NO.	EXP. DATE							SELL
LSS373400	Sling General Purpose Fab Small	1	0	1	\$310.00	\$0.00	\$0.00	\$310.00
	EACH							
ST 50410 NSW BAL	18/5/18							
LSS373000	Sling - General Purp - Fabric - Medium	1	1	0	\$310.00	\$0.00	\$0.00	\$0.00
	EACH							
LSS373205	Sling - General Purp - Fabric - Large	1	1	0	\$310.00	\$0.00	\$0.00	\$0.00
	EACH							
AAF000004	Freight Small Local <50km Small	1	0	1	\$26.00	\$0.00	\$2.60	\$28.60
	EACH							

COMMENTS	SUB TOTAL	\$336.00
	GST	\$2.60
	TOTAL	\$338.60
	AMOUNT PAID	\$0.00
	BALANCE DUE	\$338.60

BSB s.73(1) - RTI - Not relevant to scope of application

EFT BANK NAME

PLEASE QUOTE INVOICE NUMBER WHEN MAKING EFT PAYMENT : INV00863434

OR EMAIL REMITTANCE TO s.73(1) - RTI - Not relevant to scope of application

Refer to our website for Standard T&C's and ACL Warranty Against Defects
s.73(1) - RTI - Not relevant to scope of application

DELIVERY DOCKET

Region: 22/05/18 GF

INVOICE TO:	CUST CODE:	MTOMA01	DELIVER TO:
MT OMMANEY SPECIAL SCHOOL Mt Ommaney Special School 94 Capitol Drive MT OMMANEY QLD 4074 Australia			MT OMMANEY SPECIAL SCHOOL Mt Ommaney Special School 94 Capitol Drive MT OMMANEY QLD 4074 Australia
Ph: 07 3717 6888 Fax: 07 3717 6800			Ph: 07 3717 6888 Mob: Fax: 07 3717 6800

INV00863434

INVOICE No.	CUST REF No.	DELIVERY DATE	PAGE	SALES TERRITORY	SALES REP
INV00863434	RUTH DOONER	22/05/2018	1	QLD MFL	s.73(1) - R
ORDER No	SHIPPING METHOD	SITE REF	DOCUMENT PRINTED DATE	TIME DOCUMENT PRINTED	
ORD00638055	DELIVERY	QLD BRI	22/05/2018	9:31:45 AM	

PRODUCT CODE	SHORT DESCR	PRODUCT DESCRIPTION	UOM	QTY ORDERED	QTY BACK ORDERED	QTY SHIPPED
SERIAL/LOT NO.	EXPIRY DATE	QTY				
LSS373400	17105	Sling General Purpose Fab Small	EACH	1	0	1
ST 50410 NSW BAL 18/5/18						
LSS373000	17041	Sling - General Purp - Fabric - Medium	EACH	0	1	0
LSS373205	17043	Sling - General Purp - Fabric - Large	EACH	0	1	0
AAF000004	AAF030L2SI1STD	Freight Small Local <50km Small	EACH	1	0	1

RECEIVED NAME	RECEIVED BY SIGNATURE	COMMENTS
X.....	X.....	

PLEASE PAY ON TAX INVOICE

s.73(1) - RTI - Non-complying warranty form is available on request from our offices or on our website.

s.73(1) - RTI - Not relevant to scope of application

TAX INVOICE

INVOICE TO:	DELIVER TO:
MT OMMANEY SPECIAL SCHOOL Mt Ommaney Special School 94 Capitol Drive MT OMMANEY QLD 4074 Australia Ph: 07 3717 6888 Fax: 07 3717 6800	MT OMMANEY SPECIAL SCHOOL Mt Ommaney Special School 94 Capitol Drive MT OMMANEY QLD 4074 Australia Ph: 07 3717 6888 Fax: 07 3717 6800 Mob:

INVOICE No.	INVOICE DATE	CUST CODE:	CUST REF No.	PAGE	SALES REP
INV00866331	30/05/2018	MTOMA01	RUTH DOONER	1	s.73(1) - R
ORDER No.	PAYMENT TERMS	CURRENCY	PRINTED DATE	TIME PRINTED	
ORD00638055	30 Days	AUD	30/05/2018	9:13:56 AM	

PRODUCT CODE	PRODUCT DESCRIPTION	QTY ORDERED	QTY BO	QTY SUPPLIED	UNIT SELL	DISC PRICE	GST	TOTAL UNIT SELL
SCHEDULE ITEM CODE	UOM							
SERIAL/LOT NO.	EXP. DATE							
LSS373000	Sling - General Purp - Fabric - Medium EACH	1	0	1	\$310.00	\$0.00	\$0.00	\$310.00
LSS373205	Sling - General Purp - Fabric - Large EACH	1	0	1	\$310.00	\$0.00	\$0.00	\$310.00

COMMENTS	SUB TOTAL	\$620.00
	GST	\$0.00
	TOTAL	\$620.00
	AMOUNT PAID	\$0.00
	BALANCE DUE	\$620.00

BSB s.73(1) - RTI - Not relevant to scope of application

EFT BANK NAME

PLEASE QUOTE INVOICE NUMBER WHEN MAKING EFT PAYMENT : INV00866331

OR EMAIL REMITTANCE TO s.73(1) - RTI - Not relevant to scope of applicat

Refer to our website for Standard T&C's and ACL Warranty Against Defects.

s.73(1) - RTI - Not relevant to scope of application

DELIVERY DOCKET

Region: 29/05/18 GF

INVOICE TO:	CUST CODE:	MTOMA01	DELIVER TO:
MT OMMANEY SPECIAL SCHOOL Mt Ommaney Special School 94 Capitol Drive MT OMMANEY QLD 4074 Australia			MT OMMANEY SPECIAL SCHOOL Mt Ommaney Special School 94 Capitol Drive MT OMMANEY QLD 4074 Australia
Ph: 07 3717 6888 Fax: 07 3717 6800			Ph: 07 3717 6888 Mob: Fax: 07 3717 6800

INV00866331

INVOICE No.	CUST REF No.	DELIVERY DATE	PAGE	SALES TERRITORY	SALES REP
INV00866331	RUTH DOONER	29/05/2018	1	QLD MYL	s.73(1) - RT
ORDER No	SHIPPING METHOD	SITE REF	DOCUMENT PRINTED DATE	TIME DOCUMENT PRINTED	
ORD00638055	DELIVERY	QLD BRI	30/05/2018	9:13:39 AM	

PRODUCT CODE	SHORT DESCR	PRODUCT DESCRIPTION	UOM	QTY ORDERED	QTY BACK ORDERED	QTY SHIPPED
SERIAL/LOT NO.	EXPIRY DATE	QTY				
LSS373000	17041	Sling - General Purp - Fabric - Medium	EACH	1	0	1
LSS373205	17043	Sling - General Purp - Fabric - Large	EACH	1	0	1

RECEIVED NAME	RECEIVED BY SIGNATURE	COMMENTS
X.....	X.....	

PLEASE PAY ON TAX INVOICE

s.73(1) - RTI - N complying warranty form is available on request from our offices or on our website.

s.73(1) - RTI - Not relevant to scope of application



MT OMMAMEY SPECIAL SCHOOL REQUISITION FORM

GOODS UNDER \$2,000 - 1 VERBAL QUOTE

GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE ←

GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) -

Numerical Scoring

NAME OF PERSON REQUESTING GOODS:		SubCC to be Charged		SubCC Name		
Lea Slater		600010		Metro		
SUPPLIER NAME	s.73(1) - RTI - Not relevant to scope of application					
SUPPLIER ABN						
SUPPLIER ADDRESS						
SUBURB/TOWN	s.73(1) - RTI - Not relevant		POST CODE	s.73(1) - RTI		
PHONE			FAX			
EXTERNAL REFERENCE	PROCUREMENT SOURCING STRATEGY (Please Tick)					
DELIVERY DATE	1. Invitation / Quote - Full Public Tender					
INTERNAL MESSAGE	2. Invitation / Quote - Limited No. of Suppliers					
	3. Sole Source <input checked="" type="checkbox"/>					
	4. SOA/PSA/Contract (inc. GCIT)		Contract Details:			
PRODUCT	DESCRIPTION	QTY	UNIT	PRICE PER ITEM (Ex GST)	TOTAL PRICE	SUPPLIER PRODUCT CODE
1						
2	Castors	2	140.00		280.00	
3						
4	Delivery	1			1.5.00	
5				1.50	16.50	
6						
7						
8						
9						
10						

NOTE: every item must have a price per item

TOTAL 296.50

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:		Name:	Lea Slater	Name:	
Sign:		Sign:	[Signature]	Sign:	
Date:		Date:	18.4.18	Date:	
REQ #	8	FO #	9		

Hemingway
18/4/18

From: SLATER, Lea (SlaterL)
Sent: Thursday, 10 May 2018 8:50 AM
To: GILMOUR, Helen (hgilm5)
Subject: FW: Receipt for Your Payment to s.73(1) - RTI - Not re


This message (including attachments) is intended for the addressee named above. It may also be confidential, privileged and/or subject to copyright. If you wish to forward this message to others, you must first obtain the permission of the author. If you are not the addressee named above, you must not disseminate, copy, communicate or otherwise use or take any action in reliance on this message. You understand that any privilege or confidentiality attached to this message is not waived, lost or destroyed because you have received this message in error. If you have received this message in error please notify the sender and delete from any computer. Unless explicitly attributed, the opinions expressed in this message do not necessarily represent the official position or opinions of the State of Queensland or the Department of Education, Training and Employment. Whilst all care has been taken, the Department of Education, Training and Employment disclaims all liability for loss or damage to person or property arising from this message being infected by computer virus or other contamination.

From: receipts=pinpayments.com@mg.pinpayments.com
[mailto:receipts=pinpayments.com@mg.pinpayments.com] **On Behalf Of** receipts@pinpayments.com
Sent: Wednesday, 9 May 2018 3:58 PM
To: SLATER, Lea (SlaterL) <SlaterL@eq.edu.au>
Subject: Receipt for Your Payment to s.73(1) - RTI - Not re

Your s.73(1) - RTI - Not rele receipt

\$302.99 AUD

2672

 Ending 7774

May 09, 2018

s.73(1) - RTI - Not relevant to



PAID BY Corporate Card
 Name: Lea Slater
 Date: 10/5/18

s.73(1) - RTI - Not relevant to scope of application

Tax Invoice

Education Queensland - Equipment Loans

17003925
 ENTERED
 17/05/18

Description	Quantity	Unit Price	GST	Amount AUD
** Posture Chair - Pre School - Castors Set of 4 including inner leg	2.00	140.00	GST Free	280.00 ✓
Courier Delivery Charge	1.00	15.00	10%	15.00 ✓
			Subtotal	295.00 ✓
			TOTAL GST 10%	1.50 ✓
			TOTAL AUD	296.50

Asset ID 30881010651

Due Date: 15 May 2018

Direct Deposit:

BSB s.73(1) -

Account s.73(1) - B

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

Goods Received by: Hg

Date: 10/5/18

Cost Centre: 600010

Description: Asset - Metro - Shed

Freight

Customer Education Queensland - Equipment Loans
Invoice Number INV-2672
Amount Due **296.50**
Due Date 15 May 2018
Amount Enclosed

Enter the amount you are paying above

PAYMENT ADVICE

To:

s.73(1) - RTI - Not relevant

s.73(1) - RTI - Not relevant to scope of application

ASSET ID: 3088101072
 3088101073

Quote

Education Queensland - Equipment Loans

Description	Quantity	Unit Price	GST	Amount AUD
** Posture Chair - Pre School - Castors Set of 4 including inner leg	2.00	140.00	GST Free	280.00
Courier Delivery Charge	1.00	15.00	10%	15.00
Subtotal				295.00
TOTAL GST 10%				1.50
TOTAL AUD				296.50

Terms

Prior to confirming your order, please check our website for dimensional details of your product to ensure your order will suit your needs. We are happy to discuss making a customised item for you if the standard product size does not suit. We make all efforts to provide an accurate quote but it is your responsibility to check this quote for accuracy before placing an order.

Colour choices are required when placing your order. Please provide your colour choices when ordering.

We warrant our products for 2 years (home use) 1 year (commercial/organisational). Our products have been tested and comply with Australian standards where they exist. Our more unusual and custom products are manufactured to our highest standards of quality and durability.

s.73(1) - RTI is registered as a national provider for the NDIS. Please contact us prior to ordering if these products will be purchased through the NDIS.

If your items are customised, please allow 4 to 6 weeks for delivery.
Stock lines are usually dispatched within 10 working days.

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

Tax Invoice

Education Queensland - Equipment Loans

Description	Quantity	Unit Price	GST	Amount AUD
** Posture Chair - Pre School - Castors Set of 4 including inner leg	2.00	140.00	GST Free	280.00
Courier Delivery Charge	1.00	15.00	10%	15.00
			Subtotal	295.00
			TOTAL GST 10%	1.50
			TOTAL AUD	296.50

Due Date: 15 May 2018

Direct Deposit:

BSB - s.73(1)

Account - s.73(1) -

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

PAYMENT ADVICE

To:

s.73(1) - RTI - Not relevant to scope of application

Customer Education Queensland -
Equipment Loans

Invoice Number INV-2672

Amount Due **296.50**

Due Date 15 May 2018

Amount Enclosed

Enter the amount you are paying above



GOODS UNDER \$2,000 - 1 VERBAL QUOTE
GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE
GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) - Numerical Scoring

NAME OF PERSON REQUESTING GOODS:	SubCC to be Charged	SubCC Name
Lea Slater	600010	Metro

SUPPLIER NAME:	s.73(1) - RTI - Not relevant to scope of application
SUPPLIER ABN:	
SUPPLIER ADDRESS:	
SUBURB/TOWN:	s.73(1) - RTI - Not relevant to scope of application
PHONE:	
POST CODE:	s.73(1) - RTI -
FAX:	

EXTERNAL REFERENCE:	PROCUREMENT SOURCE STRATEGY (Please Tick):
DELIVERY DATE:	1. Invitation / Quote - Full Public Tender
INTERNAL MESSAGE:	2. Invitation / Quote - Limited No. of Suppliers
Metro Purchasing Committee	3. Sole Source
	4. SOA/PSA/Contract (inc. GCIT) Contract Details:

	PRODUCT	DESCRIPTION	QTY	UNIT PRICE	PRICE PER ITEM (Ex GST)	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE
1		1 Adult Size ABCD Change table	1				2550.00	
2								
3								
4								
5		Packaging and Delivery	1		322.50	32.25	354.75	
6								
7								
8								
9								
10								

NOTE: every item must have a price per item

TOTAL 2904.75

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:	ALISON SMITH	Name:	Lea Slater	Name:	
Sign:	alison smith	Sign:	Lea Slater	Sign:	
Date:	8/5/2018	Date:	4/05/2018	Date:	
REQ #	8	POS	9		

Paid via Corporate Card 18.6.18

11003986
ENTERED
 24/6/18

Sent: _/ _/ _

By: Email _
 Fax _
 Post _

Tax Invoice No. 22731

Page 1 of 2

Account
 address:

Mount Ommaney Specialist School (3088)

94 Capitol Drive
 MOUNT OMMANEY, QLD 4074
 Australia

Phone: 07 3717 6888
 Fax: 07 3717 6800

Shipping
 address:

Mount Ommaney Specialist School (3088)
 94 Capitol Drive
 MOUNT OMMANEY, QLD 4074
 Phone: 07 3717 6888
 Fax: 07 3717 6800

Ship Via: TNT

Fob desc:

ASSET ID 3088101076

Invoice Date	Due Date	Terms
22/06/2018	31/07/2018	Net 30 days

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	CA10.07021.E0000F.00C10	1.0	EA	2,550.00	\$2,550.00 ✓
		s.73 Change Table; 1 side				
		* Adult Change Table;				
		* 1 section 193 cm long;				
		* 71 cm Wide;				
		* 1 Upholstered Cot side.				
		* 50mm Foam (38mm High Density + 12mm soft);				
		* Wedgewood Condor Brand, Medical Grade Vinyl;				
		* 200kg lift capacity. Electric height adjustment				
		(45-95cm);				
		* Foot Control;				
		* 125mm heavy duty, lockable castors; (150mm Hoist				
		access)				
		* APO Grey Frame				
		Shipment 20599 Our Order 111505 Your Order RUTH EMAIL				
		Tracking No. ECM09973873				
		Serial Numbers				
		18051507				

Goods Received by: HgDate: 24/6/18Cost Centre: 600010Description: 537201

Equipment Shed
Metro

Continued over .../

Tax Invoice No. 22731

Page 2 of 2

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	DEL	TNT	EA	322.50	\$322.50

Packing & Delivery - Pallet

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- * Tailgate delivery.
- * Business hours.
- * Includes transport to delivery address ground floor only;

[or to roadside if smooth access to doorway unavailable];

- * Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Shipment 20599 Our Order 111505 Your Order RUTH EMAIL

Tracking No. ECN009973873

Payment by direct deposit preferred. ANZ Bank BSB s.73(1) - RTI - Not relevant to scope of application

Invoice Sub-total	\$2,872.50
Freight	\$0.00
GST	\$32.25
Invoice Balance	\$0.00

Quote No. 17317

Quote Date

6/04/2018

Attention: Ruth Dooner
Mount Ommaney Specialist School (3088)
 94 Capitol Drive
 MOUNT OMMANEY, QLD 4074
 Australia
 Phone: 07 3717 6888
 Fax: 07 3717 6800

Payment Terms: **Net 30 days**

Dear Ruth

Thank you for the opportunity to offer the following for your consideration. This offer is subject to our standard conditions of sale and is valid for a period of 30 days. Please refer to this quote when placing your order.

***** s.73(1) - RTI - Not relevant to scope of application products are 100% Australian Made *****

Line	Part ID/Description	Revision No	Quantity	Unit Price	Net Unit Price	Net Unit Price inc GST	Line Total	Line Total inc GST
1	CA10.07021.E0000F.00C10	1.0	1.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00

Change Table; 1 side

- * Adult Change Table;
- * 1 section 193 cm long;
- * 71 cm Wide;
- * 1 Upholstered Cot side.
- * 50mm Foam (38mm High Density + 12mm soft);
- * Condor Brand, Medical Grade Vinyl;
- * 200kg lift capacity. Electric height adjustment (45-95cm);
- * Foot Control;
- * 125mm heavy duty, lockable castors; (150mm Hoist access)
- * APO Grey Frame



Full product details at: [https://s.73\(1\) - RTI - Not relevant to scope of application/rehabilitation/change-tables.html](https://s.73(1) - RTI - Not relevant to scope of application/rehabilitation/change-tables.html)

2	DEL	TNT	1.00	322.50	322.50	354.75	322.50	354.75
---	-----	-----	------	--------	--------	--------	--------	--------

Packing & Delivery - Pallet

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- * Tailgate delivery.
- * Business hours.
- * Includes transport to delivery address ground floor only; [or to roadside if smooth access to doorway unavailable];
- * Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Continued over .../

Quote No. 17317

Quote Date

6/04/2018

Salesperson:

Prices are Valid Until Sunday, 6 May 2018

CONDITIONS OF SALE

Please see [s.73\(1\) - RTI - Not relevant to scope of application](#) [conditions-of-sale.html](#)

Quote Total	2,872.50
Plus GST	\$32.25
Grand Total	\$2,904.75

Released under RTI Act by [redacted]

Tax Invoice No. 22731

Page 1 of 2

Account
address:**Mount Ommaney Specialist School (3088)**

94 Capitol Drive
MOUNT OMMANEY, QLD 4074
Australia
Phone: 07 3717 6888
Fax: 07 3717 6800

Ship Via: TNT

Fob desc:

Shipping
address:

Mount Ommaney Specialist School (3088)
94 Capitol Drive
MOUNT OMMANEY, QLD 4074
Phone: 07 3717 6888
Fax: 07 3717 6800

Invoice Date	Due Date	Terms
15/06/2018	15/06/2018	Cash Before Delivery

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	CA10.07021.E0000F.00C10	1.0	EA	2,550.00	\$2,550.00

s.73 Change Table; 1 slide

- * Adult Change Table;
- * 1 section 193 cm long;
- * 71 cm Wide;
- * 1 Upholstered Cot slide.
- * 50mm Foam (38mm High Density +- 12mm soft);
- * **Wedgewood** Condor Brand, Medical Grade Vinyl;
- * 200kg lift capacity. Electric height adjustment (45-95cm);
- * Foot Control;
- * 125mm heavy duty, lockable castors; (150mm Hoist access)
- * APO Grey Frame

Our Order 111505 Your Order RUTH EMAIL

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	DEL	TNT	EA	322.50	\$322.50

Packing & Delivery - Pallet

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- * Tailgate delivery.
- * Business hours.
- * Includes transport to delivery address ground floor only;
[or to roadside if smooth access to doorway unavailable];
- * Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Our Order 111505 Your Order RUTH EMAIL

Continued over .../

Tax Invoice No. 22731

Page 2 of 2

Released under RTI Act by DOE

Payment by direct deposit preferred. ANZ Bank BSB s.73(1) - RTI - Not relevant to scope of application

<i>Invoice Sub-total</i>	\$2,872.50
<i>Freight</i>	\$0.00
<i>GST</i>	\$32.25
Invoice Balance	\$2,904.75



MOUNT OUMAREY SPECIAL SCHOOL REQUESTION FORM
GOODS UNDER \$2,000 - 1 VERBAL QUOTE
GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE <=
GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) - Numerical Scoring

NAME OF PERSON REQUESTING GOODS:		SubCC to be Charged		SubCC Name	
Lea Slater		6 0 0 0 1 0		Metro	
SUPPLIER NAME	s.73(1) - RTI - Not relevant to scope of application				
SUPPLIER ABN					
SUPPLIER ADDRESS					
SUBURB/TOWN	s.73(1) - RTI - Not relevant to scope of application		POST CODE	s.73(1) - RTI -	
PHONE			FAX		
EXTERNAL REFERENCE	PROCUREMENT SOURCING (see SPS004)				
DELIVERY DATE	1. Invitation / Quote - Full Public Tender				
INTERNAL MESSAGE	2. Invitation / Quote - Limited No. of Suppliers				
	3. Sole Source X				
	4. SOA/PSA/Contract (inc. GCIT)		Contract Details:		
	PRODUCT	DESCRIPTION	QTY	UNIT PRICE PER ITEM (E+GST)	TOTAL PRICE
1		Tilt in Space			
2		Tray - Small	1	280.00	280.00
3					
4					
5					
6					
7					
8					
9					
10					

NOTE: every item must have a price per item

TOTAL 280.00

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:	L. Hemmings	Name:	Lea Slater	Name:	Susan Christensen
Sign:	<i>L. Hemmings</i>	Sign:	<i>Lea Slater</i>	Sign:	<i>Susan Christensen</i>
Date:		Date:	28-03-18	Date:	28/3/18
REQ #	8	PO #	9		

Quote

Education Queensland - Equipment Loans

Description	Quantity	Unit Price	GST	Amount AUD
** Tilt In Space Tray - Small	1.00	280.00	GST Free	280.00
Subtotal				280.00
TOTAL AUD				280.00

Terms

Prior to confirming your order, please check our website for dimensional details of your product to ensure your order will suit your needs. We are happy to discuss making a customised item for you if the standard product size does not suit. We make all efforts to provide an accurate quote but it is your responsibility to check this quote for accuracy before placing an order.

Colour choices are required when placing your order. Please provide your colour choices when ordering.

We warrant our products for 2 years (home use) 1 year (commercial/organisational). Our products have been tested and comply with Australian standards where they exist. Our more unusual and custom products are manufactured to our highest standards of quality and durability.

s.73(1) - RTI is registered as a national provider for the NDIS. Please contact us prior to ordering if these products will be purchased through the NDIS.

If your items are customised, please allow 4 to 6 weeks for delivery.
Stock lines are usually dispatched within 10 working days.

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

PAID BY Corporate Card
 Name: Lea Slater
 Date: 10/5/18

s.73(1) - RTI - Not relevant to scope of application

Tax Invoice

Education Queensland - Equipment Loans

17003925
ENTERED
 17/05/18

Description	Quantity	Unit Price	GST	Amount AUD
** Tilt In Space Tray - Small	1.00	280.00	GST Free	280.00 ✓
Subtotal				280.00 ✓
TOTAL AUD				280.00 ✓

Asset ID 3088101066

Due Date: 15 May 2018

Direct Deposit:
 BSB - s.73(1) - RTI
 Account

530002 - + 2.2% ✓ 6.16
 Bank charge
 286.16 ✓

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

Goods Received by: Hg
 Date: 10/5/18
 Cost Centre: 600010
53720112
 Description: Asset - metro-shed

PAYMENT ADVICE

Customer Education Queensland - Equipment Loans
Invoice Number INV-2649
Amount Due **280.00**
Due Date 15 May 2018
Amount Enclosed

Enter the amount you are paying above

s.73(1) - RTI - Not relevant to scope of application

GILMOUR, Helen (hgilm5)

From: SLATER, Lea (SlaterL)
Sent: Thursday, 10 May 2018 8:50 AM
To: GILMOUR, Helen (hgilm5)
Subject: FW: Receipt for Your Payment to s.73(1) - RTI - Not

This message (including attachments) is intended for the addressee named above. It may also be confidential, privileged and/or subject to copyright. If you wish to forward this message to others, you must first obtain the permission of the author. If you are not the addressee named above, you must not disseminate, copy, communicate or otherwise use or take any action in reliance on this message. You understand that any privilege or confidentiality attached to this message is not waived, lost or destroyed because you have received this message in error. If you have received this message in error please notify the sender and delete from any computer. Unless explicitly attributed, the opinions expressed in this message do not necessarily represent the official position or opinions of the State of Queensland or the Department of Education, Training and Employment. Whilst all care has been taken, the Department of Education, Training and Employment disclaims all liability for loss or damage to person or property arising from this message being infected by computer virus or other contamination.

From: receipts=pinpayments.com@mg.pinpayments.com
[mailto:receipts=pinpayments.com@mg.pinpayments.com] **On Behalf Of** receipts@pinpayments.com
Sent: Wednesday, 9 May 2018 3:57 PM
To: SLATER, Lea (SlaterL) <SlaterL@eq.edu.au>
Subject: Receipt for Your Payment to s.73(1) - RTI - Not re

Your s.73(1) - RTI - Not rele receipt


\$286.16 AUD

2649

 Ending 7774

May 09, 2018

s.73(1) - RTI - Not relevant to scop



TAX INVOICE

ABN: s.73(1) - RTI - N

4th September, 2018

Invoice No: 6563

Ruth Dooner
 Physiotherapist
 Department of Education | Equipment Trials Service
 P: s.47(3)(b) | E: rdoon2@eq.edu.au
 Mt.Ommaney Special School
 94 Capitol Dr | Mt.Ommaney QLD 4074

RE: SUPPLY OF JENX CORNER SEAT (LIME)

CODE	DESCRIPTION	QUANTITY	PRICE
3JenNR42-03	Jenx Corner Seat Size 2, Lime	1	\$1344.00
	Freight		\$55.00
	TOTAL (Inc GST of 5.00)		\$1399.00

PLEASE NOTE: Payment Nett 7 days – thank you.Kindly pay this amount by way of direct credit to the **Bank Account of** s.73(1) - RTI - N

s.73(1) - RTI - Not relevant to scope of application

Bank: s.73(1) - RTI - Not relevant to scope of application

Account: s.73(1) - RTI - Not relevant to scope of application

BSB: s.73(1) - RTI - Not relevant to scope of application

A/C No: s.73(1) - RTI - Not relevant to scope of application

OR forward your cheque together with a copy of this Invoice direct to s.73(1) - RTI - N

s.73(1) - RTI - Not relevant to scope of application to the below address. Thanking you.

Kind Regards,

s.73(1) - RTI - Not relevant to scope of application

s.73(1) - RTI - Not relevant to scope of application

PAID BY Corporate Card
Name: Leaslater
Date: 6/9/18

s.73(1) - RTI - Not relevant to scope of application

RECEIPT

ABN: s.73(1) - RTI - Not relevant to scope of application

6th September, 2018

Receipt No: 166

Ruth Dooner
Physiotherapist
Department of Education | Equipment Trials Service
P: s.47(3)(b) - RTI - Not relevant to scope of application | E: rdoon2@eq.edu.au
Mt.Ommaney Special School
94 Capitol Dr | Mt.Ommaney QLD 4074

17004180
ENTERED
02/10/18

RE: **SUPPLY OF JENX CORNER SEAT (LIME) FOR LEA SLATER**

CODE	DESCRIPTION	QUANTITY	PRICE	
3JenNR42-03	Jenx Corner Seat Size 2, Lime	1	\$1,344.00	✓
	Freight		\$55.00	✓
	TOTAL (Inc GST of 5.00)		\$1,399.00	✓
	Balance – PAID in full 06/09/18		\$ 0.00	

Thank you for your payment 😊

Kind Regards,

s.73(1) - RTI - Not relevant to scope of application

Goods Received by: Hg

Date: 6/9/18

Cost Centre: 6000010

Description: 53720104
Asset - Equipment
Shed

s.73(1) - RTI - Not relevant to scope of application



MT OMMANEY SPECIAL SCHOOL REQUISITION

NAME OF PERSON REQUESTING GOODS:				SubCC to be Charged				SubCC Name		
Pauline Hope				6	0	0	0	1	0	Metro
SUPPLIER NAME:		s.73(1) - RTI - Not relevant								
SUPPLIER ABN:										
SUPPLIER ADDRESS:										
SUBURB/TOWN								POST CODE: s.73(1)		
PHONE:								FAX: s.73(1) - RTI		
EXTERNAL REFERENCE:		PROCUREMENT SOURCING STRATEGY (Please Tick):								
DELIVERY DATE:		1. Invitation / Quote – Full Public Tender								
INTERNAL MESSAGE:		2. Invitation / Quote – Limited No. of Suppliers								
		3. Sole Source						✓		
		4. SOA/PSA/Contract (inc. GCIT)				Contract Details:				
	PRODUCT	DESCRIPTION	QTY	UNIT each box	PRICE PER ITEM (Ex GST)	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE		
1	Lite Toilet Step		1		675.00		675.00			
2	Courier Delivery		1		20.00	2.00	22.00			
3										
4										
5										
6										
7										
							TOTAL	\$697.00		

NOTE: every item must have a price per item

REQ #	8					PO #	9				
-------	---	--	--	--	--	------	---	--	--	--	--

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:	Liz Hemingway	Name:	Paula Bower	Name:	
Sign:	<i>L Hemingway</i>	Sign:		Sign:	
Date:	6/11/2018	Date:		Date:	

Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

ABN 39 196 248 906
Phone 07 3717 6888
Fax 07 3717 6800

Supplier Name:
Supplier Address:

Supplier No.:
Supplier ABN:
Contact:
Phone:
Fax:
Email:

s.73(1) - RTI - Not relevant to sc

PURCHASE ORDER



Deliver To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Invoice To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Purchase Order No.: 2000317
Order Date: 08-Nov-2018
Delivery Date: 12-Nov-2018
Purchasing Contract:
Requisitioner: Gilmour, Helen
Payment Terms: 14 Days

Page 1 of 1

Supplier's Item Code	Description	Quantity	Price	Unit	Amount excl. GST	GST	Amount incl. GST
	Lite Toilet Step - Adjustable Height Range 105 - 150mm Handrails Adjust from 500 - 800mm High Above Step	1.00	675.00	UN	675.00	0.00	675.00
	Courier Delivery Charge	1.00	20.00	UN	20.00	2.00	22.00
Total incl. GST:						AUD	697.00

Unless otherwise stated, this Purchase Order is subject to:

- Queensland Government General Contract Conditions (for general goods and services) - Version 2.0 dated December 2014; or
- Queensland Government General Contract Conditions - ICT Products and Services (for ICT purchases) - Version 1.0.0 issued August 2017; and
- if applicable, the *Working on Department of Education facilities* conditions.

The terms and conditions are available at <https://det.qld.gov.au/publications/policies/purchase-terms>

Please note:

1. All deliveries must be accompanied by a delivery docket or invoice that quotes the Purchase Order Number.
2. Prices and product changes must be communicated to the Purchasing Contact and approved prior to delivery.
3. Payment terms are based on invoice date not date of receipt of invoice.

Quote

Education Queensland - Equipment Loans

Description	Quantity	Unit Price	GST	Amount AUD
** Lite Toilet Step - Adjustable Height Range 105 - 150mm Handrails Adjust From 500 - 800mm High Above Step.	1.00	675.00	GST Free	675.00
Courier Delivery Charge	1.00	20.00	10%	20.00
Subtotal				695.00
TOTAL GST 10%				2.00
TOTAL AUD				697.00

Terms

Prior to confirming your order, please check our website for dimensional details of your product to ensure your order will suit your needs. We are happy to discuss making a customised item for you if the standard product size does not suit. We make all efforts to provide an accurate quote but it is your responsibility to check this quote for accuracy before placing an order.

Colour choices are required when placing your order. Please provide your colour choices when ordering.

We warrant our products for 2 years (home use) 1 year (commercial/organisational). Our products have been tested and comply with Australian standards where they exist. Our more unusual and custom products are manufactured to our highest standards of quality and durability.

s.73(1) - R is registered as a national provider for the NDIS. Please contact us prior to ordering if these products will be purchased through the NDIS.

If your items are customised, please allow 4 to 6 weeks for delivery.

Popular stock lines are usually dispatched within 10 working days but may take longer depending on your chosen colours and additional extra combinations.

Items denoted with ** are classified as Medical Aids and Appliances and are GST Free

HOPE, Pauline (phope9)

From: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>
Sent: Tuesday, 30 October 2018 1:26 PM
To: HOPE, Pauline (phope9)
Subject: FW: Quote QU-3894 from s.73(1) - RTI - for Education Queensland - Equipment Loans

Follow Up Flag: Follow up
Flag Status: Flagged

Ruth Dooner
Physiotherapist
Department of Education
Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email or phone Lea Slater (AO) on 0476825516
E: rdoon2@eq.edu.au
Mt.Ommaney Special School
94 Capitol Dr | Mt.Ommaney QLD 4074

Working together to lift learning and skilling outcomes for Queensland.
Please consider the environment before printing this email.



From: HEMINGWAY, Liz [mailto:Liz.HEMINGWAY@qed.qld.gov.au]
Sent: Friday, 26 October 2018 1:13 PM
To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>
Cc: HANSEN, Sarah (shans9) <shans9@eq.edu.au>; GILMOUR, Helen (hgilm5) <hgilm5@eq.edu.au>
Subject: Re: Quote QU-3894 from s.73(1) - RTI - for Education Queensland - Equipment Loans

Approved

Get [Outlook for iOS](#)

On Fri, Oct 26, 2018 at 1:06 PM +1000, "DOONER, Ruth (rdoon2)" <rdoon2@eq.edu.au> wrote:

Hi Liz

Could you please indicate your approval for this purchase of an adjustable height s.73 Lite toilet step as per decision made at September Metro purchasing group meeting
Ruth

Ruth Dooner
Physiotherapist
Department of Education
Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email or phone Lea Slater (AO) on 0476825516
E: rdoon2@eq.edu.au
Mt.Ommaney Special School



Working together to lift learning and skilling outcomes for Queensland.
Please consider the environment before printing this email.

From: s.73(1) - RTI - Not relevant to scope of application
Sent: Friday, 26 October 2018 1:03 PM
To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>
Subject: Quote QU-3894 from s.73(1) - RTI - for Education Queensland - Equipment Loans

s.73(1) - RTI - Not relevant to scope of application

Hi Ruth,

Thank you for your enquiry.

Here's quote QU-3894 for a toilet step.

View your quote online:

s.73(1) - RTI - Not relevant to scope of application

From your online quote you can accept, decline, comment or print.
We do accept Visa & Mastercard payments but a 2% transaction fee applies to all credit card transactions.

If you have any questions, please let us know.

Thanks,

s.73(1) - RTI - Not relevant to scope of application

IMPORTANT: This email and any attachments may contain legally privileged, confidential or private information, and may be protected by copyright. You may only use or disclose this information if you are the intended recipient(s) and if you use it in an authorised way. No other person is allowed to use, review, alter, transmit, disclose, distribute, print or copy this email and any attachments without appropriate authorisation.

If you are not the intended recipient(s) and the email was sent to you by mistake, please notify the sender immediately by return email or phone, destroy any hardcopies of this email and any attachments and delete it from your system. Any legal privilege and confidentiality attached to this email is not waived or destroyed by that mistake.

The Department of Education carries out monitoring, scanning and blocking of emails and attachments sent from or to addresses within the Department of Education for the purposes of operating, protecting,



MT OMMANEY SPECIAL SCHOOL REQUISITION

NAME OF PERSON REQUESTING GOODS:				SubCC to be Charged				SubCC Name											
Pauline Hope				6	0	0	0	1	0	Metro									
SUPPLIER NAME:		s.73(1) - RTI - Not rele																	
SUPPLIER ABN:																			
SUPPLIER ADDRESS:																			
SUBURB/TOWN												POST CODE:		s.73(1)					
PHONE:												FAX:							
EXTERNAL REFERENCE:		PROCUREMENT SOURCING STRATEGY (Please Tick):																	
DELIVERY DATE:		1. Invitation / Quote – Full Public Tender																	
INTERNAL MESSAGE:		2. Invitation / Quote – Limited No. of Suppliers																	
		3. Sole Source <input checked="" type="checkbox"/>																	
		4. SOA/PSA/Contract (inc. GCIT)				Contract Details:													
	PRODUCT	DESCRIPTION	QTY	UNIT each box	PRICE PER ITEM (Ex GST)	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE											
1	Clamp on Mount		1		895.00		895.00												
2	Shipping & Handling		1		82.50	8.25	90.75												
3																			
4																			
5																			
6																			
7																			

NOTE: every item must have a price per item

TOTAL 985.75

Procurement Approval				Cost Centre Owner Approval				Financial Approval			
Name:	Liz Hemingway			Name:	Liz Hemingway			Name:			
Sign:				Sign:				Sign:			
Date	6/11/208			Date:	21/9/10			Date:			
REQ #	8							PO #	9		

Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

ABN 39 196 248 906
Phone 07 3717 6888
Fax 07 3717 6800

PURCHASE ORDER



Supplier Name: s.73(1) - RTI - Not relevant
Supplier Address:

Supplier No.:
Supplier ABN:
Contact:
Phone:
Fax:
Email:

Deliver To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Invoice To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Purchase Order No.: 2000318
Order Date: 08-Nov-2018
Delivery Date: 12-Nov-2018
Purchasing Contract:
Requisitioner: Gilmour, Helen
Payment Terms: 14 Days

Paid

Page 1 of 1

Supplier's Item Code	Description	Quantity	Price	Unit	Amount excl. GST	GST	Amount incl. GST
12.1760	ClampOnMount. Table top mounting system with Manfrotto SuperClamp base and QuickShift handles for quick and easy adjustment. Height adjustable from approx 0 to 180mm and 3D positionable. Incl UDS-22-DC. 2 yr warranty. CE marking	1.00	895.00	UN	895.00	0.00	895.00
000001	Shipping and Handling	1.00	82.50	UN	82.50	8.25	90.75
Total incl. GST:						AUD	985.75

Unless otherwise stated, this Purchase Order is subject to:

- Queensland Government General Contract Conditions (for general goods and services) - Version 2.0 dated December 2014; or
- Queensland Government General Contract Conditions - ICT Products and Services (for ICT purchases) - Version 1.0.0 issued August 2017; and
- if applicable, the *Working on Department of Education facilities* conditions

The terms and conditions are available at <https://det.qld.gov.au/publications/policies/purchase-terms>

Please note:

- All deliveries must be accompanied by a delivery docket or invoice that quotes the Purchase Order Number.
- Prices and product changes must be communicated to the Purchasing Contact and approved prior to delivery.
- Payment terms are based on invoice date not date of receipt of invoice.

PC
s.73(1) - RTI - Not relevant to scope of application

Quote: 20181518

Quote

Quote date: 27/09/2018

Bill to:
Ruth Dooner

Expiry:
26/11/2018

ITEM	DESCRIPTION	UNITS	UNIT PRICE (ex GST)	TAX TYPE	AMOUNT (ex GST)
12.1760	ClampOnMount. Table top mounting system with Manfrotto SuperClamp base and QuickShift handles for quick and easy adjustment. Height adjustable from approx. 0 to 180 mm and 3D positionable. Incl. UDS-22-DC. 2 yr warranty. CE marking.	Qty 1	895.00	GST Free	895.00
000001	Shipping & Handling	Qty 1	82.50	GST	82.50
Sub-Total (ex GST):					\$977.50
GST:					\$8.25
TOTAL (Inc GST):					\$985.75

Notes

s.73(1) - RTI - Not relevant to scope of application

* Estimated delivery timeframe is 4 weeks once product(s) ordered. When ordering please indicate delivery address and contact person.

HANSEN, Sarah (shans9)

From: HEMINGWAY, Liz <Liz.HEMINGWAY@qed.qld.gov.au>
Sent: Friday, 26 October 2018 1:13 PM
To: DOONER, Ruth (rdoon2)
Cc: HANSEN, Sarah (shans9); GILMOUR, Helen (hgilm5)
Subject: Re: [s.73\(1\)](#) "Quote for Clamp on Mount" APPROVAL PLEASE

Approved.

Get [Outlook for iOS](#)

On Fri, Oct 26, 2018 at 1:04 PM +1000, "DOONER, Ruth (rdoon2)" <rdoon2@eq.edu.au> wrote:

Hi Liz

Could you please indicate your approval for this purchase of an ipad mount as per decision made at September Metro purchasing group meeting

Ruth

Ruth Dooner

Physiotherapist
Department of Education
Equipment Trials Service

P: [s.47\(3\)\(b\)](#) (Tue and Fri only). At other times, please contact me by email or phone Lea Slater (AO) on 0476825516

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

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Please consider the environment before printing this email.



From: [s.73\(1\) - RTI - Not relevant to scope of application](#)

Sent: Thursday, 27 September 2018 10:04 AM

To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Subject: RE: [s.73\(1\)](#) "Quote for Clamp on Mount"

Hi Ruth,

Thank you for your quote request for Clamp on Mount for your Equipment service.

Please find attached quote 20181518 for \$985.75.

This quote is valid until 26/11/2018.

Don't hesitate to get in touch if you have any questions.

[s.73\(1\) - RTI - Not relevant to scope of application](#)

s.73(1) - RTI - Not relevant to scope of application

From: Ruth Dooner [s.73(1) - RTI - Not relevant to scope of application]
Subject: [s.73(1) - RTI - Not relevant to scope of application] Quote for Clamp on Mount"
Date: 25 September 2018 at 2:30:19 pm ACST
To: [s.73(1) - RTI - Not relevant to scope of application]
Reply-To: rdoon2@eq.edu.au

From: Ruth Dooner
Email: rdoon2@eq.edu.au
Subject: Quote for Clamp on Mount

Organisation: Department of Education
State: QLD
Client Name: Equipment Trial Service
Add Support & Training?: No

Additional details/comments:

Below are the products I would like to receive a quote for:

Product	Price	Quantity	Total
GRAND TOTAL	0		\$0

This e-mail was sent from a quote form on [s.73(1) - RTI - Not relevant to scope of application]

IMPORTANT: This email and any attachments may contain legally privileged, confidential or private information, and may be protected by copyright. You may only use or disclose this information if you are the intended recipient(s) and if you use it in an authorised way. No other person is allowed to use, review, alter, transmit, disclose, distribute, print or copy this email and any attachments without appropriate authorisation.

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MT OMMANEY SPECIAL SCHOOL REQUISITION

com

NAME OF PERSON REQUESTING GOODS:				SubCC to be Charged				SubCC Name					
Pauline Hope				6	0	0	0	1	0	Metro			
SUPPLIER NAME:		s.73(1) - RTI - Not relev											
SUPPLIER ABN:													
SUPPLIER ADDRESS:													
SUBURB/TOWN								POST CODE:		s.73(1)			
PHONE:								FAX:		s.73(1) - RTI			
EXTERNAL REFERENCE:		PROCUREMENT SOURCING STRATEGY (Please Tick):											
DELIVERY DATE:		1. Invitation / Quote – Full Public Tender											
INTERNAL MESSAGE:		2. Invitation / Quote – Limited No. of Suppliers											
		3. Sole Source								✓			
		4. SOA/PSA/Contract (inc. GCIT)				Contract Details:							
	PRODUCT	DESCRIPTION	QTY	UNIT	PRICE PER ITEM	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE					
1	Anterior Support/Tray		1	ea/box	266.00		266.00						
2	Pan		1		64.00		64.00						
3	Standard Deflector		1		50.00		50.00						
4	Splash Guard		1		56.00		56.00						
5	Abductor		1		112.00		112.00						
6	Ankle Straps, pair		1		84.00		84.00						
7	Calf Rest		1		70.00		70.00						
8	Push Handles												
9	Freight				40.00	4.00	44.00						
10													

NOTE: every item must have a price per item

TOTAL 746.00

Procurement Approval				Cost Centre Owner Approval				Financial Approval			
Name:	Liz Hemingway			Name:				Name:			
Sign:				Sign:				Sign:			
Date:				Date:				Date:			
REQ #	8						PO #	9			

Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

ABN 39 196 248 906
Phone 07 3717 6888
Fax 07 3717 6800

PURCHASE ORDER



Supplier Name:
Supplier Address:

Supplier No.:
Supplier ABN:
Contact:
Phone:
Fax:
Email:

s.73(1) - RTI - Not relevant to scope of

Deliver To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Invoice To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Purchase Order No.: 2000316
Order Date: 08-Nov-2018
Delivery Date: 12-Nov-2018
Purchasing Contract:
Requisitioner: Gilmour, Helen
Payment Terms: 7 Days

Page 1 of 2

Supplier's Item Code	Description	Quantity	Price	Unit	Amount excl. GST	GST	Amount incl. GST
Z155	Supply of Rifton HTS (Medium) - Anterior Support/Tray	1.00	266.00	UN	266.00	0.00	266.00
Z127	Pan	1.00	64.00	UN	64.00	0.00	64.00
Z118	Standard Deflector (requires seat pad)	1.00	50.00	UN	50.00	0.00	50.00
Z119	Splash Guard	1.00	56.00	UN	56.00	0.00	56.00
Z124	Abductor	1.00	112.00	UN	112.00	0.00	112.00
Z156	Ankle Straps, Pair (requires footboard)	1.00	84.00	UN	84.00	0.00	84.00
Z158	Calf Rest (requires footboard)	1.00	70.00	UN	70.00	0.00	70.00
Z199	Push Handles	1.00	0.00	UN	0.00	0.00	0.00
FREIGHT	Freight	1.00	40.00	UN	40.00	4.00	44.00
						Total incl. GST:	AUD 746.00

500051320

PO

s.73(1) - RTI - Not relevant to scope of

QUOTATION

s.73(1) - RTI - Not relevant to scope of application

26th October 2018**Quote No:H0553A**Ruth Dooner
rdoon2@eq.edu.au

s.47(3)(b) -

Mt. Ommaney Special School, 94 Capitol Drive, Mt. Ommaney 4074

RE: SUPPLY OF RIFTON HTS (MEDIUM)

As requested please find below quotation for the supply of the following:-

CODE	DESCRIPTION	QUANTITY	PRICE
Z155	Anterior Support/Tray	1	266.00
Z127	Pan	1	64.00
Z118	Standard Deflector (requires seat pad)	1	50.00
Z119	Splash Guard	1	56.00
Z124	Abductor	1	112.00
Z156	Ankle Straps, Pair (requires footboard)	1	84.00
Z158	Calf Rest (requires footboard)	1	70.00
Z199	Push Handles		
	Freight		44.00
	TOTAL (includes GST of \$4.00)		746.00

This quote is valid for a period of sixty (60) days from the date hereof. This Product is exempt from GST. Freight charges are to the Mount Ommaney area only. This Quote does not include Fitting and Assembly. The above goods can be supplied upon receipt of a Purchase Order. All non stock items are non returnable.

All information contained in this quotation is confidential and copyright and remains the intellectual property of s.73(1) RTI - Not rele. This quotation may only be used by the addressee to submit to funding bodies. It may not be used or supplied to other third parties, without the written permission of Special Needs Solutions.

Thank you for the opportunity of providing the above quotation and should you have any queries please do not hesitate to contact me.

Kindest regards,

s.73(1) - RTI - Not relevant to

Goods Received by _____

Date: _____

Cost Centre: _____

Description: Meteo Equipment

s.73(1) - RTI - Not relevant to scope of application

HANSEN, Sarah (shans9)

From: HEMINGWAY, Liz <Liz.HEMINGWAY@qed.qld.gov.au>
Sent: Friday, 26 October 2018 1:14 PM
To: DOONER, Ruth (rdoon2)
Cc: HANSEN, Sarah (shans9); GILMOUR, Helen (hgilm5)
Subject: Re: [s.73\(1\) - R](#)

Approved.

Get [Outlook for iOS](#)

On Fri, Oct 26, 2018 at 1:13 PM +1000, "DOONER, Ruth (rdoon2)" <rdoon2@eq.edu.au> wrote:

Hi Liz

Could you please indicate your approval for this purchase of accessories for the [s.73\(1\)](#) HTS (commode) as per decision made at September Metro purchasing group meeting

Regards

Ruth

Ruth Dooner

Physiotherapist
Department of Education
Equipment Trials Service

P: [s.47\(3\)\(b\)](#) (Tue and Fri only). At other times, please contact me by email or phone Lea Slater (AO) on 0476825516

E: rdoon2@eq.edu.au

Mt.Ommaney Special School
94 Capitol Dr | Mt.Ommaney QLD 4074

Working together to lift learning and skilling outcomes for Queensland.
Please consider the environment before printing this email.



From: [s.73\(1\) - RTI - Not relevant to scope of application](#)

Sent: Friday, 26 October 2018 1:10 PM

To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Subject: HTS Quote

Good afternoon Ruth,

Thank you for your call this afternoon!

I have amended that quote for the HTS accessories as requested 😊.

Please let me know if you need anything else and have a fabulous weekend!

Many thanks.

[s.73\(1\) - RTI - Not relevant](#)



MT OMMANEY SPECIAL SCHOOL REQUISITION

NAME OF PERSON REQUESTING GOODS:				SubCC to be Charged				SubCC Name			
Pauline Hope				6	0	0	0	1	0	Metro	
SUPPLIER NAME:		s.73(1) - RTI - Not r									
SUPPLIER ABN:											
SUPPLIER ADDRESS:											
SUBURB/TOWN						POST CODE:		s.73(1)			
PHONE:						FAX:		s.73(1) - RTI			
EXTERNAL REFERENCE:		PROCUREMENT SOURCING STRATEGY (Please Tick):									
DELIVERY DATE:						1. Invitation / Quote - Full Public Tender					
INTERNAL MESSAGE:						2. Invitation / Quote - Limited No. of Suppliers					
						3. Sole Source				✓	
						4. SOA/PSA/Contract (inc. GCIT)		Contract Details:			
	PRODUCT	DESCRIPTION	QTY	UNIT	PRICE PER ITEM	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE			
1	s.73(1) Junior Change Table			1	2,830.00		2,830.00				
2	Packing & Delivery			1	322.50	32.25	354.75				
3											
4											
5											
6											
7											

NOTE: every item must have a price per item

TOTAL \$3,184.75

Procurement Approval				Cost Centre Owner Approval				Financial Approval			
Name:	Liz Hemingway			Name:	Maree NEILSEN			Name:			
Sign:				Sign:				Sign:			
Date				Date:	6 November 2018			Date:			
REQ #	8						PO #	9			

s.73(1) - RTI - Not relevant to scop

Sent: _ / _ / _

By: Email _
Fax _
Post _

Tax Invoice No. 23155

Page 1 of 2

Account
address:

Mount Ommaney Specialist School (3088)

94 Capitol Drive
MOUNT OMMANEY, QLD 4074
Australia
Phone: 07 3717 6888
Fax: 07 3717 6800

Ship Via: TNT

Fob desc:

Shipping
address:

Mount Ommaney Specialist School (3088)
94 Capitol Drive
MOUNT OMMANEY, QLD 4074
Phone: 07 3717 6888
Fax: 07 3717 6800

Invoice Date	Due Date	Terms
13/11/2018	31/12/2018	Net 30 days

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	CJ12.07021.E0000F.00C10	1.0	EA	2,830.00000	\$2,830.00

s.73 Junior Change Table

* **Wedgewood**

* Junior Change Table;

* 1 section 125cm long; overall length with ends down
1350mm, overall length with ends up 1650mm;

* Fold down side and ends;

* 71 cm Wide;

* 50mm Foam (38mm High Density + 12mm soft);

* Condor Brand, Medical Grade Vinyl;

* 200kg lift capacity. Electric height adjustment
(45-95cm);

* Foot Control;

* 125mm heavy duty, lockable castors; (150mm Hoist
access);

* APO Grey Frame;

Shipment 20905 Our Order 111918 Your Order 2000315

Tracking No. SCN010282414

Serial Numbers

18081552

Continued over .../

s.73(1) - RTI - Not relevant to s

Sent: _ / _ / _

By: Email _
Fax _
Post _

Tax Invoice No. 23155

Page 2 of 2

Order Qty	Ship Qty	Part ID/Description	Rev	U/M	Unit Price	Extended Price
1.00	1.00	DEL	TNT	EA	322.50000	\$322.50

Packing & Delivery - Pallet

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- * Tailgate delivery.
- * Business hours.
- * Includes transport to delivery address ground floor only;

[or to roadside if smooth access to doorway unavailable];

- * Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging; available on request at an extra charge.

Shipment 20906 Our Order 111918 Your Order 2000315

Tracking No. ECN010282414

Payment by direct deposit preferred. ANZ Bank s.73(1) - RTI - Not relevant to scope of application

Invoice Sub-total	\$3,152.50
Freight	\$0.00
GST	\$32.25
Invoice Balance	\$3,184.75

Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

ABN 39 196 248 906
Phone 07 3717 6888
Fax 07 3717 6800

PURCHASE ORDER



Supplier Name: s.73(1) - RTI - Not relevant
Supplier Address:
Supplier No.:
Supplier ABN:
Contact:
Phone:
Fax:
Email:

Deliver To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Invoice To:
Mount Ommaney Special School - (3088)
94 Capitol Drive
Mount Ommaney QLD 4074

Purchase Order No.: 2000315
Order Date: 08-Nov-2018
Delivery Date: 12-Nov-2018
Purchasing Contract:
Requisitioner: Gilmour, Helen
Payment Terms: Immediate

Page 1 of 1

Supplier's Item Code	Description	Quantity	Price	Unit	Amount excl. GST	GST	Amount incl. GST
CJ12.07021.E000 0F.00C10	s.73(1) Junior Change Table as per quote 17614 but with a change of Colour to Wedgewood	1.00	2,830.00	UN	2,830.00	0.00	2,830.00
DEL	Packing and Delivery - Pallet	1.00	322.50	UN	322.50	32.25	354.75
Total incl. GST:						AUD	3,184.75

Unless otherwise stated, this Purchase Order is subject to:

- Queensland Government General Contract Conditions (for general goods and services) - Version 2.0 dated December 2014; or
- Queensland Government General Contract Conditions - ICT Products and Services (for ICT purchases) - Version 1.0.0 issued August 2017; and
- if applicable, the *Working on Department of Education facilities* conditions.

The terms and conditions are available at <https://det.qld.gov.au/publications/policies/purchase-terms>

Please note:

1. All deliveries must be accompanied by a delivery docket or invoice that quotes the Purchase Order Number.
2. Prices and product changes must be communicated to the Purchasing Contact and approved prior to delivery.
3. Payment terms are based on invoice date not date of receipt of invoice.

Quote No. 17614

Quote Date

9/10/2018

s.73(1) - RTI - Not relevant to

Attention: Ruth Dooner**Mount Ommaney Specialist School (3088)**94 Capitol Drive
MOUNT OMMANEY, QLD 4074
Australia

Phone: 07 3717 6888


Fax: 07 3717 6800

Payment Terms: **Net 30 days**

Dear Ruth

Thank you for the opportunity to offer the following for your consideration. This offer is subject to our standard conditions of sale and is valid for a period of 30 days. Please refer to this quote when placing your order.

***** s.73(1) - RTI - Not relevant to products are 100% Australian Made *****

Line	Part ID/Description	Revision No	Quantity	Unit Price	Net Unit Price	Net Unit Price Inc GST	Line Total	Line Total Inc GST
1	CJ12.07021.E0000F.00C10 s.73(1) - RTI - Not relevant to Junior Change Table * Charcoal * Junior Change Table; * 1 section 125cm long; overall length with ends down 1350mm, overall length with ends up 1650mm * Fold down side and ends; * 71 cm Wide; * 50mm Foam (38mm High Density + 12mm soft); * Condor Brand, Medical Grade Vinyl; * 200kg lift capacity. Electric height adjustment (45-95cm); * Foot Control; * 125mm heavy duty, lockable castors; (150mm Hoist access); * APO Grey Frame; 	1.0	1.00	2,830.00	2,830.00	2,830.00	2,830.00	2,830.00
2	DEL Packing & Delivery - P&D	TNT	1.00	322.50	322.50	354.75	322.50	354.75

Full product details at: [https://s.73\(1\) - RTI - Not relevant to habilitation/change-tables.html](https://s.73(1) - RTI - Not relevant to habilitation/change-tables.html)

Continued over .../

Quote No. 17614

Quote Date

9/10/2018

s.73(1) - RTI - Not relevant to

Medical Tables, Chairs and Couches are shipped on a timber pallet with covering. There is no assembly required.

General ex-truck delivery

- Tailgate delivery.
- Business hours.
- Includes transport to delivery address ground floor only; (or to roadside if smooth access to doorway unavailable);
- Does not include unpacking / installation into room / removal of packaging.]

Full service - into room, unpack and remove packaging available on request at an extra charge.

Salesperson:

Prices are Valid Until Thursday, 8 November 2018

CONDITIONS OF SALE

Please see [https://s.73\(1\) - RTI - Not relevant to/conditions-of-sale.html](https://s.73(1) - RTI - Not relevant to/conditions-of-sale.html)

Quote Total	3,152.50
Plus GST	\$32.25
Grand Total	\$3,184.75

HOPE, Pauline (phope9)

From: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>
Sent: Tuesday, 6 November 2018 9:51 AM
To: HANSEN, Sarah (shans9)
Cc: GILMOUR, Helen (hgilm5); HOPE, Pauline (phope9)
Subject: FW: Quote 17614

Hi Sarah

Bbelow is approval for the purchase of the change table- I am not sure if we have scraped into the deadline with this
Ruth

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: [s.47\(3\)\(b\)](#) (Tue and Fri only). At other times, please contact me by email or phone Lea Slater (AO) on 0476825516

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

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From: NEILSEN, Maree [mailto:Maree.NEILSEN@qed.qld.gov.au]

Sent: Friday, 2 November 2018 12:14 PM

To: HEMINGWAY, Liz <Liz.HEMINGWAY@qed.qld.gov.au>

Cc: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>; HETHERINGTON, Pat <Pat.HETHERINGTON@qed.qld.gov.au>

Subject: RE: Quote 17614

Approved.

Kind Regards

Maree Neilsen

Director, Strategy and Performance

Metropolitan Regional Office

Department of Education

P: 07 30288023

M: [s.47\(3\)\(b\)](#)

Strategy and Performance | Metropolitan Region

Department of Education

Level 2 | Block B Garden Square Building | MacGregor Street

Upper Mt Gravatt QLD 4122

PMB 250 | Mansfield DC QLD 4122

Inspiring minds. Creating opportunities. Shaping Queensland's future.
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Stay connected in Metro – click on [MetroConnect](#)

From: HEMINGWAY, Liz
Sent: Saturday, 27 October 2018 8:06 PM
To: NEILSEN, Maree <Maree.NEILSEN@qed.qld.gov.au>
Cc: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>
Subject: Fwd: Quote 17614

Hi Maree

Seeking approval for purchase of a change table for the regional loans trial service.

See quote attached.

Regards
Liz

Get [Outlook for iOS](#)

----- Forwarded message -----

From: "DOONER, Ruth (rdoon2)" <rdoon2@eq.edu.au>
Date: Fri, Oct 26, 2018 at 1:28 PM +1000
Subject: FW: Quote 17614
To: "HEMINGWAY, Liz" <Liz.HEMINGWAY@qed.qld.gov.au>
Cc: "HANSEN, Sarah (shans9)" <shans9@eq.edu.au>, "GILMOUR, Helen (hgilm5)" <hgilm5@eq.edu.au>

Hi Liz

Could you please indicate your approval for this purchase of an s.73(1) Junior Change table as per decision made at September Metro purchasing group meeting.

Ruth

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email or phone Lea Slater (AO) on 0476625516

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

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From: s.73(1) - RTI - Not relevant to scope of application

Sent: Tuesday, 9 October 2018 8:30 AM

To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Subject: Quote 17614

Dear Ruth,
I am so sorry I missed your email!
Please find our quote attached.
Charcoal is 4 weeks from order, Wedgewood blue is in stock.
Kind regards,

s.73(1) - RTI - Not relevant to scope of application

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MT OMMANEY SPECIAL SCHOOL REQUISITION FORM

GOODS UNDER \$2,000 - 1 VERBAL QUOTE

GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE ⇐

GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) -

Numerical Scoring

NAME OF PERSON REQUESTING GOODS:		SubCC to be Charged		SubCC Name			
lea Slater		6 0 0 0 1 0		metro			
SUPPLIER NAME:	s.73(1) - RTI - Not relevant to scope of application						
SUPPLIER ABN:							
SUPPLIER ADDRESS:							
SUBURB/TOWN	s.73(1) - RTI - Not relev	POST CODE:		s.73(1) - RTI			
PHONE:			FAX:				
EXTERNAL REFERENCE:	PROCUREMENT SOURCES STRATEGY (Please Tick):						
DELIVERY DATE:	1. Invitation / Quote - Full Public Tender						
INTERNAL MESSAGE:		2. Invitation / Quote - Limited No. of Suppliers					
As discussed & approved by metro Regional Purchasing		3. Sole Source					
		4. SOA/PSA/Contract (inc. GCIT)		Contract Details:			
PRODUCT	DESCRIPTION	QTY	UNIT ea/box	PRICE PER ITEM (Ex GST)	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE
1	lightweight paediatric Chair					1199.00	
2							
3							
4	Freight					70.00	
5							
6							
7							
8							
9							
10							

NOTE: every item must have a price per item

TOTAL 1269.00

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:		Name:	lea Slater	Name:	
Sign:		Sign:	<i>[Signature]</i>	Sign:	
Date:		Date:	17.05.19.	Date:	
REQ #	8			PO #	9

17/05/2019

Attn: Ruth Dooner
Mt.Ommaney Special School
94 Capitol Dr
Mt.Ommaney 4074

Equipment Supply Quotation for Children's Wheelchair

Description	Item Ref	Units	Unit Cost	GST
Lightweight 30cm Paediatric Wheelchair	WLCP-30	1	\$1199.00	NA
Delivery to: 94 Capitol Dr, Mt.Ommaney 4074			\$70.00	Inclusive
Total			\$1269.00	

Notes:

- All items are supplied with a 12 month warranty against manufacturers defects.

This quotation is subject to costs quoted on this day 17/05/2019 and availability at the time an order is placed.

Payment may be made by VISA or Mastercard

or

Direct Deposit:

Westpac

BSB:

s.73(1) - RTI - Not r

Account:

Quote Ref:

Quotation Prepared by:

s.73(1) - RTI - Not relevant to scope of application

Please feel free to call me should you have any questions s.73(1) - RTI -

Re: Request to purchase Lightweight wheelchair

HL HEMINGWAY, Liz <Liz.HEMINGWAY@qed.qld.gov.au>
Tue 28/05, 11:28 AM
SLATER, Lea (SlaterL); DOONER, Ruth (rdoon2)

Reply all |

Approved.

Liselaine Hemingway
PAES Strategy and Performance
Metropolitan Region
Department of Education

On Tue, May 28, 2019 at 11:13 AM +1000, "SLATER, Lea (SlaterL)" <SlaterL@eq.edu.au> wrote:

Good morning Liz

Could you please indicate your approval to purchase this wheelchair as recommended by the Metro Equipment Purchasing Committee?

There is currently \$35 000 in the Metro Budget.

Regards
Lea Slater
Administration Officer
Metropolitan and State-wide Students with Disability
Equipment Trial Service

M: [s.47\(3\)\(b\)](#)
E: slaterl@eq.edu.au

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From: DOONER, Ruth (rdoon2)
Sent: Tuesday, 21 May 2019 8:47 AM

s.73(1) - RTI - Not relevant to scope of application

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From: "DOONER, Ruth (rdoon2)" <rdoon2@eq.edu.au>

Date: Friday, 7 June 2019 3:31 pm

To: s.73(1) - RTI - Not relevant to scope of ap

Subject: FW: s.73(1) - Customer Enquiry

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email.

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

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From: DOONER, Ruth (rdoon2)

Sent: Tuesday, 28 May 2019 1:02 PM

To: s.73(1) - RTI - Not relevant to scope of ap

Subject: RE: s.73(1) - Customer Enquiry

Hello s.73(1)

I have approval to make this purchase. Could you please go ahead and deliver the chair to Mt.Ommaney Special School. We will pay the invoice after arrival of the chair if that suits?

Kind Regards

Ruth

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From: "DOONER, Ruth (rdoon2)" <rdoon2@eq.edu.au>

Date: Friday, 17 May 2019 3:34 pm

To: s.73(1) - RTI - Not relevant to scope of app

Subject: RE: s.73(1) Customer Enquiry

Hi Dean

I think the quote still has the incorrect model number n it as I cannot find this number against the paediatric chair on the website. Is it meant to be SKU: WLCP-30

s.73(1) - RTI - Not relevant to scope of appl ildrens-paediatric-30cm-wheelchair/

Regards

Ruth

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email.

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

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From: s.73(1) - RTI - Not relevant to scope of applicati

Sent: Friday, 17 May 2019 1:10 PM

To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: FW: s.73(1) Customer Enquiry

Hi Ruth,

Mark asked me to forward an updated quotation for a paediatric wheelchair.

Unfortunately our supplier has made a small price rise since our last quotation.

Please let me know if you would like to place an order or require more information.

Best regards

s.73(1)

To: s.73(1) - RTI - Not relevant to scope of app

Subject: RE: s.73(Customer Enquiry

Hi s.73(1

I think the quote still has the incorrect model number in it as I cannot find this number against the paediatric chair on the website. Is it meant to be SKU: WLCP-30

[https://s.73\(1\) - RTI - Not relevant to scope of application/product/childrens-paediatric-30cm-wheelchair/](https://s.73(1) - RTI - Not relevant to scope of application/product/childrens-paediatric-30cm-wheelchair/)

Regards

Ruth

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: s.47(3)(b) (Tue and Fri only). At other times, please contact me by email.

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

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From: s.73(1) - RTI - Not relevant to scope of application

Sent: Friday, 17 May 2019 1:10 PM

To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Cc: s.73(1) - RTI - Not relevant to scope of application

Subject: FW: s.73(1) Customer Enquiry

Hi Ruth,

Mark asked me to forward an updated quotation for a paediatric wheelchair.

Unfortunately our supplier has made a small price rise since our last quotation.

Please let me know if you would like to place an order or require more information.

Best regards

s.73(1) - RTI - Not relevant to scope of application

From: s.73(1) - RTI - Not relevant to scope of a
Reply-To: "\"Ruth Dooner\"" <rdoon2@eq.edu.au>, s.73(1) - RTI - Not relevant to scope of app
Date: Tuesday, 26 March 2019 1:49 pm
To: s.73(1) - RTI - Not relevant to scope of a
Subject: s.73(1) Customer Enquiry

Name: Ruth Dooner
Email: rdoon2@eq.edu.au
Phone: s.47(3)(b) - Cont

Could I please have a quote for the
Children's / Paediatric 30cm Wheelchair \$1,049.00
Delivery would be to Mt.Ommaney Brisbane and quote made out to
Ruth Dooner

Message: Mt.Ommaney Special School
94 Capitol Dr
Mt.Ommaney 4074

I require the quote in order to seek approval for purchase
Thank you

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Email: rdoon2@eq.edu.au

Phone: s.47(3)(b) - Co

Could I please have a quote for the
Children's / Paediatric 30cm Wheelchair \$1,049.00
Delivery would be to Mt.Ommaney Brisbane and quote made out to
Ruth Dooner
Mt.Ommaney Special School

Message: 94 Capitol Dr
Mt.Ommaney 4074

I require the quote in order to seek approval for purchase

Thank you

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GOODS UNDER \$2,000 - 1 VERBAL QUOTE
GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE ←
GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) - Numerical Scoring

NAME OF PERSON REQUESTING GOODS:		SubCC to be Charged		SubCC Name		
Lea Slater		600010		Metro		
SUPPLIER NAME:		s.73(1) - RTI - Not relevant to scope of applica				
SUPPLIER ABN:						
SUPPLIER ADDRESS:						
SUBURBTOWN:		s.73(1) - RTI - Not relevant to sco		s.73(1) - RTI -		
PHONE:		POST CODE:				
FAX:						
EXTERNAL REFERENCE:		PROCUREMENT SOURCING STRATEGY (Please Tick)				
DELIVERY DATE:		1. Invitation / Quote - Full Public Tender				
INTERNAL MESSAGE:		2. Invitation / Quote - Limited No. of Suppliers				
		3. Sole Source X				
		4. SOA/PSA/Contract (inc. GCIT)		Contract Details:		
PRODUCT	DESCRIPTION	QTY	UNIT	PRICE PER ITEM (incl GST)	TOTAL PRICE	SUPPLIER PRODUCT CODE
1	Re Turn 7400				1346.00	✓
2	Re Turn Belt S	Did not order.			268.00	
3	Re Turn Belt M				268.00	✓
4	Re Turn Belt L				268.00	✓
5						
6	Freight & Handling				80.00	✓
7						
8						
9						
10						

NOTE: every item must have a price per item

TOTAL 2230.00

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:		Name:	Lea Slater	Name:	Wayne Wilkinson
Sign:		Sign:		Sign:	
Date:		Date:	15.05.19	Date:	15.5.19
REQ #	8	PO #	9		

s.73(1) - RTI - Not relevant to scope of application

Invoice Date: 10.06.2019

130814

Int. Job No: 150445

Invoice No.

Area/Cust No:

Remittance

Rep: s.73(1) - RTI -

Advice

s.73(1) - RTI - Not re

Contact: Ric

Invoice No: 130814

Cust. ord. No:

Despatch Per: INT SAMEDAY

Con. Note No: 2880

Phone No: s.73(1) - R

Invoice To:

Mount Ommaney Special School
94 Capitol Dve
MT OMMANEY QLD 4074

Deliver To:

Mount Ommaney Special School
94 Capitol Dve
MT OMMANEY QLD 4074

17004791
ENTERED

QTY	STOCK CODE	DESCRIPTION / SERIAL Nos	% GST	UNIT VALUE	AMOUNT
1	217400	Transfer Platform - ReTurn 7400 Patient Transfer platform, manual sit to stand device, suitable for shorter adults and children weighing max 150kg. SerialNo:		\$1,346.00	\$1,346.00
1	216034M	Transfer Platform - ReTurn Belt M, 105 - 125cm		\$268.00	\$268.00
1	216035L	Transfer Platform - ReTurn Belt L, 120 -145cm		\$268.00	\$268.00
1	9000A	Freight and Handling		\$80.00	\$80.00

Paid by Corporate Card

Signed: [Signature]
Name: W. Slater
Date: 7.8.19.

Goods Received by: [Signature]
Date: 10.6.19
Cost Centre: 600010 - Metro Equipment Shed.
Description: Asset LVA
53720012
Freight - 53000 9000

Transaction Number 17004791

ELECTRONIC PAYMENT OPTION

ACCOUNT NAME: s.73(1) - RTI - Not relevant to scc

BSB NUMBER: s.73(1)

ACCOUNT NUMBER: s.73(1) - R

CREDIT CARD PAYMENT

☐ MASTER CARD ☐ VISA CARD

Card Number:

Card Holder:

Expiry Date

Signature

SUB TOTAL

\$1,962.00

GST

\$0.00

TOTAL INCL. GST

\$1,962.00

These prices are in \$ AUD

SubTotal \$1,962.00

GST \$0.00

Inv Total \$1,962.00

EXCLUSION OF LIABILITY CLAUSE E. & O.E. all sales etc.

Equipment supplied by s.73(1) - RTI - Not relevant to scc is sold subject to manufacturer's warranties implied by law. Where s.73 is liable under any implied warranty in relation to any equipment which is not ordinarily acquired for personal, domestic or household use or consumption, s.73 liability under that warranty shall, at its option, be limited to the repair or replacement of the equipment or the cost thereof. Subject to the foregoing, s.73 shall not be liable to any person or corporation for any expense, loss, damage or liability (including consequential loss) however caused which may be sustained by the purchaser of the equipment or by any other person or corporation and any implied warranties to that effect are, to the extent permitted by law, hereby excluded. Warranty as per ACCC guidelines. For Invoice Term & Conditions please refer to <http://www.activemedicalsupplies.com.au/TermsConditions.aspx>

Form No. O1 Rev date 01.07.10

s.73(1) - RTI - Not relevant to scope of application

Del Doc Date	02.06.2019	Del Doc No.	150445
		Cust. ord. No.	
Customer NX No:	SALE VARIOUS	Despatch Per	TNT SAMEDAY
Rep	s.73(1) - RTI -	Con Note No.	2880
Contact	Ric Day	Phone No.	s.73(1)

150445

Delivery Docket

s.73(1) - RTI - No

Invoice To:

Mount Ommaney Special School
94 Capitol Dve
MT OMMANEY QLD 4074

Deliver To:

Mount Ommaney Special School
94 Capitol Dve
MT OMMANEY
QLD 4074

QTY	STOCK CODE	DESCRIPTION / SERIAL Nos.
1	217400	Transfer Platform - ReTurn 7400 Patient Transfer platform, manual sit to stand device, suitable for shorter adults and children weighing max 150kg. Serial No: 071252 Serial No:
1	216034M	Transfer Platform - ReTurn Belt M, 105 - 125cm
1	216035L	Transfer Platform - ReTurn Belt L, 120 -145cm
1	9000A	Freight and Handling

EXCLUSION OF LIABILITY CLAUSE

Equipment supplied by s.73(1) - RTI - Not relevant is sold subject to manufacturer's warranties implied by law. Where s.7 is liable under any implied warranty in relation to any equipment which is not ordinarily aquired for personal, domestic or household use or consumption, s.73 liability under that warranty shall, at its option, be limited to the repair or replacement of the equipment or the cost thereof. Subject to the foregoing, s.73 shall not be liable to any person or corporation for any expense, loss, damage or liability (including consequential loss) however caused which may be sustained by the purchaser of the equipment or by any other person or corporation and any implied warranties to that effect are, to the extent permitted by law, hereby excluded.

Form No. 43009b Rev date 10.07.2013

Signed by

Please print name

with compliments

lv
130814



ANZ CUSTOMER COPY

s.73(1) - RTI - Not relevant

TERMINAL ID 06534080401
MASTERCARD (M) CR
5816

PUR AUD \$1962.00
SINGLE PHONE ORDER

APPROVED AUTH 065987

STAN 000691

07/08/19 09:13

THANK YOU
FOR YOUR CUSTOM
PLEASE RETAIN FOR YOUR RECORD

s.73(1) - RTI - Not relevant to scope of application

> QUOTATION # 150445

DATE 17 May 2010

Quote To:

Mount Ommaney Special School
94 Capitol Dve
MT OMMANEY QLD

Ship To:

Mount Ommaney Special School
94 Capitol Dve
MT OMMANEY
QLD 4074

Dear ,

217400**ReTurn 7400 Transfer platform, small**

Transfer Platform - ReTurn 7400 Patient Transfer platform, manual sit to stand device, suitable for shorter adults and children weighing max 150kg.

Qty	Unit Price	GST	Total
1	1,346.00		\$1,346.00

**216033S****ReTurn Belt Small, 85 - 105cm**

Transfer Platform - ReTurn Belt S, 85 - 105cm

Qty	Unit Price	GST	Total
1	268.00		\$268.00

**216034M****ReTurn Belt Medium, 105 - 125cm**

Transfer Platform - ReTurn Belt M, 105 - 125cm

Qty	Unit Price	GST	Total
1	268.00		\$268.00

**216035L****ReTurn Belt Large, 120 -145cm**

Transfer Platform - ReTurn Belt L, 120 -145cm

Qty	Unit Price	GST	Total
1	268.00		\$268.00





9000A
Freight and Handling
Freight and Handling

Qty	Unit Price	GST	Total
1	80.00		\$80.00

Released under RTI Act by DOE

Thank you for your interest in our products. We look forward to being of further assistance.

Kind Regards

s.73(1) - RTI - Not rel

Please note: This quote is valid for 30 days from Quote Date.

Quote Terms & Conditions:

All goods supplied are subject to Terms and Conditions which can be found at s.73(1) - RTI - Not com.au/TermsConditions.aspx

SubTotal \$2,230.00

GST \$0.00

Quote Total: \$2,230.00

These prices are in \$ AUD

FreeCall: s.73(1) - RTI - Not relevant to scope of application

Postal Ad

Form No: 2208a Date: 10.07.2013

RE: Request to purchase ReTurn

BS BAMPTON, Shelley <Shelley.BAMPTON@qed.qld.gov.au>

Reply all |

Fri 31/05, 7:55 AM

SLATER, Lea (SlaterL); HEMINGWAY, Liz <Liz.HEMINGWAY@qed.q+1 more

Approved.

Shelley Bampton

Director - Strategy and Performance

Metropolitan Region
Department of Education

P: 07 30288023

M: [s.47\(3\)\(b\)](#)

E: shelley.BAMPTON@qed.qld.gov.au

Level 2 Block B | Stockland Garden Square | MacGregor St | Mount Gravatt

QLD 4122

PMB 250 | Mansfield DC QLD 4122

Collective Efficacy – It takes a community to educate a child



cid:image
003.jpg@
01D4AD9
A.7F080D
70

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From: SLATER, Lea (SlaterL) <SlaterL@eq.edu.au>

Sent: Friday, 31 May 2019 7:27 AM

To: BAMPTON, Shelley <Shelley.BAMPTON@qed.qld.gov.au>; HEMINGWAY, Liz <Liz.HEMINGWAY@qed.qld.gov.au>

Cc: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>

Subject: Re: Request to purchase ReTurn

Good morning Shelley

Please find attached the quote for the ReTurn. Please let me know if you need any further information.

Regards

<https://outlook.office.com/owa/?viewmodel=ReadMessageItem&ItemID=AQMkAGZh...> 5/08/2019

Lea Slater
Administration Officer
Metropolitan and State-wide Students with Disability
Equipment Trial Service



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002.jpg@
01D2038E
.5CE9EF0
0

M: [s.47\(3\)\(b\)](#)
E: slaterl@eq.edu.au

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From: BAMPTON, Shelley <Shelley.BAMPTON@qed.qld.gov.au>
Sent: Thursday, 30 May 2019 7:57:13 PM
To: HEMINGWAY, Liz
Cc: DOONER, Ruth (rdoon2); SLATER, Lea (SlaterL)
Subject: RE: Request to purchase ReTurn

Can I please have the quote sent through again to approve. This is not coming up on my emails.

Shelley Bampton

Director - Strategy and Performance

Metropolitan Region
Department of Education

P: 07 30288023
M: [s.47\(3\)\(b\)](#)
E: shelley.BAMPTON@qed.qld.gov.au
Level 2 Block B | Stockland Garden Square | MacGregor St | Mount Gravatt
QLD 4122
PMB 250 | Mansfield DC QLD 4122

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cid:image
003.jpg@
01D4AD9
A.7F080D
70

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From: HEMINGWAY, Liz <Liz.HEMINGWAY@qed.qld.gov.au>
Sent: Tuesday, 28 May 2019 11:31 AM
To: BAMPTON, Shelley <Shelley.BAMPTON@qed.qld.gov.au>
Cc: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>; SLATER, Lea (SlaterL) <slaterl@eq.edu.au>
Subject: Re: Request to purchase ReTurn

Hi Shelley

Please see request for purchase over \$1000 for your approval.

<https://outlook.office.com/owa/?viewmodel=ReadMessageItem&ItemID=AQMkAGZh...> 5/08/2019

Regards
Liz

Liselaine Hemingway
PAES Strategy and Performance
Metropolitan Region
Department of Education

On Tue, May 28, 2019 at 10:46 AM +1000, "SLATER, Lea (SlaterL)" <SlaterL@eq.edu.au> wrote:

Good morning Liz

Could you please indicate your approval to purchase a ReTurn transferring aide with accessories? This purchase has been discussed and was agreed on by the Metro Equipment Purchasing Group. There is currently \$35 000 in the Metro budget.

Regards

Lea Slater

Administration Officer

Metropolitan and State-wide Students with Disability

Equipment Trial Service

M: [0847\(3\)\(b\)](tel:0847310000)

E: slaterl@eq.edu.au

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From: DOONER, Ruth (rdoon2)
Sent: Friday, 17 May 2019 3:29 PM
To: SLATER, Lea (SlaterL)
Subject: FW: Return quote

Hi Lea

Could you please ask Liz to approve the purchase of this transferring aid agreed on by the team at the last Metro meeting. I have not found another supplier of this item in Brisbane

Regards

Ruth

Ruth Dooner

Physiotherapist

Department of Education

Equipment Trials Service

P: **s.47(3)(b)** (Tue and Fri only). At other times, please contact me by email.

E: rdoon2@eq.edu.au

Mt.Ommaney Special School

94 Capitol Dr | Mt.Ommaney QLD 4074

**Working together to lift learning and skilling outcomes for
Queensland.**

Please consider the environment before printing this email.

From: s.73(1) - RTI - Not relevant to scope of application
[mailto: **]**
Sent: Friday, 17 May 2019 3:19 PM
To: DOONER, Ruth (rdoon2) <rdoon2@eq.edu.au>
Subject: Return quote

Hello,

Please see quote for the return platform and belts attached, let me know if you have any further questions, thanks.

Kind regards,

s.73(1) - RTI - Not relevant to scope of application



Pressure-Care-Mattress-range

s.73(1) - RTI - Not relevant to scope of applicatio

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>

Approval New Hoist

Approved: 11 November 2019 08:11

PDF

QUOTELM3
90065

Released under RTI Act by DOE

SLATER, Lea

From: SLATER, Lea
Sent: Tuesday, 10 September 2019 1:48 PM
To: BAMPTON, Shelley
Cc: Ruth Dooner (rdoon2@eq.edu.au)
Subject: QUOTELM390065.pdf
Attachments: QUOTELM390065.pdf

Good afternoon Shelley

Could you please indicate your approval for \$4102.00 of Metro Regional Equipment Funds to be used to purchase a new hoist.

At its last service, our Pro Med Elf Hoist failed inspection. This was due to the hoist being more than 10 years old and showing signs of rust around the joints. The technician advised that it be written off for safety reasons as oppose to trying to repair.

Ruth Dooner, the physiotherapist who works with me in the Shed concurred with the technician and has sourced this quote for a replacement hoist.

Hoists are a vital part our service as students who need them for hygiene cannot attend school and often transfer to schools before there is an equipment plan in place to accommodate them. We also get requests for hoists to go on school camps.

If you have any further questions, Ruth would be the best person to refer to.

Regards
Lea Slater
Administration Officer
Statewide Students with Disability Loan Service

M: [s.47\(3\)\(b\) -](#)

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s.73(1) - RTI - Not relevant to scope of application

QUOTATION

s.73(1) -

QUOTATION FOR:

MOUNT OMMANEY SPECIAL SCHOOL
94 CAPITOL DRIVE
MOUNT OMMANEY QLD 4074

SPECIAL INSTRUCTIONS:

MOUNT OMMANEY SPECIAL SCHOOL
94 CAPITOL DRIVE
MOUNT OMMANEY QLD

4074

Quotation Date	Quotation No.	Customer Code	Customer Request Code
6/8/2019	390065	452	
Sales Person		WH	DEPR
s.73(1) - RTI - Not		01	S40

Customer Acceptance

Signature	Title	Date

Page
1

Product	Description	Quantity	Price Per	Discount	Sales Value	GST	GST Inclusive
OXF-ADVANCE	Oxford Advance Electric Hoist with 6 Point Spreader bar	1	3,293.00 Each		3,293.00	0.00	3,293.00
	Maximum Safe Working Load 155 Kg						
	Folding for ease of Portability and Storage						
SL1087	SLING - FULL BACK- PAEDIATRIC	1	468.00 Each		468.00	0.00	468.00
FREIGHT	Freight, handling & delivery Insurance	1	310.00 Each		310.00	31.00	341.00
	FREIGHT IS EX ADELAIDE						
REQUESTED BY RUTH DOONER							
Price valid for 30 days							
Warranty 12 months Hoist, 3 months Battery							
Delivery: Paediatric sling is a non stocked item in							
Australia. please allow 6 to 8 weeks to import.							
Total					4,071.00	31.00	
Terms 30 Days Nett					QUOTATION TOTAL (Inc GST)		4,102.00

Please note we have changed our company name to s.73(1) - RTI - Not relevant to

s.73(1) - RTI - Not relevant to scope of application

Specialist Equipment Sales & Service: Hospital - Nursing Home - Rehabilitation - Domiciliary Care

s.73(1) - RTI - Not relevant to scope of application

QUOTATION

s.73(1)

QUOTATION FOR:

MOUNT OMMANEY SPECIAL SCHOOL
94 CAPITOL DRIVE
MOUNT OMMANEY QLD 4074

SPECIAL INSTRUCTIONS:

MOUNT OMMANEY SPECIAL SCHOOL
94 CAPITOL DRIVE
MOUNT OMMANEY QLD

4074

Quotation Date	Quotation No.	Customer Code		Customer Request Code
6/8/2019	390065	452		
Sales Person		WH	TERR	Tax Number
Wayne Barrett		01	S40	

Customer Acceptance

Signature	Title	Date

Page

2

Visit [www.s.73\(1\) - RTI - Not relevant to scope of application](http://www.s.73(1) - RTI - Not relevant to scope of application) for comprehensive product details.

s.73(1) - RTI - Not relevant to scope of application

Specialist Equipment Sales & Service, Hospital - Nursing Home - Rehabilitation - Domiciliary Care

SLATER, Lea

From: BAMPTON, Shelley
Sent: Tuesday, 10 September 2019 4:28 PM
To: SLATER, Lea
Cc: Ruth Dooner (rdoon2@eq.edu.au)
Subject: RE: **S.73** QUOTE - Last one for this week

Approved

Shelley Bampton

Director - Strategy and Performance

Metropolitan Region
Department of Education

P: 07 30288023

M: **S.47(3)(b)**

E: shelley.bampton@eq.edu.au

Level 2 Block B | Stockland Garden Square | MacGregor St | Mount Gravatt

QLD 4122

PMB 250 | Mansfield DC QLD 4122

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From: SLATER, Lea
Sent: Tuesday, 10 September 2019 1:59 PM
To: BAMPTON, Shelley
Cc: Ruth Dooner (rdoon2@eq.edu.au)
Subject: **S.7** QUOTE - Last one for this week

Hi Shelley

Could you please indicate your approval for \$2766.00 of Metro Regional Funds to be used to purchase new posture chairs and desks to give more variety to our collection?

Ruth Dooner, physiotherapist has done the background on these chairs and sourced the quotes. She will be the best person to contact to clarify any questions regarding this purchase request.

Kind regards

Lea Slater







s.73(1) - RTI - Not relevant to scope

Quotation

Quotation No: 31578
Date: 2019-08-05

Attention:	Ruth Dooner Department of Education Equipment Trials Service Tel: 08471311 Fax: 08471311 Email: rdoon2@eq.edu.au	From:	s.73(1) - RTI - Not
------------	--	-------	---------------------

Thank you for choosing s.73(1) - RTI - Not relevant to scope of
The following outlines your quotation

Code	Description	Image	Qty	Unit Price	Total Price
	Theraplus Student Chair with Double Back and Arms: Size D: 410 W 560 D 445 H (mm) Product Colour: Storm (Polypropylene) Warranty: 5 Years <ul style="list-style-type: none"> • Seat height: 445mm 		1	\$239.00	\$239.00
	Theraplus Student Chair with Double Back and Arms: Size C: 410 W 560 D 385 H (mm) Product Colour: Storm (Polypropylene) Warranty: 5 Years <ul style="list-style-type: none"> • Seat Height: 385mm 		1	\$239.00	\$239.00
	Theraplus Student Chair Vinyl Seat & Back with Arms : Size D: 410 W 560 D 445 H (mm) Product Colour: Storm (Standard Vinyl) Warranty: 5 Years <ul style="list-style-type: none"> • Seat Height: 445mm 		1	\$199.00	\$199.00
	Theraplus Student Chair Posture Right Size D: 410 W 560 D 445 H (mm) Product Colour: Storm (Polypropylene) Warranty: 5 Years <ul style="list-style-type: none"> • Seat Height: 445mm 		1	\$339.00	\$339.00
	Theraplus Student Chair Height Adjustable with Arms: 410 W 400 D 315-450 H (mm) Product Colour: Storm (Polypropylene) Warranty: 10 Years <ul style="list-style-type: none"> • 4 height increments: 315 355 390 450 seat height (mm) 		1	\$399.00	\$399.00
	Studiwell Theraplus Small Table: 600 W 600 D 495-720 H (mm) Product Colour: Diamond (Standard Board) Warranty: 10 Years <ul style="list-style-type: none"> • ABS Colour: • Table Corners: Radius • Standard Frame Colour: Black • Standard Board Thickness: • 5 height increments (495-555-610-660-720mm) 		1	\$229.00	\$229.00

Code	Description	Image	Qty	Unit Price	Total Price
------	-------------	-------	-----	------------	-------------

Studwell Theraplust Large Table: 1200 W | 600 D | 495-720 H (mm)
Product Colour: Diamond (Standard Board)
Warranty: 10 Years



1

\$275.00

\$275.00

- **ABS Colour:**
- **Table Corners: Radius**
- **Standard Frame Colour: Black**
- **Standard Board Thickness:**
- **5 height increments (495-555-610-660-720mm)**

Notes

Storage fees apply, see Terms and Conditions. *All unit prices exclude GST

Note:

1/ Require (approx) 15 working days from purchase order to dispatch.

*

2/ Supplied assembled.

*

3/ Delivery is to ground floor receiving area - One drop point only and removal of packaging not included.

*

Delivery to : Mt. Ommaney Special School, 94 Capital Drive, Mount Ommaney, QLD 4074

Sub Total:

\$ 1,919.00

Installation:

\$ 0.00

Delivery:

\$ 596.00

GST:

\$ 251.50

Total:

\$ 2,766.50

Basis of Quotation – Terms and Conditions:

1. No cancellations will be accepted once s.73 has confirmed receipt of customer purchase order.
2. Customer acknowledges that goods are being manufactured in accordance with customer specifications and measurements (Drawings are to be signed by the customer).
3. Alterations, additions or variations to the above quotation must result in a resupplied quotation in order to match the customer order(s) and freight charges. Similarly any change to an existing order cannot be accepted without written consent of the customer and a s.73 representative. Changes will not be effective until s.73 has given the customer written confirmation of the change and a revised quotation. The original order will then be cancelled and the customer must issue a new order to s.73.
4. Customer specific products – orders accepted by s.73 for products specifically manufactured to customer specification or any products modified to customer specifications requires a deposit of 40 % of the value of the goods and cannot be cancelled.
5. (a). Local delivery (optional installation) price is based on single delivery and delivery requirements stated by the customer upon placement of the order, Monday to Friday, during normal working hours. Deliveries (and installation) outside the metropolitan area, outside of these times or outside the stated requirements will incur an extra charge relative to that destination and or difficulty.
(b). Interstate Delivery (installation to be arranged by the customer) price is based on a single delivery and delivery requirements stated by the customer upon placement of the order, Monday to Friday, during normal working hours. Price is calculated based on the type and quantity of goods requested in the above quotation. If there is a variation in the customer order, the delivery charge will also vary and a new quotation must be issued to the customer that matches the order. For deliveries outside the stated requirements extra charges will apply relative to extra charges incurred by s.73 from the carrier.
6. Our delivery times quoted commence from receipt of purchase order. The lead time is dependent on the availability of raw material (eg. Fabric or veneer) at the time of placement of an order.
7. s.73 requires free access to lift and areas for installation of goods.
8. The customer must sign and date the s.73(1) - RTI - Not relevant delivery docket at the time goods are delivered or installed on the customer's premises. If the goods have been delivered to the customer by a third party on behalf of s.73, the delivery docket produced by the carrier of the goods will be considered the equivalent of a s.73 document. s.73(1) - RTI - Not relevant will only be responsible for deliveries until they reach a destination nominated by the customer or a carrier nominated by the customer. The signing of the delivery docket by the customer or the customer's agent, is an acknowledgement that the goods have been supplied and delivered in good order and s.73(1) - RTI - Not relevant will not bear the onus of any loss or damage beyond that point.
9. Goods not delivered by the agreed delivery date may be subject to storage fees, a minimum fee of \$60.00+GST per day.
10. Warranty of manufactured items shall not apply if the goods have been altered or damaged by anyone in anyway and excludes natural wear and tear.
11. All claims for faulty goods must be made within 7 days of taking delivery of goods.
12. Payment must be made within 7 days from the invoice date unless alternative terms have been arranged.
13. Goods supplied remain the property of s.73(1) - RTI - Not relevant to s.73 until invoice(s) have been paid in full.
14. Minimum delivery charge of \$95.00+GST applies to all orders. Delivery charge will not apply to goods picked up from VEF.
15. A restocking fee of 20% of cost of standard goods will apply if goods ordered incorrectly. Customers must organise return of goods at their own cost in a such event. Custom made goods are not returnable.
16. All quotations are valid for 30 days unless amended within that time frame.

We trust the above meets with your approval. Should you require additional information, please do not hesitate to contact the undersigned.

Yours Faithfully,

s.73(1) - RTI - Not relevant to

**MT OMMANEY SPECIAL SCHOOL REQUISITION FORM**

GOODS UNDER \$2,000 - 1 VERBAL QUOTE

GOODS OVER \$2,000 - COMPLETE FORM OVER PAGE <

GOODS OVER \$5,000 - COMPLETE FORM SPS004 - Evaluation of Offers (\$5-\$20K) - Numerical Scoring

NAME OF PERSON REQUESTING GOODS:		SubCC to be Charged		SubCC Name				
lea Slater		600010		metro				
SUPPLIER NAME:		s.73(1) - RTI - Not relevant to scope of application						
SUPPLIER ABN:								
SUPPLIER ADDRESS:								
SUBURB/TOWN		s.73(1) - RTI - Not rele		POST CODE: s.73(1) - RTI				
PHONE:				FAX:				
EXTERNAL REFERENCE:		PROCUREMENT SOURCING STRATEGY (Please Tick):						
DELIVERY DATE:		1. Invitation / Quote - Full Public Tender						
INTERNAL MESSAGE:		2. Invitation / Quote - Limited No. of Suppliers <input checked="" type="checkbox"/>						
Only Supplier in Queensland		3. Sole Source						
		4. SOA/PSA/Contract (inc. GCIT)		Contract Details:				
1	PRODUCT	DESCRIPTION	QTY	UNIT	PRICE PER ITEM	+ GST	TOTAL PRICE	SUPPLIER PRODUCT CODE
2		1 HippoCampe Chair		each				
3								
4								
5								
6								
7								
8								
9								
10								

NOTE: every item must have a price per item

TOTAL 6577.91

Procurement Approval		Cost Centre Owner Approval		Financial Approval	
Name:		Name:		Name:	
Sign:		Sign:		Sign:	
Date:		Date:		Date:	
REQ #	8			PO #	9

s.73(1) - RTI - Not relevant to scope of application

QUOTE

ADDRESS

QLD Department of Education
Attention: Ruth Dooner
Mt.Ommaney Special School
94 Capitol Dr
Mt.Ommaney QLD 4074

SHIP TO

Attention: Ruth Dooner
Mt.Ommaney Special School
94 Capitol Dr
Mt.Ommaney QLD 4074

QUOTE NO. 1148

DATE 15/02/2019

SHIP VIA

TBA

CUSTOMER PHONE NUMBER

s.47(30)

DATE	ACTIVITY	AMOUNT
15/02/2019	Hippocampe Chair Including: Standard Wheels and Balloon Wheels. Blue/ Medium, 1 @ A\$6,489.99	6,489.99

SUBTOTAL	6,489.99
GST TOTAL	8.00
SHIPPING	80.00
TOTAL	A\$6,577.99

Accepted By

Accepted Date

APPROVAL OF AN ALTERNATE SOURCING STRATEGY (PF006)

Use this form to record the justification for seeking less than the minimum quotation requirements. Approval of an alternate sourcing strategy must be undertaken prior to seeking and evaluating quote/s to establish value for money and engaging a Supplier. File with purchase details as a record for audit purposes. Refer to the footnotes and Purchasing and Procurement Instructions for guidance.

1. REQUEST FOR APPROVAL

To ☒ Purchasing Delegate (approval locally up to \$20,000 excl. GST) TRIM or File Ref:
☐ Procurement Delegate (approval by Procurement Services Branch over \$20,000 excl. GST)
 From School / Region / Branch Metro Equipment Trial Request Date 13.3.19
 Requestor Name Lea Slater Phone s.47(3)(b) - Contrary to Pub

2. PURCHASE DETAILS

Description of Product or Service ¹	Estimated Quantity (Items/Hours)	Estimated Unit Price (Item/Rate)	Estimated Total Price (excl. GST)
<u>Hippocampe Beach wheel chair</u>			
Estimated Start and End Date <u>undated to undated</u>		\$	<u>\$6577.99</u>

3. ALTERNATE SOURCING STRATEGY

Describe the supplier market and level of competition for this purchase?

Why is this strategy the best solution for this purchase?²

Who is the recommended Supplier/s?

s.73(1) - RTI - Not relevant to scope of application

4. CONTRACT EXTENSIONS/RENEWALS³

Is this a Contract Extension or Renewal? ☒ NO - go to Section 5 ☐ YES - complete following details

Original contract value \$ Estimated future value (excl. GST) \$ Is the scope of works/services consistent with original scope? ☐ YES ☐ NO

Describe the Supplier(s) performance to date including how this has been verified e.g. KPIs?

5. CONFLICTS OF INTEREST

Conflicts of Interest involve a conflict between duties as a public service employee to serve the public interest and personal interests. It is important that all conflicts of interest are managed and resolved in the public interest in accordance with the Conflict of Interest Procedure.

Conflicts of interest may be:

- **Pecuniary** - involves an actual or potential financial gain or loss. It may result from the employee or related party owning property, holding shares or a position in a company bidding for government work, accepting gifts or hospitality, or receiving an income from a second job. Money does not actually have to change hands for an interest to be pecuniary.
- **Non-pecuniary** - do not have a financial component but may arise from personal or family relationships or involvement in sporting, community or cultural activities. They include a tendency toward favour or prejudice resulting from friendship, animosity or other personal involvement that could bias judgement or decisions.

¹ Description - provide a detailed description and its intended use or service deliverables.

² Purchasing strategy - explain why the proposed strategy is considered the best option, considering risk, complexity and scope to meet the requirement and how it will achieve value for money (cost/non-cost benefits e.g. competitive pricing, quality, delivery, service, support, past performance). Attach or TRIM reference any supporting documents to assist the approval decision.

³ Contract extensions/renewals - where there is no extension option in the existing contract or a renewal after the contract has expired.



6. ENDORSEMENT

REQUESTOR ⁴

☒ I do not have a conflict of interest; or

☐ I have an interest that conflicts or may conflict with my official duties and have completed and attached a Declaration of Conflicts of Interest form.

Lea Slater



Admin Officer

13.3.19

Name

Signature

Position

Date

Comments:

FINANCIAL DELEGATE ⁵ (support for the purchasing strategy and business need)

☐ YES ☐ NO

☐ I do not have a conflict of interest; or

☐ I have an interest that conflicts or may conflict with my official duties and have completed and attached a Declaration of Conflicts of Interest form.

Name

Signature

Position

Date

Comments:

7. APPROVAL

PURCHASING DELEGATE ⁶ (support for the purchasing strategy)

☐ YES ☐ NO

☒ I do not have a conflict of interest; or

☐ I have an interest that conflicts or may conflict with my official duties and have completed and attached a Declaration of Conflicts of Interest form.

Liz Hemingway



20/3/19

Name

Signature

Position

Date

Comments:

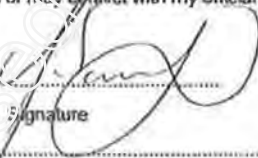
PROCUREMENT DELEGATE ⁷ (support for the purchasing strategy)

☒ YES ☐ NO

☒ I do not have a conflict of interest; or

☐ I have an interest that conflicts or may conflict with my official duties and have completed and attached a Declaration of Conflicts of Interest form.

S. Bampton



Director

20.3.2019

Name

Signature

Position

Date

Comments:

⁴ Requestor – confirms market research has been conducted and proposed purchasing strategy meets business need.

⁵ Financial delegate – indicates support for the requirement and proposed purchasing strategy to meet business needs. Financial delegate approval to enter into contract occurs once the quote/s has been sought and evaluated.

⁶ Purchasing delegate – approves purchasing strategy up to \$20,000 (excl. GST) and indicates support for purchases over \$20,000 (excl. GST) for procurement approval.

⁷ Procurement delegate – approves purchasing strategy over \$20,000 (excl. GST). Send request to Procurement.PSB@qed.qld.gov.au and a response will be provided within 2 working days of receipt. A record of the decision for purchases over \$20,000(excl. GST) is placed on TRIM file 200/1/213.