Application Form

Tennis in State Schools Initiative, Infrastructure Services Division

The Tennis in State Schools Initiative (TISSI) is a collaborate agreement between Tennis Queensland, with the support of Tennis Australia, the Department of Education and individual Queensland state schools.

The initiative aims to provide financial support towards upgrading tennis infrastructure in state schools, particularly those who maintain a partnership with Tennis Queensland as part of the drive to boost participation in tennis by students and the use of school tennis facilities by school communities. The program budget is intended to support projects that are related to tennis infrastructure in nature and provide greater community access to tennis.

Funding for approved projects will be split proportionally based on the total budget as follows: 25% from the school, 25%, Tennis Queensland, and 50% from the department’s Infrastructure Services Division.

**To submit an application**, please complete this form and prepare the other application documentation required as listed below. Completed applications should be emailed to SchoolSubsidyScheme@qed.qld.gov.au by 5:00 p.m. of the closing date – refer to Tennis in State Schools Initiative intranet page for dates and more information.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School Details** | | | | |
| **School Name:** |  | | | |
| School Address: |  | | | |
| Contact Name: |  | | | |
| Contact Email: |  | | | |
| **Project Scope** | | | | |
| **Courts** | | **#** | **Elements to be upgraded** | **Yes / No** |
| Number of new build full-size courts: | |  | Bases: |  |
| Number of new build Hot Shots mini-courts: | |  | Surfaces: |  |
| Number of Hot Shots mini-courts to existing paved area/s: | |  | Line-marking: |  |
| Number of upgraded full size courts: | |  | Fences: |  |
| **Book a Court System** | | | Net Posts / Nets: |  |
| Will the Book a Court system be used? Y/N? | |  | Lighting: |  |
| If Yes, has the school read the [Book a Court FAQ](https://www.tennis.com.au/clubs/book-a-court/book-a-court-faqs) and accepted the costs & requirements? Y/N? | | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Budget ($) excluding GST** | | | |
| **Quote or cost estimate received** | | **$** | |
| ***Add* project contingency (10%)** | | **$** | |
| ***Add* price escalation (10%)** | | **$** | |
| **Total estimated costs** | | **$** | |
| **Estimated school contribution (1/4 of the above total)** | | **$** | |
| **Applicant Funding Contribution** | | | **Yes / No** |
| Does the applicant currently have **one quarter** of the total project budget available as a financial contribution to be committed to the project if successful?  Have letter of commitments been received from any other funding parties? (e.g. contributions from P&C Associations, ISD Regional funding, other grants, etc) | | |  |
| **Purpose of Facility** | | | |
| **How will this project increase in-school and community play opportunities?** | | | |
|  | | | |
| **Tennis programs** | | | **Yes / No** |
| For projects involving full-size courts, does the school agree become a Tennis Queensland affiliate and remain partnered as per the National Court Rebate Scheme (NCRS) for a minimum of five (5) years? | | |  |
| Will the courts be available for community use before and after school? | | |  |
| Does the school participate in the [Hot Shots](https://hotshots.tennis.com.au/) via the Sporting Schools Program? | | |  |
| Does the school participate in the [Tennis Australia Schools Play Program](https://www.tennis.com.au/schools) and / or [Teacher Ambassador Program](https://www.tennis.com.au/national-teacher-ambassador-program)? | | |  |
| Is the school prepared to have their courts audited (condition assessment) and provide annually requested date (e.g. HIT & Participation Review data) to Tennis Queensland / Tennis Australia? | | |  |
| Is the school prepared to accept the funding guidelines and conditions offered by Tennis Australia through their [National Court Rebate Scheme](https://www.tennis.com.au/clubs/funding-and-facilities/national-court-rebate-scheme)? | | |  |
| Is there a Tennis Australia qualified coach member at the school or is the school linked to an Affiliated Tennis Queensland Club? *(Note – Venues that do not have the services of a Tennis Australia qualified coach (e.g.: rural schools) must commit to supporting Tennis Australia’s initiatives, programs and services (e.g.: involvement in Community Play.)* | | |  |
| Does the school have a documented hire agreement with an Affiliated Tennis Queensland Club or Tennis Australia Coach? | | |  |
| **Approval** | | | |
| School Principal Name |  | | |
| School Principal Signature |  | | |

**Instructions to prepare the application:**

* Read through the Tennis in State Schools Initiative Program Guidelines.
* Note that successful projects must be delivered using the [School Managed Facility Projects (SMFP) Instructions](https://intranet.qed.qld.gov.au/Services/facilities/Forms/Documents/school-managed-facility-project-instructions.PDF).
* Discuss the proposed project with your [Regional Infrastructure Advisor](https://intranet.qed.qld.gov.au/Services/facilities/asset-advice/Pages/regional-advisory-infrastructure-services.aspx) and obtain [Siting Approval](https://intranet.qed.qld.gov.au/Services/facilities/Forms/Documents/sitingapprovalapplication.docx).
* Contact Tennis Queensland directly to discuss the [affiliate program](https://www.tennis.com.au/qld/clubs/club-affiliation) if required.
* Determine the schools expected financial contribution using the initial project estimate as a guide.
* Obtain written evidence of all financial contributing parties confirming their funding commitment.

**Other documents to submit with the application:**

* The following must be included with the Application form otherwise the submission is deemed incomplete:
  + Any quotes or cost estimates used to determine the initial project budget stated above;
  + Evidence of partnership with Tennis Queensland (if applicable);
  + Current photographs and a site map indicating the location of the tennis facilities for which this application seeks funding for;
  + Letters of financial commitment to the project from all other funding sources comprising the school contribution amount;
  + Any other related images or details relevant to the submission.
* A confirmation email will be returned as receipt of the application and all attachments.